

## **CAMPUS DIVERSITY AWARD GUIDELINES**

The Campus Diversity Award is presented to adjunct or full-time faculty members for their outstanding contributions to the spirit of diversity on the West Chester University campus. This includes individual programs, research programs, and/or long-term contributions through which faculty members assist the community in understanding and appreciating our differences and to create an inclusive and respectful environment. An individual or a group of faculty members working on the same project may apply.

### **Award**

Reimbursement of fees related to a diversity-focused conference  
(Up to \$2,000 reimbursement)

### **Eligibility**

The applicant must be a current adjunct or full-time, tenured or tenure-track West Chester University faculty member at the time of the application and the award presentation.

The applicant must be an active faculty members, not only at the time of the submission of the application, but at the time that he/she will be attending the diversity conference.

Any person who wins this award must wait at least three years to be nominated again.

### **Application Process**

Applicants may self-nominate or be nominated by members of the West Chester faculty or administration.

The application consists of the following:

1. Nomination form/Cover Sheet
2. Nomination letter from another faculty member or administrator addressing the evaluation criteria listed below (if nominated), or  
Application letter from self-nominee addressing the evaluation criteria listed below (if self-nominating).
3. A letter of support from the nominee/applicant's college dean(s)
4. A one- to two-page summary of the nominee/applicant's contributions to the campus written by the nominee/applicant. This summary should specifically address the evaluation criteria listed below.
5. A one- to two-page curriculum vitae of the nominee/applicant.

Nomination deadline is February 15, 2019.

Submit the application as a pdf attachment to Ms. Kristi Borman at kborman@wcupa.edu.

### **Evaluation Criteria**

Nominations are to be evaluated and recommended by the Academic Recognition Committee and approved by the provost. Applications will be evaluated based on the following criteria:

1. Demonstration of how the program or body of work has had an institutional impact as it relates to diversity and inclusion on the WCU campus.
2. Degree of inclusion of other stakeholders on campus (students, other faculty, staff, administration) to the program or body of work.
3. Other forms of recognition of the quality/impact of the program (awards, demonstrations of support or recognition from any other sources).

### **Award Presentation**

The award will be presented at December commencement.

Reviewed 12/18