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Welcome!

Welcome to the Department of Criminal Justice at West Chester University! The faculty and staff in the Department have worked hard to establish and maintain a program that enjoys one of the highest reputations in the region. We think you will find this course of study to be exciting, engaging, challenging and highly relevant to the most pressing societal issues of the day.

Criminal justice is a multi-disciplinary field, and offers students the opportunity to learn criminology (a study of the causes of human aberrant behavior), constitutional and criminal law, criminal procedure and rules of evidence, law enforcement philosophies and techniques, counseling and treatment of offenders, research methods, management and administration, issues of domestic and foreign terrorism, criminalistics, addiction, restorative justice, corrections, and so much more.

Criminal justice is an engaging field, not only because of its diverse aspects, but also because it gives successful students the opportunity to develop critical thinking skills so that we can put the best minds to work to solve society's most pressing issues. In addition, this course of study positions students to make positive changes in the world, and in the lives of individuals. In sum, our students are ready to make a difference.

Note to Criminal Justice Majors

Information, procedures, and requirements contained in this handbook are subject to change, thus students are advised to keep informed through periodic conferences with their advisors.

It is the student's responsibility to arrange for conferences and to follow current procedures. The criminal justice faculty post their scheduled office hours during the Fall and Spring semesters and are available to advise and counsel students regarding academic concerns. Students' records may be reviewed jointly with the advisor to insure correct enrollment in appropriate courses. The student, however, is responsible for ensuring that all graduation requirements are met.

Because of the essential nature of the twelve credit Practicum program, students cannot obtain a B.S. in Criminal Justice exclusively through the evening program. Also, students should be prepared for a full-time academic commitment to the twelve week summer Practicum.

**Department of Criminal Justice
Ruby Jones Hall
West Chester University
West Chester, Pennsylvania 19383
(610) 436-2647
(610) 738-0491 (fax)
wcupa.edu/criminaljustice**

Criminal Justice Faculty

The faculty of the Department of Criminal Justice bring both academic credentials and practical experience to the program. Each faculty member has practical expertise in one or more aspects of criminal justice. Because the program is practitioner-oriented, it is important that students be taught by experts who have experience in the field.

Full-Time Faculty

SAMI ABDEL SALAM, Assistant Professor, Ph.D.

University of Delaware

Areas of interest: juvenile justice, drug and alcohol prevention, corrections, prisoner reentry, and community corrections, criminal justice research, substance abuse and treatment

MICHAEL ANTONIO, Assistant Professor, Ph.D.

Northeastern University

Areas of interest: research methods, statistics, capital punishment, corrections and offender rehabilitation, juries, policy analysis

MARY BREWSTER, Professor, Ph.D.

Rutgers University School of Criminal Justice

Department Chair

Areas of interest: criminal justice theory, research, program evaluation, domestic violence, victimology, animal cruelty, specialized courts

ALBERT DIGIACOMO, Instructor, M.S.

St. Joseph's University, FBI National Academy

Former Chief of Detectives, now Consultant, Chester County District Attorney's Office

U.S. Attorney's Anti-Terrorism Task Force

Former Captain, Philadelphia Police Department

Areas of interest: advanced law enforcement techniques, organized crime, white collar crime, terrorism, management and grant writing

SHANNON GRUGAN, Assistant Professor, M.S.

Ph.D. (ABD) Rutgers University School of Criminal Justice

Former Senior Environmental Policy and Enforcement Consultant at Booz Allen Hamilton. Areas of research interest are: animal cruelty, environmental crime, policing the university campus environment, and cybercrime.

JANA NESTLERODE, Professor, J.D.

Widener University School of Law

Former Assistant District Attorney, Delaware County, Pennsylvania

Areas of interest: criminal law and procedure, Bill of Rights, privacy, election fraud

BRIAN O'NEILL, Associate Professor, Ph.D.

City University of N.Y. at John Jay

Former youth counselor, Community Commitment, Inc., Bethlehem, Pa.

Areas of interest: theory, juvenile justice, youth gangs, race and criminal justice, restorative justice

CHRIS PRZEMIENIECKI, Assistant Professor, Ph.D.

University of North Dakota

Areas of interest: criminal justice theory, street gangs, crime and the media, juvenile justice, criminal justice ethics, qualitative research

CASSANDRA REYES, Assistant Professor, Ph.D.

Indiana University of Pennsylvania

Former probation/parole counselor, New Jersey

Areas of interest: animal cruelty, corrections, juvenile delinquency, victimology and violence

JANE TUCKER, Assistant Professor, Ph.D.

Temple University

Former law enforcement officer, Lower Merion Twp., Pennsylvania

Areas of interest: policing, investigation, police administration, police stress issues, organizational theory

Part-Time Faculty

BARBARA KAUFFMAN, J.D.

Temple University School of Law

Former Assistant Public Defender, Philadelphia., Pa.

Areas of interest: law, women and criminal justice

Selected Adjunct Faculty

ANDREA CARDAMONE, J.D.

Harvard Law School

Assistant District Attorney, Chester County District Attorney's Office

Areas of interest: criminal law, criminal procedure, legal issues

PATRICK CARMODY, J.D.

George Washington University School of Law

Chief Deputy District Attorney, Chester County District Attorney's Office

Areas of interest: law, evidence, trial advocacy

CAROLYN CASS, M.S. (ABD)

Rutgers University School of Criminal Justice

Director, Dept. of Health, Bureau of Alcohol and Drug Programs, Harrisburg, Pa.

Areas of interest: assessment, counseling, substance abuse, theory

CHARLES (Russ) HANDORF, M.S.

