

# **DISTINGUISHED RESEARCH AWARD GUIDELINES**

The Distinguished Research Award is presented to full-time faculty members for their outstanding achievements in creative, research or scholarly activities, either for a specific project or a body of work accumulated over multiple years. An individual or a group of faculty members working on the same project may be nominated.

## **Award**

Certificate of recognition and \$2,000 award

## **Eligibility**

The applicant must be a current full-time, tenured or tenure-track West Chester University faculty at the time of the nomination and the award presentation.

Any person who wins this award must wait at least three years to be nominated again.

## **Application Process**

Formal nomination should be made by a member of the academic community (no student or self-nominations).

The application consists of the following:

1. Nomination form/Cover Sheet
2. A nomination letter from another faculty member or administrator, addressing the evaluation criteria listed below
3. A letter of support from the nominee's college dean(s)
4. A one- to two-page summary of the research or creative activity, written by the nominee. This summary should specifically address the evaluation criteria listed below.
5. A one- to two-page curriculum vitae of the nominee.
6. The nominee can also provide supporting material to the nominator for inclusion in the application.

Submit the application as a pdf attachment to Ms. Megan Fahey at [mfahey@wcupa.edu](mailto:mfahey@wcupa.edu) . Nomination deadline is April 1, 2024

## **Evaluation Criteria**

Nominations are to be evaluated and recommended by the Academic Recognition Committee and approved by the Associate Vice President for Research. Applications will be evaluated based on the following criteria:

1. Quality: Has the work resulted in a significant advancement in the applicant's field of interest?
2. Institutional impact: How has this research or creative work had an institutional impact?
3. Recognition: Have publications in peer-reviewed journals, presentations at professional societies, meetings, and/or honors and awards resulted from the research or creative work?

## **Award Presentation**

The award will be presented at December commencement.