



Office of the President

West Chester University | West Chester, Pennsylvania 19383 | 610-436-2471 | [www.wcupa.edu](http://www.wcupa.edu)

**West Chester University of Pennsylvania**  
**Delegation of Presidential Authority**  
**Purchasing and Contracting Officers**  
 (Revised October 1, 2018)

The following University employees are authorized to exercise presidential contracting officer authority under the provisions of Act 57 of 1998 and Board of Governors Policy 1998-04 to the extent and within the limits described.

<b>Primary Delegate</b>		
<b>Name</b>	<b>Position Title</b>	<b>Scope of Authority</b>
Todd E. Murphy	Interim Vice President for Administration and Finance	All Contracts, including Sponsored Research Contracts. Unlimited Dollar Amount.
<b>Secondary Delegate(s)</b>		
<b>Name</b>	<b>Position Title</b>	<b>Scope of Authority</b>
Jeffrey Baun	Director of Business Services	Purchases & Contracts: <\$100,000
or		In absence of Mr. Murphy: Unlimited Dollar Amount
Robert Malone	Purchasing Manager	Purchases & Contracts: <\$50,000
or		
Julie Martin	Assistant Purchasing Manager	Purchases & Contracts: <\$5,000
John Rhein	Director of Cultural Arts	Facilities Usage
or	or	Agreements (only). Waiver
R. Lorraine Bernotsky	Executive Vice President and Provost	of fees requires additional approval – See WCU Facilities Use Policy.