Capella University

Computer scientist, Federal Bureau of Investigation, Philadelphia, PA

Areas of interest: computer science, cybercrime, computer crime

BRIAN HERRICK, M.B.A., M.S.

West Chester University, Villanova University
Special Agent, Federal Bureau of Investigation, Philadelphia, Pa.
Areas of interest: cybercrime, computer forensic analysis

RUSSELL JONES, M.S.

Central Michigan University
Director of Security, Albert Einstein Healthcare Network
Areas of interest: private security, security management

GERALD P. MORANO, J.D.

Dickinson School of Law
Assistant District Attorney, Chester County District Attorney's Office
Areas of interest: criminal law, criminal procedure, philosophy of law,
contemporary issues in law

NATHAN SCHENKER, J.D.

Marshall-Wythe School of Law, College of William & Mary
First Assistant Public Defender, Office of the Public Defender, Chester County, Pa.
Areas of interest: law, evidence, notable criminal cases, death penalty

DIAN WILLIAMS, Associate Professor, Ph.D.

Walden University
President, Center for Arson Research, Lafayette Hill, Pa.
Areas of interest: theory, counseling, psychology of arson and
sex offenders, ethics, management

Department Secretary

MRS. JEANNE PETERS, B.A.

West Chester University
West Chester University Department Secretary – 16 years
Areas of interest: student services, administration, management, organization

The field of Criminal Justice is multidisciplinary. Professionals work as law enforcement officers, prosecutors, defense attorneys, judges, probation/parole officers, counselors, managers, administrators, researchers, planners, corrections officers and more. In each case, the quality of our work affects the lives of many individuals, and impacts societal mores and the effectiveness of the justice system. Accordingly, criminal justice professionals must have the highest standards of honesty and integrity. Therefore, each student entering the major must sign on to a Department Code of Conduct. It is a statement of philosophy which reflects the standards to which all criminal justice professionals should enthusiastically adhere.

DEPARTMENT OF CRIMINAL JUSTICE CODE OF CONDUCT

**The Department of Criminal Justice
requires all students to possess the
highest, most impeccable standards of
honesty and integrity.**

**Criminal Justice professionals, in
particular, must be exemplary role
models in society.**

**Students are expected to conduct
themselves at all times in a manner
which reflects the highest standards
of ethical behavior, and which
compliments the department and the
discipline.**



Bachelor of Science Degree in Criminal Justice

The West Chester University Department of Criminal Justice is now over thirty years old. A growing interest in academic degrees by criminal justice administrators and practitioners, the availability of federal and state resources for criminal justice education, and an expressed desire by area community colleges to form a liaison with a nearby four-year institution led to the development of the Department of Criminal Justice in the Spring of 1974. The department was placed administratively in the School of Social and Behavioral Sciences which later became the College, and then the School of Business and Public Affairs, and now the College of Business and Public Affairs.

The mission of West Chester University's Department of Criminal Justice is to provide a high quality, broad-based, interdisciplinary education to undergraduate (B.S.) and graduate (M.S.) students seeking expertise or professional advancement in the criminal justice sciences. Inherent in this mission is a dedication to teaching excellence and student preparation. While the interdisciplinary nature of the criminal justice sciences necessarily includes courses which teach applied knowledge, the curriculum's core is academic in nature and includes theory, philosophy, and analysis.

The undergraduate program's primary focus is academic. It provides: (1) a core curriculum of required courses to ensure a solid working knowledge of the major systems within the discipline; (2) a variety of elective courses to provide students with the opportunity to tailor the curriculum to their own professional goals and interests; (3) a venue for the development of critical thinking, analytical, and communication skills; and (4) practical experience in a criminal justice setting. These primary programmatic qualities will advantageously position the successful undergraduate student for entry-level positions in criminal justice agencies.

As a department in one of the 14 state universities, our mission is to provide a quality education at an affordable price to students who have demonstrated competence and commitment to learning and growth, who desire to make a meaningful contribution in the field of criminal justice, and who share the values of idealism, honesty, integrity, justice, and fairness. Our students will enjoy the advantages of having (1) an education provided by qualified full-time faculty who have demonstrated expertise in the discipline, (2) a rich exposure to adjunct faculty who are practicing experts in specialized fields, and (3) direct experience in the discipline in which they seek expertise.

I. Program Description

Please note that information, procedures and academic and program requirements are subject to change. Students are advised to keep abreast of these changes through regular conferences with the student's academic advisor.

In addition, because of the essential nature of the twelve-credit summer Practicum, students cannot obtain a B.S. in Criminal Justice exclusively through an evening program of study. Students should be prepared for the full-time commitment to our twelve week summer Practicum.

A. Basic Skills

Basic communication skills are essential for any successful college graduate. Therefore, criminal justice majors must earn a grade of C or better in Writing 200 (or higher) before proceeding to the required upper division courses.

B. Required Courses (33 Credits)

The Bachelor of Science in Criminal Justice program at West Chester is designed to provide an excellent theoretical education in the discipline, as well as broad-based competencies in application. The program has been designed to ensure that students have a superior grounding in essential areas of criminal justice. Therefore, students must earn a minimum grade of C in each of the following required courses:

- CRJ110 – Introduction to Criminal Justice
- CRJ210 – Theories of Crime and Delinquency
- CRJ220 – Corrections
- CRJ287 – Policing in America
- CRJ300 – Criminal Law
- CRJ387 – Criminal Justice Research
- CRJ400 – Criminal Procedure
- CRJ490 – Practicum (12 credits)

The courses are designed to be taken in sequence. Lower division courses are prerequisites for upper division courses.

C. Criminal Justice Electives and Related Areas (42 Credits)

All Criminal Justice majors are required to earn a C or better in at least eight Criminal Justice electives and eight "related area" courses. (Students may take additional Criminal Justice electives as "related area" courses.)

