** Date:**

**Academic Dismissal Appeal**

**Undergraduate Students**

*Instructions:* Complete this form to request a semester of extended probation following notice of an academic dismissal. Submit the completed appeal form via email to: **dismissal@wcupa.edu****.**

|  |  |  |
| --- | --- | --- |
| **Student Name**:       | **WCU ID#**:        | **Athlete?** Check here: [ ]  |
| **Email Address**:       | **Phone Number:**       |  |

**Extended probation requested to begin:**  [ ]  Fall [ ]  Spring [ ]  Summer [ ]  Winter

1. **Please explain the circumstances that led to your cumulative GPA falling below 2.00. Please include specific details from when you were first placed on academic warning or academic probation through the present semester.**

(Attach any additional documentation that assists in your explanation.)

1. **Please outline your individual plan to improve your cumulative GPA over the next semester and 3 specific steps you will take to reach good academic standing.**

(Attach any additional letters of support.)

1. **Statement of support (*optional*)**

(If your advisor, chairperson, or coach wishes to submit a statement of support, they may do so here or attach a separate document.)

Once a final decision on your appeal has been made, you will be notified via your WCU email.

For FAQs related to academic standing, please visit: <https://www.wcupa.edu/viceProvost/probationDismissal.aspx>