



Ordering Textbooks Online—Philadelphia Campus Students

<http://www.wcucampusstore.com>

1. Click “Textbooks”



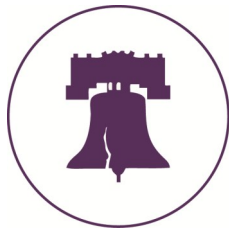
2. Select the term, department, course, and section. Repeat for all courses (you will see them in the “current course list” on the right), then click “compare prices on these course materials.”

CHOOSE YOUR COURSES	CURRENT COURSE LIST
SPRING 17	SWO 225 - ALL SECTIONS (ALL PROFESSORS)
COM	CRJ 555 - 51 (COULTER, CHRISTINE M)
COM 509	COM 509 - 51 (PAMPALONI, ANDREA)
Choose a Section...	

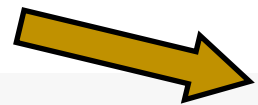
COMPARE PRICES ON THESE COURSE MATERIALS

Continued on next page...

West Chester University
in PHILADELPHIA



3. Course materials will be listed on the left side of the page. Click on a textbook to view the purchasing options (i.e. new rental, used rental, buy new, buy used). Click “add to cart” next to your chosen options. When done, click “checkout.”



The screenshot shows the West Chester University bookstore interface. At the top, there's a navigation bar with links like 'RESELECT COURSES', 'STORE HOME', 'CONTACT STORE', and 'PRINT BOOKLIST'. A purple banner at the top right indicates '3 ITEMS IN CART' and a 'CHECKOUT' button. The main content area is divided into two sections: 'FROM SWO 225 (ALL SECTIONS - ALL PROFESSORS)' and 'FROM WCU CAMPUS STORE'. The first section lists three textbooks: 'FREE AT LAST' by Bullard, 'US+THEM: HISTORY OF INTOLERANCE IN AMER.' by Carnes, and 'WHY ARE ALL BLACK KIDS SITTING TOGETH..' by Tatum. Each book has a small image, title, author, ISBN, status (REQUIRED), and a green 'IN CART' button. The second section shows two items from the WCU Campus Store: a 'USED RENTAL' for \$10.75 and a 'USED' item for \$12.75, both with 'ADD TO CART' buttons. A purple banner in the middle states 'COMPARISON SHOPPING IS CURRENTLY UNAVAILABLE FOR ITEMS IN THIS TERM.' At the bottom, there's a note about missing book information for CRJ 555.

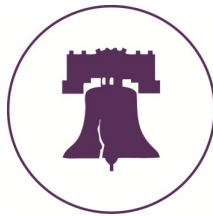
4. Click “checkout from retailer.”

5. Select “used preferred” or “new preferred” from the “Preference” drop-down box for each item, and click “continue checkout” at the top.

6. Make a selection under “Order Update Action” and check the box next to the statement, “I understand that by allowing the bookstore...” Then, click “continue checkout.”

7. Enter your email address and click the dot next to “I am a Guest User,” or click the dot next to “I am a returning customer” and enter your password (click “register here” at the bottom if you’d like to set up an account). Then, click “LOG IN.”

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5. Click “Ship Order”

How would you like to receive your order?

PICKUP ORDER SHIP ORDER



Delivery Method

[Show Shipping Policy](#)

6. Enter your home address as the billing and shipping address.

6. Choose “Philadelphia Campus” under the Delivery Method drop-down menu.



Ship via...
Ship via...
UPS Ground est. \$9.99
Philadelphia Campus est. \$0.00

7. Click “Calculate Totals.”

8. Enter payment information, and click “Submit Order.”

Payment Options

Payment Type: Financial Aid ▼
Credit Card
Account Number: Financial Aid
Gift Card
Ram Bucks

☐ By checking this verification box I authorize the use of my available Student Financial Aid funds to pay for books and merchandise.
Please enter your Student ID number in the Account Number space.

Order Comments: (Optional)

Current: 0 | Remaining: 200 | Maximum: 200

SUBMIT ORDER

**** If you have requested a book voucher from the Bursar’s Office, choose “financial aid” as your payment method. Your book voucher MUST be approved PRIOR to placing your order!***

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