Criminal Justice is interdisciplinary in nature. Because students may choose a diversity of careers from this discipline, the criminal justice electives (24 credits) and related area courses (24 credits) permit the student to tailor the academic curriculum to more specific career goals.

To facilitate this endeavor, the Department has a list of approved related area courses from which the student may choose. The courses are divided into four subdisciplines to facilitate career tracks:

- 1) Behavioral/Social Sciences – for students seeking a career in treatment and analysis of delinquent and criminal behavior;
- 2) Corrections – for students seeking a career in both public and private correctional facilities;
- 3) Law – for students who plan to pursue a law degree;
- 4) Law Enforcement – for students seeking a career in federal, state or local law enforcement agencies;
- 5) Research/MS/MA/PhD – for students seeking advanced degrees and expertise in research:

In addition, criminal justice majors may choose to declare a minor in a related area. Courses taken to meet the requirements of the following minors will be considered “related area” courses in Criminal Justice:

Accounting, Peace & Conflict Studies, Communications, Political Science, Public Management, Computer Science, Psychology, Ethnic Studies, Sociology, Information Technology, and Spanish.

D. Required Practicum Course

Because criminal justice is an applied discipline, an important feature of the program is the twelve-credit summer Practicum. Designed to give personal and direct experience, it affords the student the opportunity to put his or her theoretical knowledge to work at a criminal justice agency.

Students work full-time for a minimum of 12 weeks with an approved criminal justice agency. Such placements include, inter alia, federal agencies, police departments, state or county probation/parole offices, juvenile court, district attorneys’ offices, public defenders’ offices, bail agencies, medical examiners’ offices, private security firms, private investigation firms, insurance companies, prisons, and detention centers.

While the department maintains an Agency Database to assist students in locating an appropriate position, it is the student’s responsibility to apply for and obtain employment with an approved criminal justice agency.

The department has a detailed Practicum Policy which the student is expected to read, understand, and with which the student must comply. Because the Practicum is required of all criminal justice majors, students should familiarize themselves with the Practicum requirements before becoming a criminal justice major.

II. Requirements for Successful Completion of the Bachelor's Degree

A. University Requirements

1. Satisfactory completion of a minimum of 120 semester hours as shown in the Program Record (Appendix A).
2. Achievement of a minimum grade point average of 2.00.
3. Attendance at West Chester University for at least 30 semester hours of the degree program.
4. At least 50% of the courses required for the major must be taken at West Chester University.
5. All upper division required courses in Criminal Justice must be taken at West Chester University (CRJ 300, CRJ 387, CRJ 400, CRJ 490).
6. Fulfillment of any special requirements or program competencies which are particular to the department or school.
7. Fulfillment of all financial obligations to the university, including payment of the graduation fee and of all other obligations, including the return of university properties.
8. Compliance with all academic requests from the Vice President of Academic Affairs, including the submission of Application for Graduation Form.

B. Department Requirements

1. Achievement of a grade of C or better in Writing 200 (or higher).
2. Achievement of a grade of C or better in the following required courses:
CRJ110 - Introduction to Criminal Justice
CRJ210 - Theories of Crime and Delinquency
CRJ220 – Corrections
CRJ287 – Policing in America
CRJ300 - Criminal Law
CRJ387 - Criminal Justice Research
CRJ400 - Criminal Procedure
3. Successful completion and achievement of a grade of C or better in the twelve-credit summer Practicum (CRJ490).
4. Successful completion of eight additional criminal justice elective courses (24 credit hours) with a grade of C or better.
5. Successful completion of six courses from a list of approved related areas (24 credit hours) with a grade of C or better.
6. Achievement of a grade point average of at least 2.5 in all criminal justice courses.

C. Program Record

In order to keep track of progress in meeting the program requirements, the Criminal Justice Department Undergraduate Program Record form is maintained in each student's file. A copy of that form is provided in Appendix A to allow students to keep their own personal records.

The Department also has created prototypical course sequences for criminal justice majors to assist students in scheduling, and to inform students of suggested course sequences and credits. (See Appendix B.)

III. Transfer Policy

Criminal Justice majors must take at least half of the courses required for the major at West Chester University. Therefore, the Department of Criminal Justice at West Chester University will accept a maximum of 24 criminal justice course credits from other colleges or universities. Of those 24 credits, no more than 18 credits may be accepted as direct equivalencies; the additional 6 credits may be accepted as related areas.

Course equivalencies are determined by an examination of course content, textbooks, syllabi, rigor, and instructor qualifications.

With few exceptions, credit will not be given for courses taken at two-year colleges which are taught as upper division courses in the Department of Criminal Justice at West Chester. In general, students wishing to transfer to West Chester in this discipline should take general education courses at the community college, and criminal justice courses at West Chester.

The kinds of courses the West Chester University Department of Criminal Justice may accept from two-year colleges are: Introduction to Criminal Justice, Criminology, Juvenile Delinquency, Corrections, Policing, Criminal Investigation, Private Security, Organized Crime, Scientific Crime Detection (Criminalistics), and Criminal Law (accepted as CRJ199 only).

Please note that the Department of Criminal Justice at West Chester University requires a minimum grade of C for all criminal justice and related area courses.

Courses which must be taken at West Chester University include: Criminal Law, Criminal Procedure, Criminal Justice Research, and the Practicum.

IV. Course Descriptions

CRJ110 and CRJ210 are open to nonmajors and nonminors.

CRJ 110 Introduction to Criminal Justice (3) This course is designed to provide an overview of the criminal justice system, including coverage of law enforcement, the courts, and corrections. The object of this course is to provide the student with a procedural framework of the criminal justice process.

