

WCU FACULTY SENATE MEETING

Date: December 5, 2014

Time: 2:00 p.m. – 4:00 p.m.

Location: FHG Library Room 613

Facilitator: Eli DeHope, President

Type of meeting: Scheduled Meeting

Note Taker: Stacie Metz, Recording Secretary

Misc.

Members Present: *designated by an X*

Attendees:

Abdel-Salam, Sami	X	Metz, Stacie	X
Atuahene, Francis	X	Miller, Thomas	X
Bowen, Brian	X	Onderdonk, Julian	X
Brenner, Jim	X	Pierlott, Matthew	X
Brown, Eleanor	X	Reighley, Kim	X
Campillo-Fenoll, Marcos	X	Sanz-Sanchez, Israel	X
Cattano, Nicole	X	Schugar, Heather	X
Dannessa, Karen	<i>Absent</i>	Scythes, James	X
DeHope, Eli	X	Selvaggi, Tina	X
Forbes, Daniel	X	Sestrick, Timothy	X
Fournier, Eric	<i>Absent</i>	Smith, Paul K.	<i>Absent</i>
Haggard, Cynthia	X	Stewart, Sarah Kate	X
Hill, Erin	X	Sullivan, Rosemary	X
Kenney, Jane	X	Van Schooneveld, Jackie	<i>Proxy, Katie Solic</i>
Kolasinski, Kurt	X	Williams, Christine	<i>Proxy, Sandi Walz</i>
Lawton, Bessie Lee	<i>Proxy, Christine Karpinski</i>	Williams, York	X
Li, Huimin (Amy)	X		
Adjunct Faculty Rep: Mitchell Goldfarb	X	Student Gov't Rep: TBA	--
Adjunct Faculty Rep: Jordan Schugar	<i>Absent</i>	ROTC representative: TBA	--
<i>Guests in Attendance: David Bolton, Karen Mitchell, M. McVeigh Trainer</i>			

AGENDA ITEMS

Topic	Discussion	Action
Welcome to Senators, Proxies, and Guests (E. DeHope)	<ul style="list-style-type: none"> • Introduction of newly elected and old Senate members, proxies, and guests • Will approve last meeting minutes at next meeting • Reminder to secure a proxy if absent 	

<p>Dr. Israel Sanz-Sanchez, Research on Campus</p>	<ul style="list-style-type: none"> • Research not highlighted in the WCU mission statement although it is approximately 35% of faculty time • Currently compiling list of points to give to Pillay to address in Spring 2015 when he visits the Senate <ul style="list-style-type: none"> - Need to increase visibility of research on website and across campus - Inconsistency across colleges and departments in terms of supporting research (AWA allocations to faculty who have current or soon-to-be funded research projects or grants) - AWA course release only offered for some faculty during the Winter and Summer sessions which does not address the time factor - Lack of awareness of the open access repository of faculty scholarship to showcase research – do faculty know about this and how it is used? - Faculty with running grants are being hired with assumption they can buy out courses but face difficulty at college level - Are we a teaching or research institution? - <u>Other obstacles</u>: 4:4 course load, time availability, new research website (but no showcase of research), lack of showcasing research on home page - <u>Recent positive changes</u>: new OSR website with how-to guides and resources; more frequent OSR workshops 	<p><u>Action Item</u>: Compile list and send questions to Sanz-Sanchez by 12/15</p>
<p>Dr. Rui Li, Director of the Office of Distance Education</p>	<ul style="list-style-type: none"> • Distance Education (DE) Growth at WCU <ul style="list-style-type: none"> - Growth in DE students and course sections from AY2008-09 to AY2013-14 [NOTE: DE enrollment counted as seats in blended courses, online courses, and IT Videoconferencing (ITV) with Millersville University] - In AY 2013-14, there were 298 DE course sections and 73 courses approved. - <u>Next Steps</u>: Focus on putting graduate programs online. Currently, the office is conducting marketing research which will inform what programs may have distance education opportunity. • DE Services Provided to Faculty <ul style="list-style-type: none"> - Instructional design (3 instructional designers at ODE consult with faculty on pedagogical, course material, and technology support) <ul style="list-style-type: none"> * Swivel is a new technology where faculty can be videotaped in classroom * Recording booth is available * Jing and Camtasia are supported software recording programs - Trainings & Events (1-on-1, monthly workshops, online programs, guest speaker lunch & learn series, events) - Dec 16th- PA DE Association Conference – send email to Dr. Rui Li to register - Administration (compliance with regulations and provide trainings to students) • DE State Authorization Update <ul style="list-style-type: none"> - Institutions offering <u>online programs</u> to students who reside in other states seek approval from the state where the student resides if required by that particular state. - Only a few states require every institution to apply. - Majority of states require authorization only if the institution has a 'physical presence' in the states. - WCU status: Letters of inquiries sent to all 50 states; received authorizations/exemptions from 24 states (13 states with condition that internships/field experiences are not allowed without authorization); application pending approval from 7 states. Website available to identify state authorization status – http://www.wcupa.edu/distanced/authorized/state-authorizations.asp - If have out-of-state students, please contact Dr. Rui Li to determine if state authorization status. • Q&A <ul style="list-style-type: none"> - Is the authorization for individual online courses as well as fully online programs? There are a couple of states require authorization for individual online courses, not just online programs. Contact Dr. Rui Li for more information. 	

