**Cottrell Entrepreneurial Leadership Center**

**ELC Internship Program**

Questions? Email Pattie Diggin at West Chester University Cottrell Entrepreneurship Center

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| **Company Name** |     |
| **Company Address** |     |
|  **Telephone/Fax** |   |
| **Website Address** |    |
| **Company Description** |   |
| **How long has the company****been in business?** |    |
| **Number of****Full-time Employees** |   |
| **Position or****Project Description\*** |      |
| **Min /Max hours****per week** |   |
| **Desired Start Date** |   |
| **Hiring Criteria****(Required skills, etc.)** |      |
| **Previous WCU Intern?** | \_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_ Yes\_\_\_\_        Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Hiring Point of Contact****Information****(Name, phone & email)** |    |
| **Supervisor Name & Contact****Information****(if different from above)** |     |
| **Other Relevant Information** |     |

**\*   Position should entail responsibilities appropriate for a senior level college student**