

# Spanish Speaking Internships

## The 21<sup>st</sup> Century Community Learning Center (21<sup>st</sup> CCLC) of the Chester County Intermediate Unit (CCIU)



### About Us

The CCIU 21<sup>st</sup> CCIU focuses on providing expanded academic and social enrichment opportunities to middle and high school English Language Learners (Native Spanish Speakers) in the Oxford and Avon Grove Area School Districts in after-school and summer programs

### What We Do

By developing academic and cultural enrichment activities for our English language learners, we are encouraging the educational growth of our student population while developing necessary social skills that support community involvement.

### When and Where

Monday – Thursday 2:30pm – 5:30pm

Penn's Grove Middle School in the Oxford Area school District, Avon Grove High School, Fred S. Engle Middle School, and the West Grove Garage Youth Center in the Avon Grove School District.

### Essential Job Functions

Utilizing oral and written Spanish skills, interns will communicate with Spanish speaking students and their families in classrooms and other community settings. This may include, but is not limited to:

- Assistance with classroom activities
- Homework help and tutoring for students that do not speak English
- Phone calls to parents about upcoming events
- Prepare classroom activities and documents
- Contribute to program newsletter and prepare other public relation documents for parents in Spanish

**OBJECTIVES:**

The CCIU Migrant Education Program is looking for energetic and fun-loving individuals. Candidates should also possess the following:

- Self-motivation and resourcefulness
- Ability to multi-task in fast-paced environment
- Excellent organization skills
- Positive attitude, team oriented and willingness to assist where/when needed
- Good oral and written communication skills in English and Spanish
- Professional presentation
- Bilingual/bicultural skills helpful but not required
- Abuse, Criminal Record and FBI

**For more information contact:**

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