



INTERNATIONAL ACCEPTED STUDENT CHECKLIST

Please follow the checklist notes closely. Be advised that not completing the required steps could cause issues at the Port of Entry in the United States and you may be denied entry. Additionally, not following the WCU-related steps could result in difficulties with your enrollment and therefore affect your immigration status.

1. FIRST STEPS AFTER ACCEPTANCE

- ☐ If you plan to attend WCU, pay the admissions deposit as outlined on your acceptance letter (\$200 for undergraduate students, \$100 for graduate students)
- ☐ Set up your MyWCU <http://www.wcupa.edu/infoservices/clientServices/itHelpDesk/studentAccount.aspx> account so you have access to your MyWCU student record and email address – students who indicated an interest in on-campus housing on the undergraduate application form or through contact with the Graduate Studies Office, will have housing information sent to their WCU email address
- ☐ Transfer (undergraduate and graduate) students – contact your departmental advisor as per the information provided in your acceptance packet regarding the scheduling of classes. First year (freshman) students – your schedule will be built by your department. There is no need to contact your advisor at this time.

IMPORTANT WEBSITES FOR THIS STAGE:

- [UNDERGRADUATE STUDENTS](http://www.wcupa.edu/admissions/sch_adm/wcuAccepted/international.aspx) (First year and transfer)
- [GRADUATE STUDENTS](http://www.wcupa.edu/ADMISSIONS/SCH_DGR/newGradStudents.aspx) http://www.wcupa.edu/ADMISSIONS/SCH_DGR/newGradStudents.aspx

2. PROCESSES RELATED TO VISA ISSUANCE

- ☐ Complete and submit the Certificate of Eligibility included in your acceptance packet. Ensure that you submit all of the accompanying documents requested within the Certificate of Eligibility form. Once that is reviewed and approved, your I-20 will be issued by the Center for International Programs (CIP).
- ☐ If you would like to arrange for Express shipping of your I-20, please follow the instructions that will be sent to you by email once your Certificate of Eligibility has been received. This information can also be found on the CIP website: <http://www.wcupa.edu/international/wcuI20.aspx>
- ☐ Once you receive your I-20, pay the \$200 Student and Exchange Visitor Information System (SEVIS) I-901 fee to the Department of Homeland Security (DHS): <https://fmjfee.com/i901fee> Print the fee payment receipt for your records. This fee must be paid, and if it is not, it could result in visa denial or later termination of your SEVIS record.
- ☐ Complete the DS-160 online visa application: <https://ceac.state.gov/genniv/> Be sure to print and keep the DS-160 barcode page
- ☐ Schedule a visa appointment with your region's US Embassy or Consulate: <http://www.usembassy.gov/>
- ☐ Ensure that you take all required documents with you to the visa interview

IMPORTANT WEBSITE FOR THIS STAGE: CENTER FOR INTERNATIONAL PROGRAMS – New Students:
<http://www.wcupa.edu/international/newStudents.aspx>

3. BEFORE YOU ARRIVE IN THE UNITED STATES

- ☐ Make all permanent housing arrangements in advance of your arrival in the United States. If you plan to live on-campus, ensure you have completed the leasing process and paid all outstanding housing bills.
- ☐ Pay your tuition bill: <http://www.wcupa.edu/information/afa/fiscal/bursar/peer.asp> – either in full or in an installment (payment plans must be previously established and confirmed with the Bursar's Office by the student)
<http://www.wcupa.edu/information/afa/fiscal/bursar/billpayment.asp>
- ☐ Make sure classes are scheduled and the credit load is sufficient to maintain F-1 visa status:
<http://www.wcupa.edu/international/maintainStudentStatus.aspx>
- ☐ Purchase health insurance, as maintaining adequate healthcare coverage is mandatory:
<http://www.wcupa.edu/international/healthInformation.aspx>
- ☐ Ensure that you have sufficient funds to support your study and living costs while living in the United States
- ☐ Have all documentation with you in order to provide proof that you have completed all of the steps within this checklist so you can supply it if needed at the Port of Entry.