CRJ 210 Theories of Crime and Delinquency (3) This course is a survey of the historical and contemporary attempts to explain the phenomena of crime and criminal behavior from the perspectives of sociology, psychology, economics, biology, and law. Emphasis will be placed on contemporary theory and the analysis of evidence supportive of various theoretical positions.

CRJ 215/GEO 215 GIS for Criminal Justice Careers (3) This course offers instruction in crime mapping and techniques associated therewith. It includes a comprehensive analysis of crime patterns, police services, locations of criminal incidents, offenders' geographical behaviors, and spatial trends in crime.

CRJ 220 Corrections (3) The purpose of this course is to provide the student with a survey and analysis of the correctional system and its processes, from both a historical and geographical perspective. Emphasis will be placed on practice and future trends within the area of corrections.

CRJ 240 Criminal Investigation (3) This course will introduce the student to the basic principles of criminal investigation. It will include instruction of the typical functions in the investigation of violent, property, and white collar crimes. Pertinent court decisions regarding arrest, interrogation, and search and seizure will be examined.

CRJ 268 Private Security (3) This course will provide an in-depth examination of the various facets of the private sector of security. A review of the history, organization, management, and safety issues pertaining to the private security profession will be addressed. Emphasis is placed on policy and decision-making, personnel, and budgeting, as well as security programming.

CRJ 287 Policing in America (3) This course will examine the history and evolution of policing in the United States. It will include contemporary issues in policing including: administration and management, policing in a democracy, community policing, officer training, use of force and coercion, discretion, and ethical dilemmas.

CRJ 300 Criminal Law (3) This course will provide a comprehensive coverage of the principles of criminal responsibility, and the purposes, requirements, and limitations of criminal law. In addition, the mental and physical elements of crimes, as well as the various criminal defenses will be thoroughly addressed. (Prerequisites: C or better earned in CRJ 110, CRJ 210, and WRT 200 or above)

CRJ 304 Comparative Criminal Justice (3) This course will address the historical and philosophical influences upon the American criminal justice system, and will explore other systems of criminal justice found in divergent and dissimilar cultures. The focus of interest will be on the problems and issues of defining the concepts of “law” and “justice”, and the emergence of America’s moral and ethical values as reflected in our contemporary criminal justice system.

CRJ 310 Juvenile Justice Administration (3) Provided in this course is a survey of both the formal (police/courts/corrections) and the informal (diversion) means of dealing with the problem of juvenile crime. While delinquent behavior is addressed, emphasis is on societal response to such behavior and on the legal rights of juveniles.

CRJ 312 White Collar Crime (3) This course provides an analysis of the usually nonviolent criminal conduct described as official corruption, systematic crime, or violations of trust that are characterized by calculation, deceit, and personal enrichment. Course material will include an examination of Internet and other kinds of crimes involving information technology.

CRJ 314 Organized Crime (3) This course provides an examination of organized crime as an American phenomenon, and a comparison to its counterparts in Europe and Asia. The historical development of organized crime throughout the world will be studied. Contemporary issues in organized crime will be addressed, including its evolution into various forms of terrorism.

CRJ 316 Terrorism (3) This course defines the major differences between criminal violence and ideological and political motives for terror events. An important element for successful terroristic acts is a sufficient audience where the political, social or religious message can be absorbed. We will also examine the differences between domestic and international terrorism and explore the various stages of extremism and radicalization as a precursor to terrorist acts.

CRJ 318 Environmental Crime (3) This course is an examination of crimes against the environment and crimes that impact the environment. The history of environmental crime, its investigation and prosecution will be studied, as well as the most current developments in this area of study. The course will also address the global impact of and response to environmental crime.

CRJ325 Animal Cruelty (3) This course is designed to provide an intensive examination of the relationship between animal cruelty and the criminal justice system. It will cover the commission of animal cruelty within circumstances such as child abuse, interpersonal violence, and juvenile delinquency. The goal of the course is to offer students an understanding of the impact that animal cruelty has on society and the criminal justice system.

CRJ 350 Forensics I - Scientific Crime Detection (3) This course will inform the student of the scientific methods applied in criminal investigation. The student will learn to recognize and distinguish relevant evidence, proper preservation techniques, and simple field testing. The course will increase the student’s knowledge of techniques used in evidentiary analyses, and serve as an introductory course for those who desire to learn laboratory skills.

CRJ 360 Race, Ethnicity and Criminal Justice (3) This course will explore the relationship between race and criminal justice, including the historical role that race has played in the criminal justice system. The impact of race and ethnicity on discretion, sentencing, and disposition will be examined at both the adult and juvenile levels. This course is approved as a “diversity” course.

CRJ 365 Victimology (3) This course introduces the student to the field of victimology. Basic concepts, development, and relevant theoretical and empirical literature will be studied, as well as the policies and practices that have been developed to benefit the victims of crime.

CRJ 370 Gender, Crime and Justice (3) This course will examine the impact gender has on various aspects of the criminal justice system. The course will offer an exploration of the victimization of women and the culture that supports it. It will also address the unique issues of women as criminals, women as prisoners, and women as workers in the criminal justice system.

CRJ 380 Computer Crime (3) This course will be an introduction to the various aspects of crime committed with the aid of computers. While the content will not be technical in focus, certain topics involve discussion of computer systems and protocols, specifically in the area of computer forensics. Students will be introduced to both the collection and analysis of digital evidence. Since computer crime and its investigations are evolving rapidly, the curriculum will change as the semester progresses, and the syllabus may be altered to include current issues or legal cases. Students will complete the course with the basic tools by which to practice computer crime investigation and a knowledge base of current law to keep up with developments in this discipline.

