CLEP Registration with Accommodations Procedure

If you have a learning or physical disability that would prevent you from taking a CLEP exam under standard conditions, you may request accommodations at your preferred test center. Follow these steps to help you request the appropriate accommodations and ensure your test center makes the necessary arrangements for you on test day.

- 1. Review the accommodations that can be arranged directly with a test center, which include:
 - ZoomText (screen magnification)
 - Modifiable screen colors
 - Use of a reader, an amanuensis, or a sign language interpreter
 - Extended time
 - Untimed rest breaks
- 2. Contact your test center to confirm arrangements. If you find an accommodation that meets your needs, call (610) 436-2413 well in advance of your exam to make the necessary arrangements and to find out its deadline to submit documentation for approval of accommodations. Documentation will need to be emailed with the registration ticket to sweiss2@wcupa.edu.
 - o Documentation that is accepted includes:
 - 1. Recent accommodations acceptance by your school.
 - 2. Recent diagnosis by doctor/psychologist that explains needed accommodations.
- 3. Contact customer service if you need different accommodation. If you require a different accommodation not provided by your test center, <u>contact CLEP Services</u> immediately so the necessary arrangements can be made for you on test day.