

GIVE YOURSELF THE GIFT OF LEARNING THIS HOLIDAY WITH

LYNDACAMPUS

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With all the challenges you run into during a hectic time of year, take a moment to prepare and escape the stress of the season.



When the turkey isn't the only thing getting *grilled* at the dinner table, prepare with courses like <u>Interpersonal Communication</u> and <u>Communication Fundamentals</u>. Or check out this <u>playlist</u>!

If you only have just a few minutes to learn...

- How to interpret nonverbal cues (3 mins)
- How to handle interruption (3 mins)
- Building rapport (5 mins)

Managing Holiday
Spending

When your shopping list is as long as Santa's naughty list, use these <u>5 Personal Finance</u> <u>Tips</u> to manage your spending. Or check out this <u>playlist</u> to help organize your own personal Santa's Workshop.

If you only have just a few minutes...

Managing a budget (2 mins)

When you have a handful of places to be and people to see you will want to <u>Manage your Calendar for Peak Productivity</u> and master some tried and true <u>Time Management Fundamentals</u>. If that isn't enough, check out this <u>playlist</u>.

If you only have just a few minutes...

- Tips for coordinating schedules (2 mins)
- Establishing your most valuable activities (3 mins)
- Saving no to others (3 mins)

Hitting every house on the block

When you need a break from it all... Download the mobile app and check out some Happiness Tips!