

**West Chester University
Approved Program of Study**

Post-baccalaureate Teacher Certification

- Meet with your program advisor(s) to complete and obtain necessary signature(s)
- Attach official transcripts for all completed course work – except WCU
- Attach a self-addressed (not stamped) envelope
- Submit completed form (original) and transcripts to the Teacher Certification Office (302 Recitation Hall)

Name _____ ID _____
(LAST Name, First Name)

Phone # (cell) _____ (home) _____ Certification Area _____

Check (✓):

- ☐ yes* ☐ no The candidate has a valid PA Instructional Certificate (either level I or II)
*subject: _____

The candidate will pursue certification in

- ☐ an undergraduate program leading to a degree
- ☐ an undergraduate program - *certification only*
- ☐ a graduate program leading to a degree
- ☐ a graduate program - *certification only*

List courses required or attach list:

IMPORTANT: You *must* attend a student teaching pre-registration meeting 2 semesters prior to your student teaching experience. For details & dates, contact the Office of Clinical Experiences, 107 Wayne Hall.

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\_\_\_\_\_  
(Certification Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Academic Advisor's Signature)

\_\_\_\_\_  
(Date)

☐ **Advisor's check here indicates candidate is approved for Formal Admission to Teacher Education**

\_\_\_\_\_  
(Professional Advisor's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(WCU Certification Officer's Signature)

\_\_\_\_\_  
(Date)

Office use only:

\_\_\_\_\_  
PDE code

\_\_\_\_\_  
PS code

\_\_\_\_\_  
Date

\_\_\_\_\_  
Initials

**NOTE: You must be a US citizen or hold a permanent resident visa to obtain a PA Instructional Certificate**