Call to Order: Chairperson Wolfson called the meeting to order and then turned the proceedings over to Dick Swain.

Announcements: Services, resources and projects

- A green roof for the FHG Library is in the planning stage. An RFP has been issued and responses are due to facilities on April 29th, 2002. The area above the main entrance to the library between Phase I and Phase II will be the site of the roof garden. More details will be forthcoming after the bid has been awarded.
- New databases continue to be added to our resources. Two recent additions are cross-disciplinary and will be useful for distance education: Education in Video and World History in Video.

Library Budget Overview: Dick presented an informational overview of the Library Services budget situation and solicited input from LAC members on possible cost-saving strategies. He began by distributing a handout which outlined the various assessments used by Library Services to help determine budget priorities. These include benchmarking against comparable academic libraries nationwide and an analysis of LibQual survey results. Library priorities for the University, students, faculty and Library Services were listed and discussed. There was general agreement that the LAC supports the hierarchy of priorities presented by Dick.

Next, Dick discussed a handout which presented the “Library Budget Overview” in some detail. Various sources of funding were explained including the base budget, performance funds, Tech Fee, Ed Services Fee, and restricted funds. The Library Services contribution to the University’s one-time Fiscal Stabilization effort was detailed. The stabilization effort is intended to provide the University with the funding support for next year.

Then, Dick clarified the university-wide budget reduction process and our expected contribution to this effort. The proposed cut in Library Services base funding is $428,287. These cuts would take effect in next year’s base budget. Principles guiding our budgeting process follow those recommended by the University and Academic Affairs which stress a focus on educating students, the long-term health of WCU, a commitment to quality, and maximizing revenue.

LAC members present were asked how Library Services might improve efficiencies and generate revenue. Some of the suggestions were:

- Charging a fee for inter-library loans
- Eliminating databases with low usage
- Pay-for-print instead of free printing for students
- Higher fees for graduate students than undergraduates
- Mobilizing students and student groups to protest against library budget cuts
- Involve students in fund-raising activities, especially the fraternities, sororities and service groups
• Consider cutting more print journal subscriptions
• Appeal to donors; have opportunities for donors to sponsor library furniture, collections, etc.
• Rental fees for DVDs or VHS recordings
• Increased collaboration with classroom faculty to lessen the information literacy instruction burden on library faculty.
• Install vending machines that would profit the library with food, beverages and office supplies.
• Charge more for IMC production services such as posters, lamination, etc.

With no further business from the floor, the meeting was adjourned with thanks to those in attendance for their contributions.

Respectfully submitted,

Adele F. Bane
Associate Director, Library Services

04/26/11