CRJ 387 Criminal Justice Research (3) This course is designed to provide an overview of research methods used in criminal justice research, including data collection methods, sampling techniques, and basic statistical analyses. The course will provide hands-on application of research methods as well as critical analyses of research studies conducted by others in the field of criminal justice. PREREQ: Students must have earned a grade of C or better in each of the following courses: CRJ 110, CRJ 210, and WRT 200 or above.

CRJ 400 Criminal Procedure (3) This course is an examination of the theory and application of the law and rules of evidence for the criminal justice student. It will develop an understanding of the reasons for the rules of evidence and a grasp of the application of the rules in case investigation and for presentation in court through a study of selected cases, statutes, and the analysis of hypothetical cases and situations. PREREQ: Students must have earned a grade of C or better in CRJ 300 and CRJ 387.

CRJ 410 Independent Study in Criminal Justice (1-3) This elective course offers the student the opportunity to earn academic credit for specially assigned research projects, reports, and readings in criminal justice. The student is assigned a faculty member who supervises and evaluates the work. Approval of Department Chair is required.

CRJ 435 Interviewing and Assessing the Offender (3) This course offers the undergraduate student an understanding of the psychology of interviewing and assessing suspects, witnesses and victims. The course provides students with a solid knowledge base related to interviewing and assessment skills employed at every level of the criminal justice system. Students learn skills through lecture, reading assignments, role play and in-class exercises.

CRJ 440 Violent Crime (3) This course seeks to survey the incidence of violent crime, to analyze the violent criminal, and to study the variety of means that have been developed to control criminal violence.

CRJ 450 Forensics II-Criminalistics (3) This builds on the basics of Forensics I, applying laboratory science to criminal investigation. The course will focus on more advanced aspects of crime scene processing: evidence collection, preservation, and analysis; and the essentials of courtroom presentation.

CRJ 455 Topical Seminar in Criminal Justice (3) This course offers an intensive examination of a select area of study in the field of criminal justice. Topics will be announced at the time of offerings. The course may be taken more than once when different topics are presented.

CRJ 460 Evidence and Trial Advocacy (3)) This course moves a step beyond basic criminal law and criminal procedure studies and takes the student into the courtroom. The student will learn basic rules of evidence presentation and court procedure and discover how the trial process works by actively participating in it. The student will learn how to distill the issues, and to present concise, well-reasoned arguments supporting a given position. It is in this manner that the student will learn critical analysis and practical presentation.

CRJ 461 Notable Criminal Cases (3) Selected factual accounts of criminality and criminal behavior over the past 75 years are analyzed. Selection is based on notoriety and continued dispute. The course is designed, through reading and class analysis, to illuminate a wide spectrum of criminal conduct and the related investigative, legal, and judicial response.

CRJ 470 Interpersonal Relations (3) This course is designed to aid a student's self analysis in terms of behavior patterns or changes affecting his or her life. This self knowledge often leads to understanding relationships with others, which can assist students in relating to other persons in their personal, social, and professional lives.

CRJ 482 Contemporary Legal Issues (3) This course encompasses a brief review of the general principles of law and procedure, followed by an in-depth study of the more controversial legal dilemmas facing today's criminal justice system. The course is designed to shed light on each side of the issue, to enable the student to see beyond the superficial aspects of the conflict, and to understand its more profound nature. Course may be taken more than once when different topics are presented.

CRJ 487 Ethical Issues in Criminal Justice (3) This course is designed to identify and examine ethical issues among practitioners and students in the criminal justice field. Such issues may include the discretionary power of arrest, the use of deadly force, the decision to prosecute, participation in plea bargaining, representation of the guilty, and the imposition of punishment. Such a course will promote inquiry that combines ethical analysis with a practical awareness of the realities of the criminal justice system.

CRJ 490 Practicum (3-12) This is a twelve week independent study offered only in the summer. Vocational placements are in such agencies as: police, courts, defense, corrections, security, investigation, or law. The design of each placement depends on the students' previous experience and area of interest. Written biweekly reports and a major paper are required. Please refer to the Practicum Policy. (Prerequisites: Junior or Senior status, C or better earned in CRJ 300 and 387, and approval of Department Chair).

V. FAST TRACK PROGRAM

The Department has developed an exciting new program for qualified criminal justice undergraduates. Juniors who have achieved an overall grade point average of at least 3.0 are qualified to join our FAST TRACK program. In the FAST TRACK PROGRAM, students can earn a Bachelor's of Science Degree and a Master's Degree in just five years. This is accomplished by careful course planning, and by permitting our undergraduates to begin taking graduate courses in their senior year.

This is an extraordinary opportunity for students who are serious about a career in Criminal Justice. Dr. Brewster is the FAST TRACK advisor, and students should work with her carefully to plan their course schedules.

VI. Advising Program

Each student is assigned a faculty advisor upon admission to the Criminal Justice program. Advisors help students with academic planning and some aspects of career planning on an informal, individualized basis.

It is the student's responsibility to arrange for conferences with their advisors, and to follow University and Department procedures and policies. Faculty post office hours during the Fall and Spring semesters, and are available for academic advisement during those hours. Students are strongly encouraged to meet with their advisors at least once every semester. The student, however, is ultimately responsible for knowing University and Department policies and procedures, and for ensuring that all graduation requirements are met.

Students who transfer from other colleges or universities must have their transcripts evaluated by the Registrar's Office, and then work with the Department Transfer Advisor in their first semester to ensure that all courses have been accurately assessed.

VII. Scheduling and Registration

Students prepare schedules for the succeeding semester by the following procedures:

1. Preparation of a tentative schedule by the student following the Undergraduate Program Record (see Appendix A).
2. Consultation with the student's faculty advisor.
3. Official registration at the place and time listed on the University's website.

