

345 Main Street
West Chester, PA 19380

September 22, 2014

Ms. Jane Smith
Ajax Widgets Company
1223 Foster Ave.
Philadelphia, PA 19104

Dear Ms. Smith:

I am applying for the web developer position that was advertised via the West Chester University Career Development Center this week. I will graduate in May 2015 with a Bachelor of Science in Computer Science. The position is a strong fit with my education, experience, and career interests and I am very enthusiastic about applying for consideration.

Your position requires skills in various types of programming and software used in web development. My academic program emphasizes C, C++, .NET, PHP, Visual Basic, Assembler, Java, and MSSQL. In addition I have extensive experience using the Adobe Creative Suite and several photo editing packages. My internship experience as a department computer consultant gave me exposure to PC and Mac OS platforms. I gained knowledge of enterprise systems, content management systems, and e-commerce operations.

My background and career goals seem to match your job requirements well. I am confident that I will perform the job effectively. Furthermore, I am genuinely interested in the position because it utilizes my skills and areas of expertise directly; additionally, through the rotational training and management track you provide, I will develop new skills and be on a good path for advancement within Ajax Widgets.

I welcome the opportunity to interview for this position to further discuss my qualifications and interest in joining your organization. Should you need additional information, please contact me at (610) 345-6789 or RC811223@wcupa.edu. Thank you for your consideration and I look forward to hearing from you.

Sincerely,

Rammy W. Chester

Rammy W. Chester

A cover letter accompanies your resume when you apply for a job or internship. You want to demonstrate that your qualifications fit the requirements of the position. Review the position description carefully and identify one or more themes (e.g., your education, experience, and/or leadership) that show persuasively how well you fit the position. Provide specific examples of past accomplishments and performance to support your argument that you deserve consideration for an interview.