**Cottrell Entrepreneurial Leadership Center**

**ELC Internship Program**

Questions? Email Pattie Diggin at West Chester University Cottrell Entrepreneurship Center

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| **Company Name** |  |
| **Company Address** |  |
| **Telephone/Fax** |  |
| **Website Address** |  |
| **Company Description** |  |
| **How long has the company**  **been in business?** |  |
| **Number of**  **Full-time Employees** |  |
| **Position or**  **Project Description\*** |  |
| **Min /Max hours**  **per week** |  |
| **Desired Start Date** |  |
| **Hiring Criteria**  **(Required skills, etc.)** |  |
| **Previous WCU Intern?** | \_\_\_\_\_\_ No\_\_\_\_  \_\_\_\_\_\_ Yes\_\_\_\_        Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Hiring Point of Contact**  **Information**  **(Name, phone & email)** |  |
| **Supervisor Name & Contact**  **Information**  **(if different from above)** |  |
| **Other Relevant Information** |  |

**\*   Position should entail responsibilities appropriate for a senior level college student**