In preparing schedules, students are reminded that they themselves (not their faculty advisors) are responsible for the scheduling and completion of all graduation requirements. Thus, all undergraduate students should maintain an accurate record of their academic progress on the Undergraduate Program Record provided.

VIII. Career Planning

To assist our students in their career planning, the Criminal Justice Department has compiled an Agency Database which contains information regarding local, state, federal and private criminal justice agencies. For those students seeking entrance to law school, the Pre-Law Director provides information on placement tests and entrance requirements. In addition, the University Career Development Office can provide information regarding the United States Civil Service Commission on Federal Employment.

IX. Related Activities

A. Criminal Justice Club

Sigma Tau Omicron is the West Chester University Collegiate chapter of the American Criminal Justice Association (Lambda Alpha Epsilon). The organization is devoted to the furtherance of professionalism in all areas of criminal justice. The local chapter is open to all students. It sponsors special programs and field trips relating to the discipline, brings guest speakers to campus, and provides a venue for the exchange of ideas and other career information.

B. The Law Society

The Law Society is an organization also open to all students, but may be of particular interest to those students aspiring to law school. The Society sponsors trips to law schools and an annual moot court competition.

C. Pre-Law Advisory Program

The University has a Pre-Law Advisory Program for those students aspiring to law school. The Program offers curriculum advice, information on law schools and admissions criteria, and LSAT preparatory programs. The Pre-Law Committee also presents an annual \$1,000 scholarship (the D.T. Marrone Award) to an outstanding West Chester University undergraduate who has been admitted to an ABA accredited law school. Interested students should contact Dr. Sandra Tomkowicz in the Marketing Department.

D. Criminal Justice Honor Society

Alpha Phi Sigma is the National Criminal Justice Honor Society. Alpha Phi Sigma honors and promotes excellence, service, leadership and integrity. Membership in Alpha Phi Sigma meets one of the requirements for entrance at the GS-7 level in numerous professional and technical occupations in the United States government. The Criminal Justice Department at West Chester University houses the Nu Beta Chapter of Alpha Phi Sigma. Nu Beta members participate in a number of educational and social activities throughout the semester, including field trips, research presentations at regional and national conferences, and charitable events.

X. Student Recognition

A. Scholarships

Two annual scholarships are offered to Criminal Justice majors. Application periods are announced each spring semester for scholarships awarded in the subsequent fall semester. All recipients are required to write a letter of thanks to the donors. The amount of each award may change from year to year depending on economic factors, but the range has typically been from \$500 to \$1500.

1. Jessie Silvano Scholarship

Jessie Silvano was an active, outgoing, family-oriented Criminal Justice major. While he planned to pursue both a master's degree and a law degree, his career was cut short by his untimely death in his senior year. Jessie always cared for others, and wanted to help those who were struggling. In Jessie's honor, his family established this annual scholarship to assist needy students. Criteria for this award include: minimum grade point average of 2.5; junior or senior criminal justice major; active member of the University community; commitment to completing the undergraduate degree.

2. Chief Robert M. and Vera Valyo Scholarship

Robert M. Valyo served as a dedicated public servant and police officer in Willistown Township for 32 years. His last ten years he served as Chief of that Department. The Scholarship was established after his retirement, and has been continued by the Valyo family after Chief Valyo's death in 2004. Criteria for this scholarship include: minimum grade point average of 3.0; junior or senior criminal justice major; preference is given to students interested in a career in law enforcement.

B. Outstanding Student Recognition Event

Each spring semester, the College of Business and Public Affairs honors the outstanding junior and senior from each of the departments within the College. Students are selected by the faculty in their respective departments. An April awards luncheon is held off campus, to which students may invite family members. Each student receives an engraved plaque honoring his/her achievements.

Minor in Criminal Justice

The minor in Criminal Justice is designed to meet the needs of those students whose central academic or vocational aspirations are in areas peripheral to Criminal Justice. Students who are majoring in accounting, communications, computer science, forensic chemistry, information technology, political science, psychology, public administration or sociology may desire a secondary expertise in Criminal Justice to facilitate particular career goals. The Department maintains a strong minor program to meet the needs of these students.

A. Application to the Criminal Justice Minor Program

The Department considers applications to the Minor during the first three weeks of the fall and spring semesters each year. Students may obtain an application from the Department secretary. Applicants should have an overall grade point average of at least 2.3. Students applications will be reviewed by Department faculty and will be evaluated on the basis of: grade point average, number and rigor of courses taken, writing skills (an essay is required in the application) and suitability to the major. All students will be required to adhere to the Department of Criminal Justice Code of Conduct.

B. Advising

Minors are assigned to a faculty advisor to assist in course planning and selection. Copies of student advising sheets and program records are readily available to all students. Students are encouraged to meet with their advisors each semester.

C. Program Requirements (21 credits)

1. Required Courses (21 credits)
Students must earn a minimum grade of C in the following required courses:
 - CRJ110 (Introduction to Criminal Justice)
 - CRJ210 (Theories of Crime and Delinquency)
 - CRJ220 (Corrections)
 - CRJ287 (Policing in America)
 - *CRJ300 (Criminal Law)
 - *CRJ387 (Criminal Justice Research)
 - **CRJ400 (Criminal Procedure)
 - * **Prerequisites: C or better in CRJ110, CRJ210 and WRT200**
 - ** **Prerequisites: C or better in CRJ300 and CRJ387**
2. Criminal Justice Practicum
Criminal Justice minors are not required to take the Criminal Justice Practicum, but may do so during the summer. The summer Practicum may be taken as a six or twelve credit course.