Ms. Lynn
Klingensmith
Director of
Social Equity

• **The Office of Social Equity (OSE)** provides leadership, coordination and information to assist departments and constituencies within West Chester University to achieve its commitments to the principles of equity, diversity and affirmative action. Through collaborative efforts, the office helps to foster an inclusive and civil community. In furtherance of its mission, the Office of Social Equity monitors a number of policies to promote diversity and inclusion and to eliminate discriminatory behaviors at West Chester University.

• **Director of the Office of Social Equity:** Lynn Klingensmith is the Director of the Office of Social Equity and is the Title IX Coordinator and ADA Coordinator for West Chester University. She can be reached at 610-436-2433 or by email at lklingensmith@wcupa.edu.

• **Title IX – Sexual Misconduct Policy**

- OSE investigates any sexual misconduct complaint.
- Policy available on website at: <http://www.wcupa.edu/admin/social.equity/sexualmisconduct/> (includes on-campus/off-campus resources, procedures, etc.)
- Over 90 universities currently being investigated for Title IX issues.
- Campus Sexual Misconduct Advocate, Sherry Mendez, recently hired. The Campus Sexual Misconduct Advocate at Student Health Services provides information on campus reporting, referrals, and provides supports to students who have been victimized by sexual misconduct. The Campus Sexual Misconduct Advocate also participates in campus sexual misconduct prevention education and sits on the Sexual Violence Prevention Committee. The Campus Sexual Misconduct Advocate is a confidential resource.
- Women’s Center, Counseling Center, and Campus Sexual Misconduct Advocate (and Student Health Services) are the confidential on-campus resources – if student goes to one of these resources, then they are not required to provide OSE with the name of the victim/survivor or the accused.
- Advise student of on-campus/off-campus resources at: <http://www.wcupa.edu/admin/social.equity/sexualmisconduct/resources.asp>
 - ***On-campus include:** Public Safety, Office of the Assistant Dean of Students, The Counseling Center, Student Health Center, Campus Sexual Misconduct Advocate, Women’s Center, Office of Judicial Affairs and Student Assistance, Office of Social Equity, etc.
 - ***Off-campus include:** Crime Victims’ Center of Chester County, Domestic Violence Center of Chester County, National Center for Victims of Crime, Stalking Resource Center, Male Survivor, etc.
- Faculty are required to report name of victim/survivor to Title IX Coordinator at OSE.
- If a student starts to bring up a sexual misconduct issue to a faculty member, Klingensmith recommends interjecting with the following statement: “Please understand I will keep info private but I am obligated to share this with the Title IX coordinator at the Office Social Equity.”

• **Hiring**

- OSE ensures candidate pools are diverse and strong
- Goal to streamline processes in collaboration with Human Resources over Summer 2015
- Neogov – unable to upload recommendations in a private manner

• **Complaints**

- Factfinders (staff/faculty trained by OSE) to investigate complaints (interview witnesses, produce fact-finding report, and refer for disciplinary action, if necessary)

• **Referrals to Appropriate Campus Entity**

- Referrals from parents, students, and faculty/staff to other campus entities (e.g., Judicial Affairs, etc.) and resources

