



# *SERVICES & RESOURCES FOR WCUPA GRADUATE STUDENTS*

## GETTING STARTED

The road that led you to graduate school is personal and unique to you. The Career Development Center looks forward to supporting you during your time at WCU and beyond. We know graduate students have diverse needs. Check our website for resources designed for graduate students. <https://www.wcupa.edu/services/careerDevelopment/graduate/default.aspx>

## CAREER EXPLORATION

A critical part of career progression is reflection. We can help you take necessary action steps to maintain, change, or grow your career engagement. That reflection is what lead you to pursue the next level of education and must continue throughout your academics. Schedule an appointment with a career counselor on Handshake anytime – we are happy to meet by phone, in person, or on Zoom: [wcupa.joinhandshake.com](https://wcupa.joinhandshake.com)

**Handshake is a job search database for graduate students. In this academic year alone, over 20,000 jobs and internships have been posted for graduate level students at WCU. Check out upcoming events. Login your Handshake account to get connected.**



## RESUME, CV, & COVER LETTER

Resumes highlight and capture your experience, education, and skills. Your resume acts as a first impression piece, allowing you to introduce your qualifications to an employer, and it is an important component in landing an interview. A curriculum vitae (CV) is like a resume, although it is longer, more comprehensive, and used by many graduate students. Usually found in academia, research, education, and fine arts settings, a CV provides greater detail on experiences, including publications, presentations, courses taught, research interests, professional development, committee participation, and more. Schedule an appointment on Handshake to update your resume or convert it to a CV.

## NETWORKING

Networking is the process of making connections and building relationships with people, usually in your target career field or industry. A strong network can increase the potential for job opportunities, improve your career satisfaction, and add to your industry expertise. The goal of networking is building authentic and mutually beneficial relationships and not to find a job. LinkedIn is a great place to start and we can review and critique your profile.

**Ram Nation is a flash mentoring platform where students and alumni can identify and connect with a mentor for an informational interview, job shadowing, mock interviews, and more! For more tips on how to connect - we encourage you to review the how to videos and Networking Information on our website.**



## JOB SEARCH

It takes work to find work. However, if you practice a variety of both reactive and proactive search methods, stay organized, and stay motivated it will all be worth it. You can begin proactive methods now to network and make connections in your industry and set yourself up for a favorable application process. You can use reactive strategies, such as applying on LinkedIn or Handshake to optimize your time and effort. We are connected with thousands of employers on Handshake including the Fortune 500. As a graduate student, you may find yourself already employed but looking to leverage your advanced degree at your current company or into a new opportunity. Each student's situation is different but for some this could mean keeping a low profile during a search. Proactive methods will still be essential in this process but may require a strategy or plan of execution. Make an appointment on Handshake for assistance with your job search: [wcupa.joinhandshake.com](https://wcupa.joinhandshake.com)

**Interstride is specifically designed for *INTERNATIONAL STUDENTS*, who plan to work in the US after graduation. Explore employment trends and opportunities, network with fellow international students and alumni, engage in webinars and training sessions, and so much more!**



## INTERVIEWING

An interview is a structured conversation where one person or a group of people ask questions of a job applicant. The interview is an opportunity for the interviewer to learn more about the qualifications and abilities of the candidate as well as for the interviewee to learn more about the organization. We can help you prepare for all kinds of interview situations such as: videoconferences, cases, academic talks, presentations, and meals. Schedule a mock interview appointment for assistance.

**Big Interview is an online mock interview tool that combines training and practice to help improve interview skills and build confidence. Watch their videos to learn more and improve your skills.**



## EVENTS

The CDC hosts events with employers, who are interested in graduate level students. There are large Career Fairs each semester; Networking event such as: Meet-ups and Relation-Sips; employer-sponsored events, and much more. Check out our events calendar on Handshake for more information: [app.joinhandshake.com/edu/events](https://app.joinhandshake.com/edu/events)

## IDENTITY BASED RESOURCES

The Twardowski Career Development Center supports West Chester University's commitment to diversity and inclusion. We are dedicated to ensuring all student experiences, perspectives, and backgrounds are seen, and heard, and respected. Our career counselors embrace a student-centered framework to provide a welcoming, inclusive, and approachable environment. We are committed to supporting students based on intersectional and unique needs throughout their career progression. Click here for resources: <https://www.wcupa.edu/services/careerDevelopment/graduate/identityBasedResources.aspx>



**Twardowski Career Development Center**

225 Lawrence Center

610-436-2501

[WWW.WCUPA.EDU/CDC](https://www.wcupa.edu/cdc)

[CDC@WCUPA.EDU](mailto:CDC@WCUPA.EDU)

