



Office of Wellness Promotion Graduate Assistant

Student Health Services Mission

Student Health Services strives to create an acute and preventive care environment that supports an optimal level of health for all students so they may develop personally and succeed academically. Student Health Services accomplishes this mission by providing:

- Primary health care that is high quality, prompt, ethical, affordable, confidential and accessible
- Wellness Promotion services that are multi-dimensional, and evidence informed. These services address the needs of the diverse student population.

Additionally, Student Health Services serves as a resource for the university community in its mission and initiatives to promote quality of life and healthy development.

Position Description

As an active member of the Wellness Promotion Staff, the graduate assistant will participate in the development and implementation of wellness education programs for the students on the campus of West Chester University. Under the guidance of the Wellness Promotion Director, the primary responsibility of the graduate assistant is the supervision and development of the undergraduate Wellness Ambassadors. The graduate assistant works with the student workers on a day to day basis, guiding their development of wellness education initiatives. The graduate assistant will also be responsible for the development and implementation of programs. Some evening hours will be required. This position offers a practical learning opportunity in areas such as: supervising paraprofessional employees, program development and implementation, and assessment

Preferred qualifications

- Strong reading, writing, and verbal skills
- Effective customer relations and communication skills
- Dependability, punctuality, honesty, and integrity
- Ability to prioritize work, manage time, and multi-task appropriately
- Ability to work independently
- Supervisory experience
- Knowledge of health and wellness preferred
- Technology skills: Microsoft office programs, social networking sites.

This is a full-time graduate assistant position (20 hours per week) for the 2017-2018 academic year.

Application process

Applications will be reviewed as they are received. Interested applicants should send a cover letter, resume, and references to Sherry Mendez, Director- Wellness Promotion (smendez@wcupa.edu).