

# Student Acknowledgement for Fall 2022 Student Teaching

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Student's Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Accredited by the National Council for Accreditation of Teacher Education and the Pennsylvania Department of Education, the educator preparation programs of West Chester University require that candidates complete early field experiences, and a student teaching experience of one full semester in an appropriate school assignment.

1. Student teacher candidates must submit updated clearances **through the secure link in your MyWCU account by Jan. 3, 2022**

- (a) Child Abuse Clearance
- (b) Criminal Record Check
- (c) FBI Background Fingerprinting Check
- (d) TB Test (Read Date on or after December 10, 2021)

All three clearances and TB test are valid for one year from the date of issue and must be valid through the ***end of the semester in which student teaching will be completed.*** Students who do not have current clearances and updated TB test on file may not report to their school assignment.

2. Student teacher candidates are required to complete and submit to the school all school required documents, as determined by the school, which may include training certificates, health records, district specific forms, resume, application, and any other documents or processes.
3. Student teacher candidates may be required to provide proof of vaccinations, as determined by the school, to the school directly.
4. Student teacher candidates are responsible for getting to and from their school assignments during their student teaching experience. West Chester University does not assume responsibility either for providing or making the arrangements for transportation to and from school assignments.
5. Student teacher candidates shall be assigned to a school by the Office of Clinical Experiences and Candidate Services. **Students may not solicit their own assignments.**
6. It is important that the student teacher contact the mentor teacher as soon as placement details are received. The student teacher is to make a connection with their mentor teacher and collect available information which will help facilitate a smooth transition into student teaching.
7. Regarding school assignments for a student teaching experience: a student teacher candidate will be placed within approximately 60 minutes of the West Chester University campus.
8. Student teacher candidates will not be assigned to a school where a relative either is employed or attends school and will not be assigned to a school/district which they attended.
9. Student teacher candidates must attend the Student Teacher Orientation program and a meeting with their university supervisor prior to the first day of student teaching.
10. The student teacher is to follow the academic calendar of the school/district in which they are student teaching.
11. In addition to the basic guidance, student teacher candidates must be aware of the school's specific rules and protocols that are in place regarding COVID-19, which may include testing, vaccination, quarantine,

and other measures. The student teacher candidate understands that they are required to follow these specific rules and protocols while present at the school, or even outside of their presence at the school. In addition, due to the uncertain and changing nature of the COVID-19 pandemic, the school's rules and protocols may change during the semester and the student teacher candidate will be required to follow any updated rules and protocols.

12. To be assigned a student teaching placement, candidates must have:

- Completed the prerequisite course requirements
- Met the state-mandated grade point average of at least 2.8 GPA
- Maintained Teacher Candidacy
- Attempted all PA certification licensure exams (identified by PDE) to be eligible to student teach in Fall 2022. For current test requirements, please go to the College of Education and Social Work homepage, choose "Testing and Certification" then "PA tests".

**My signature below indicates that I have read and understand the above statements and agree to them as conditions for completing a student teaching experience through West Chester University. I understand each of the steps necessary and outlined on this form.**

**My signature below indicates that I understand and must comply with each of the school's rules, policies, and procedures. I understand that if I do not meet each of the requirements outlined above and any additional requirements of the school, I may not be able to begin my student teaching experience. I understand that if I do not comply with the ongoing requirements of the school, I may be removed from my student teaching experience. I understand that if I do not complete the necessary steps outlined on this form, or if I do not comply with the ongoing requirements of the school, or if I am unable to begin, or if I am removed from the student teaching experience, my academic progression through the program may be delayed.**

**My signature below also indicates that I authorize West Chester University to release my clearances, TB test results, transcript, contact information (including address, phone number, and email address) degree, employment/professional, co-curricular, judicial, and other information necessary to the school districts to secure a student teaching placement.**

**Student Signature \_\_\_\_\_ Date \_\_\_\_\_**