3. Transfers

Transfer students must take a minimum of twelve credits of Criminal Justice courses at West Chester University. Students must take the following courses at West Chester University: Criminal Law, Criminal Justice Research and Criminal Procedure.

4. Performance

Minors must earn a minimum grade of C in all Criminal Justice courses and must maintain an overall grade point average of at least 2.5 in Criminal Justice courses.

5. CRJ387 (Criminal Justice Research)

Students who take and earn a C or better in a social science research course in their majors may request a waiver of CRJ387. (For instance, SOC322 (Methods of Sociological Research), PSY246 (Research Methods in Psychology), may be substituted for CRJ387.) Under such circumstances, the students must take an additional upper division Criminal Justice elective.



Appendix A

WEST CHESTER UNIVERSITY

DEPARTMENT OF CRIMINAL JUSTICE

UNDERGRADUATE PROGRAM RECORD (Effective 8/11 rev)

NAME: _____ ID# _____

PERMANENT ADDRESS _____

HOME PHONE: _____ LOCAL PHONE: _____

DATE OF ENTRY INTO CRJ DEPT: _____ EMAIL ADDRESS: _____

OTHER COLLEGES ATTENDED: _____ MINOR: _____

STUDENTS MUST EARN AN OVERALL GRADE POINT AVERAGE OF 2.5 IN CRJ CLASSES

I. REQUIRED COURSES (GRADE OF C OR BETTER REQUIRED - 33 HOURS):

1. CRJ110 Introduction to Criminal Justice (3) _____
2. CRJ210 Theories of Crime and Delinquency..... (3) _____
3. CRJ220 Corrections (3) _____
(Prereq: C or better in CRJ110)
4. CRJ287 Policing in America (3) _____
(Prereq: C or better in CRJ110)
- *5. CRJ300 Criminal Law (3) _____
(Prereq: C or better in CRJ110, CRJ210, WRT200 or above, or HON310)
- *6. CRJ387 Criminal Justice Research (3) _____
(Prereq: C or better in CRJ110, CRJ210, WRT200 or above, or HON310)
- *7. CRJ400 Criminal Procedure (3) _____
(Prereq: C or better in CRJ300 and CRJ387)
- *8. CRJ490: Practicum (summer only)..... (12) _____
(Prereq: C or better in CRJ300 and CRJ387)

*These courses must be taken at West Chester University

II. CRIMINAL JUSTICE ELECTIVES (GRADE OF C OR BETTER IN CRJ110; GRADE OF C OR BETTER REQUIRED; CRJ 199's ineligible - 24 CREDIT HOURS):

- | | | | |
|------------------------|------------------------|------------------------|------------------------|
| 1. CRJ _____ (3) _____ | 3. CRJ _____ (3) _____ | 5. CRJ _____ (3) _____ | 7. CRJ _____ (3) _____ |
| 2. CRJ _____ (3) _____ | 4. CRJ _____ (3) _____ | 6. CRJ _____ (3) _____ | 8. CRJ _____ (3) _____ |

III. *RELATED AREAS (GRADE OF C OR BETTER REQUIRED. See RELATED AREA handout for course selection - 18 CREDIT HOURS): CRJ electives beyond those taken in Section II and all CRJ199's are considered "related areas". No single course may simultaneously fulfill a general education course requirement and a "Related Area" requirement; however a "related area" course may fulfill a writing emphasis requirement.

- | | | |
|--------------------|--------------------|--------------------|
| 1. _____ (3) _____ | 3. _____ (3) _____ | 5. _____ (3) _____ |
| 2. _____ (3) _____ | 4. _____ (3) _____ | 6. _____ (3) _____ |

GENERAL EDUCATION REQUIREMENTS (Effective Fall 2014)

I. ACADEMIC FOUNDATIONS (12 HOURS - MUST COMPLETE WITHIN FIRST 60 CREDITS)

WRT 120 (does not count as a W course) (3) _____

WRT 200, 204, 205, 206, 208 or 220 or HON 310 (does not count as a W course) . . . (3) _____

(GRADE OF C OR BETTER REQUIRED FOR CRJ MAJORS AND MINORS)

Math 100 level or above (3) _____

Communication: SPK208, SPK230 (3) _____

II. *DISTRIBUTIVE REQUIREMENTS (21 HOURS “I” courses do not fulfill these requirements)

A. SCIENCE (2 CAPC-APPROVED COURSES IN 2 DIFFERENT DISCIPLINES - 6 HOURS)

Biology: BIO 100 or 110 (3) _____

Chemistry: Any CHE 100, 103, 107, or 160. (3) _____

Computer Science: CSC 110, 115, or 141 (CSW courses do not qualify) (3) _____

Earth Science: ESS 101, 111, 112, 130, or 170. (3) _____

Physics: PHY 100, 105, 123, 130, 140, 170, or 180 (3) _____

B. BEHAVIORAL/SOCIAL SCIENCES (TWO COURSES IN 2 DIFFERENT DISCIPLINES - 6 HOURS)

Anthropology: ANT 102 or 103 (3) _____

Economics: ECO 101, 111, 112 or 200 (3) _____

Geography: GEO 101 or 103. (3) _____

Political Science: PSC 100, 101, 213 (3) _____

Psychology: PSY 100 (3) _____

Sociology: SOC 200 or 240 (3) _____

C. HUMANITIES (TWO COURSES IN 2 DIFFERENT DISCIPLINES - 6 HOURS)

History: HIS 100, 101, 102, 11150, 151, 152, or 444 (3) _____

Literature: LIT 100, 165, 219, or 220, or CLS 165, 260, or 261 (3) _____

Philosophy: PHI 100, 101, 150, 180, 206, 207 or 282 (3) _____

D. THE ARTS (3 HOURS) any CAPC-approved “ARTS” course. (3) _____

III. *DIVERSE COMMUNITIES (3 CREDIT HOURS - “J” DESIGNATION) (3) _____

“J” courses may simultaneously fulfill a similarly prefixed distributive requirement. A course with an “IJ” designation may fulfill both the diversity and the interdisciplinary requirement. A course with both an “I” designation and a “J” designation may not be used to fulfill a distributive requirement. A course with a “JW” designation will fulfill both the diversity and writing emphasis requirements. Diversity courses may not be transferred from another institution.

