

NICK PANNOCK

24 Marvel Road • Media, PA 19004 • 484-555-1234

E-mail Address: NP456789@wcupa.edu

<https://www.linkedin.com/nhome/>

OBJECTIVE:

To utilize my excellent leadership skills, ability to learn quickly, and entrepreneurial acumen in a sales and business development role

EDUCATION:

West Chester University of Pennsylvania, West Chester, PA

December 2020

Bachelor of Science in Finance

AACSB Accredited Program

GPA: 3.35

EXPERIENCE:

TD Bank, Media, PA

September 2018 – present

Teller

- Greet customers and establish a positive environment for banking
- Responsible for reconciling cash drawer at the end of every shift
- Promoted over \$15,000 in new business accounts

Mail Direct, Media, PA

Warehouse Assistant

September 2017 – April 2018

- Unloaded cargo materials and assisted in warehouse organization and upkeep for busy shipping company
- Followed OSHA guidelines for on-the-job safety and procedures, and complete necessary paperwork

Better Homes & Garages, Media, PA

Remodeling Contractor Assistant

June 2015 – January 2017

- Worked with owner and head contractor to complete diverse projects from painting to building full in-law quarters in home basement
- Assisted in performing estimates and informing prospective customers of all financial details of the potential project

The Athlete's Foot, Springfield, PA

Keyholder Salesman

April 2012 – April 2015

- Worked directly on sales floor with customers, selling athletic shoes, apparel, and equipment
- Opened and closed store multiple times per week, including counting out register and making bank deposits

Applebee's, Drexel Hill, PA

Server

October 2014 – March 2015

- Provided welcoming customer service in a fast-paced environment
- Coordinated with other servers to maximize efficiency of service

AWARDS & COMMUNITY INVOLVEMENT:

- Volunteer, West Chester Salvation Army
- PIAA Basketball Referee
- Worked with children at University of Richmond Basketball Camp
- Volunteer, West Chester University Health Center
- Assistant Coach, Springfield High School Basketball Team

October 2018 – present

September 2018 – present

Summers 2017, 2018

January – March 2018

August 2017 – January 2017