

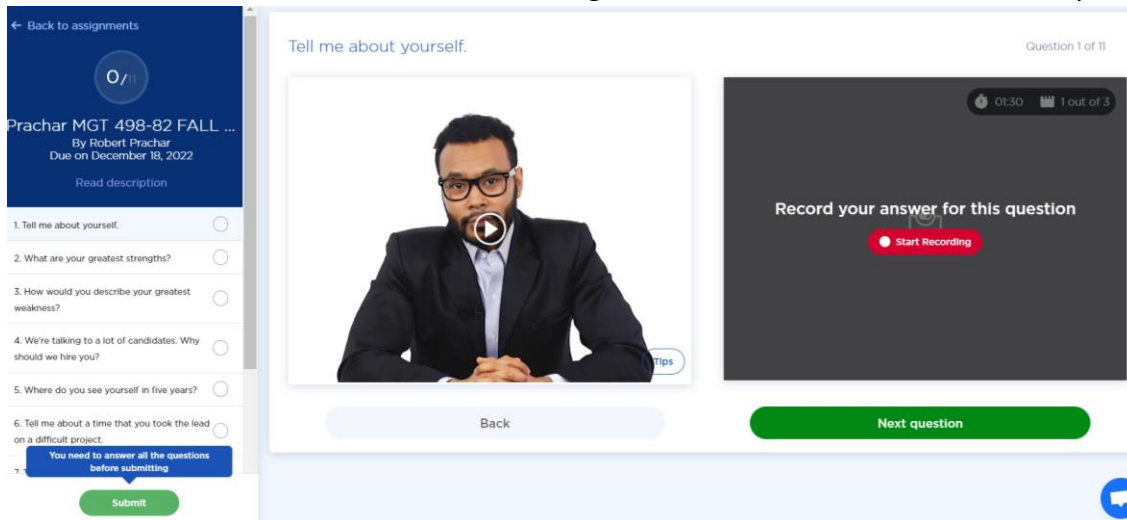


General Instructions for STUDENTS

1. Access your account on Big Interview: wcupa.biginterview.com
 - a. Log in using your wcupa.edu email address and password to login to the homepage:
2. To complete a mock interview, you can select from two different options. Click 'Practice' from the top blue bar and select either:
 - a. Practice Sets = You can select a mock interview based on industry, skills areas, or other general questions. They are pre-built with approximately 10 questions in each set
 - b. Interview Roulette = Will generate a new randomly selected set of questions every time it is selected.

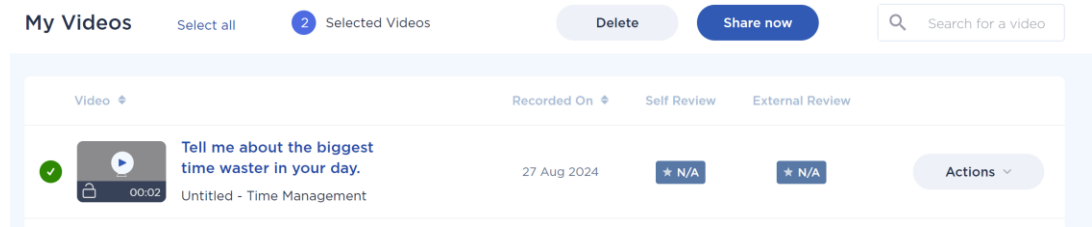
*Note: there is also an Interview Assignments option – this is for students who have been assigned a specific pre-built interview by their faculty member.

3. Your interview screen will look like something like this – be sure that it can access your camera:



4. Click "Play" on the question prompt and listen fully to the question prior to responding. If you are looking for tips on how to best answer, refer to the "tips" box in the bottom right corner of the video.
5. Record your answer to the associated interview question and **click SAVE ANSWER** prior to going on to the next question. **If you do not save, your response will be lost.**
6. Once you have answered all questions, press the green "Finish Interview" button at the bottom right.

7. You will be redirected to your 'My Videos' section where your recording for each individual question will be saved.
- a. From this screen, you can share any videos you wish with someone internal or external to WCU. Select the videos you want to share and click "Share Now"



If you need support in Big Interview, use the blue chat feature at the bottom right of your page. An online student guide is available here: <https://resources.biginterview.com/big-interview/student-guide/>



225 Lawrence Center cdc@wcupa.edu www.wcupa.edu/cdc