IV. *INTERDISCIPLINARY (3 CREDIT HOURS - “I” DESIGNATION) (3) _____

A course with both an “I” designation and a “J” designation may not be used to fulfill a distributive requirement. A course with an “IW” designation will fulfill both the interdisciplinary requirement and a writing emphasis requirement. A course with an “IJ” designation may fulfill either the diversity or the interdisciplinary requirement, but not both. “I” courses may be transferred from another institution.

V. *STUDENT ELECTIVES (6 CREDIT HOURS) Must be 100 level or above; only free electives may be taken pass/fail; only one course per semester may be taken pass/fail.)

1. _____ (3)_____ 2. _____ (3)_____

STUDENTS MUST COMPLETE AT LEAST 120 TOTAL CREDITS FOR GRADUATION.

***ADVISOR/STUDENT REMINDER - WRITING EMPHASIS COURSES:** Students must take **THREE writing emphasis (W) courses**; transfer students entering with 40-70 credits must take TWO writing emphasis courses; transfer students entering with 71 or more credits must take ONE writing emphasis course. All students are required to take at least one writing emphasis course at the **300 or 400 level**. **The writing emphasis requirement may also be fulfilled by a general education or related areas requirement.**

1. _____ (300/400 level) (3)_____ 2. _____ 3. _____

APPENDIX B
CRIMINAL JUSTICE DEPARTMENT
MINOR PROGRAM RECORD

NAME _____ ID# _____

PERMANENT ADDRESS _____ Phone# _____

COLLEGE ADDRESS _____ Phone # _____

DATE OF ENTRY INTO MINOR PROGRAM _____

MAJOR DEPARTMENT _____ MAJOR ADVISOR _____

STUDENTS MUST EARN A GPA OF AT LEAST 2.5 IN ALL CRJ CLASSES.

ALL UPPER DIVISION COURSES MUST BE TAKEN AT WEST CHESTER UNIVERSITY.

CRIMINAL JUSTICE REQUIRED COURSES (21 semester hours) (C or better equired)

CRJ 110 Introduction to CriminalJustice 3 _____

CRJ 210 Theories of Criminal Justice 3 _____

CRJ 220 Corrections 3 _____

PREREQ: C or better in CRJ 110

CRJ 287 Policing in America 3 _____

PREREQ: C or better in CRJ 110

CRJ 300 Criminal Law 3 _____

PREREQ: C or better in CRJ 110 and 210, and WRT 200 or above

CRJ 387 Criminal Justice Research* 3 _____

PREREQ: C or better in CRJ 110 and 210, and WRT 200 or above

CRJ 400 Criminal Procedure 3 _____

PREREQ: C or better in CRJ 300 and CRJ 387

*COM Majors may substitute COM 224
PSC Majors may substitute PSC200 or 357
PSY Majors may substitute PSY246
SOC Majors may substitute SOC 322
SWK Majors may substitute SWO431



Students must earn a C or better in these courses.

Students who substitute CRJ387 must take an additional 300 or 400 level CRJ elective.

Appendix C

Prototypical Course Sequence for 8 Semesters Plus Summer Practicum May Graduation

<u>YEAR</u>	<u>FALL</u>	<u>SPRING</u>
Freshman	Wrt 120 Science Social Science Math Art	Wrt 200 Science Social Science Communications CRJ 110
	15 hrs.	15 hrs.
Sophomore	CRJ 210 CRJ 220 CRJ Elective Humanities Diverse Communities	CRJ 287 CRJ Elective Humanities Interdisciplinary Course Related Area
	15 hrs.	15 hrs.
Junior	CRJ 300 CRJ Elective CRJ Elective Related Area	CRJ 387 CRJ Elective CRJ Elective Related Area
	12 hrs.	12 hrs.
*Summer	CRJ 490	
	12 hrs.	
Senior	CRJ 400 CRJ Elective Related Area Related Area	CRJ Elective Related Area Free Elective Free Elective
	12 hrs.	12 hrs.

Total Credits: 120

*Students may take the Practicum in the summer after their senior year. Such students attend the May graduation ceremonies, but are actually August graduates.

Prototypical Course Sequence for 7 Semesters Plus Summer Practicum December Graduation

<u>YEAR</u>	<u>FALL</u>	<u>SPRING</u>
Freshman	Wrt 120 Science Social Science Math Art	Wrt 200 Science Social Science Communications CRJ 110
	15 hrs.	15 hrs.
Sophomore	CRJ 210 CRJ 220 CRJ Elective CRJ Elective Diverse Communities Humanities	CRJ 287 CRJ 300 CRJ Elective Humanities Interdisciplinary
	18 hrs.	15 hrs.
Junior	CRJ 387 CRJ Elective CRJ Elective Related Area Related Area	CRJ 400 CRJ Elective CRJ Elective Related Area Related Area
	15 hrs.	15 hrs.
Summer	CRJ 490	
	12 hrs.	
Senior	CRJ Elective Related Area Related Area Free Elective Free Elective	
	15 hrs.	
Total Credits: 120		