<p>Other Senate Updates</p>	<ul style="list-style-type: none"> • Counseling Center <ul style="list-style-type: none"> - Faculty Senate Exec brought Counseling Center issues to the President - Outcomes: Post-doc positions being converted to tenure track line; staff person may be hired; sound proofing in new office • Sexual Assault on Campus <ul style="list-style-type: none"> - CCIT is educating young men on campus - There are now patrols on Carter Drive area M-F 10pm+ and on weekends. - For more information on the Sexual Misconduct Policy, please see: http://www.wcupa.edu/admin/social.equity/sexualmisconduct/ or contact Ms. Lynn Klingensmith, Director of Social Equity via phone at 610-436-2433 or by email at lklingensmith@wcupa.edu. 	
<p>Liaisons and Committees (DeHope)</p>	<ul style="list-style-type: none"> • Administrative Search Updates: <ul style="list-style-type: none"> - Executive Deputy to the President Position (Lawton) – Lawton is Faculty Senate representative on search committee; committee met on Wed, 9/24 – crafted screening instruments; application deadline is Fri, 9/26 - Associate Dean of Humanities/Liberal Studies Search (Sanz-Sanchez) – Sanz-Sanchez serving on search committee • Campus Climate Liaisons: <ul style="list-style-type: none"> - LGBTQA (Forbes) - Campus Climate Intervention Team (CCIT) (Brown) – addressed several issues regarding incidents of sexual misconduct, racism, and homophobia on campus - Mental Health Awareness Committee (Brown) - Faculty Mentoring Committee (Onderdonk) - Sustainability Advisory Board (Stewart) - Space Allocations Committee (Y. Williams) - ADA (Pierlott) - University Forum (Campillo-Fenoll) - Multicultural Faculty (Sanz-Sanchez) - APSCUF (Haggard) - Council for Diversity, Inclusion, and Academic Excellence (DeHope) – Campus Climate Survey will be disseminated in 2015 - Strategic Planning Assessment and Advocacy Committee (Cattano) - Tuition by Credit Exploration Committee (Brenner) – <ul style="list-style-type: none"> * Currently, students pay per credit up until 12 credits and the same amount up to 18 credits. * Committee organized to run scenarios and discuss outcomes in terms of enrollment and time to graduate. * Met once to brainstorm; scheduled to meet the week of 12/8; larger more representative committee across colleges; money generated may help students in need * Contact Dr. Jim Brenner if your program may be impacted from this intended change. • Senate Liaison to Cabinet Role (Brown) <ul style="list-style-type: none"> - Spoke with Chris F. about Philadelphia branch campus: <ul style="list-style-type: none"> * Working in conjunction with APSCUF and Chairpersons to bring up issues with Chris F. * There is no WCU staff person in charge of the site since it is a PASSHE site – lack of comprehensive plan. * It is expected for Philadelphia branch campus enrollment to increase. * In response to concerns we raised, some issues have been addressed – hired a security person who will be there during course change-over; hired another security person to be present on third floor where classrooms are located; panic buttons are a possible addition 	

	<ul style="list-style-type: none"> - How is university planning for increase in student population in services? * Different units are required to advocate for additional funds - Co-located programs: Drexel pulled out of community college. Starting management program at Delaware Community College. May have more infrastructure at a community college vs. Philadelphia branch campus. 	
Senate Committee Reports	<ul style="list-style-type: none"> • Senate Committees: <ul style="list-style-type: none"> - Communications: <ul style="list-style-type: none"> • <u>Chair</u>: Kurt Kolasinski - Faculty Welfare & Ethics: <ul style="list-style-type: none"> • <u>Chair</u>: Stacie Metz • <u>Past Members</u>: Marcos Campillo-Fenoll, Karen Dannessa, Eric Fournier, Cynthia Haggard, Bessie Lawton, Huimin (Amy) Li, Paul Smith, • <u>Updates</u>: <ul style="list-style-type: none"> - <u>Climate Issues for Faculty teaching DE and at Branch Campuses</u>: In process of exploring climate issues faculty report who primarily teach distance education and/or at branch campuses. - <u>Distance Education Concerns</u>: Solutions being discussed to increase the response rate of online course SRIS still being considered by APSCUF - Membership and Elections: <ul style="list-style-type: none"> • <u>Chair</u>: Jim Brenner • <u>Past Members</u>: Brian Bowen, Julian Onderdonk, Dan Forbes - Student Welfare: <ul style="list-style-type: none"> • <u>Chair</u>: Open position • <u>Past Members</u>: Francis Atuahene, Mitch Goldfarb, Jane Kenney, James Scythes, Christine Williams - Ad Hoc - Facilities and Sustainability: <ul style="list-style-type: none"> • <u>Chair</u>: Sarah Kate Stewart • <u>Past Members</u>: Heather Schugar, Jordan Schugar - Ad Hoc – Research: <ul style="list-style-type: none"> • <u>Chair</u>: Israel Sanz-Sanchez • <u>Members</u>: Julian Onderdonk, David Bolton 	
AY2014-15 Meetings	<p>Thursday, February 12th 3-5pm</p> <p>Friday, March 20th 2-4pm</p> <p>Thursday, April 23rd 3-5pm</p>	
Senate Exec Committee	<p>President: Eli DeHope</p> <p>Vice President: Jim Brenner</p> <p>Recording Secretary: Stacie Metz</p> <p>Corresponding Secretary: Kurt Kolasinski</p> <p>At-Large Members: Bessie Lawton and Heather Schugar</p> <p>Immediate Past President: Eleanor Brown</p>	
NEXT MEETING		
Day and Time:	Thursday, February 12 th 3-5pm, FHG Library Room 613	
Topics/ Presenters:	Linda Lamwers Gautam Pillay	