**E. RILEY HOLMAN MEMORIAL FACULTY AWARD**

 **GUIDELINES**

 The E. Riley Holman Memorial Faculty Award honors a faculty member who demonstrates innovative teaching techniques that foster student creativity.

 **Award**

* $3,000 to be used to pursue research or professional development
* Certificate
* Listing in the university catalogs

 **Eligibility**

A nominee must be a faculty member who has been employed by West Chester University for at least four years.

 **Application Process**

 Nominations may be made by individuals, groups, or departments of the University Community.

A candidate may self-nominate.

 Applicants must submit the following:

* Nomination form/cover sheet
* A narrative written by the nominee including a description of the proposed project. In the project description, the applicant should demonstrate how the project reflects Dr. Holman’s attributes, listed in the evaluation criteria below
* An explanation from the nominee of how the award will further benefit his or her teaching and scholarly activities (budget explanation)
* at least two letters of support for the project from persons knowledgeable about the quality and significance of the applicant’s work and/or interests.

Nomination deadline is February 14, 2020.

 Submit the application as a pdf attachment to Ms. Evelyn Doran at edoran@wcupa.edu.

 Applications will be evaluated based on the degree to which they demonstrate the attributes exhibited by Dr. E. Riley Holman:

 • A belief in the idea that “everyone has the potential to be creative”

 • Curiosity and dedication to using innovative teaching techniques

 • An interest in the development of students’ creative thought

 **Award Announcement and Presentation**

Announcement of Award: May

Presentation of Award: December Commencement