

**West Chester University Graduation Requirements and Information:**

To graduate, 120 credits and a minimum overall cumulative GPA of 2.00 must be earned, and a grade of C or better must have been obtained by the student in all DPD courses. Further, to qualify for graduation, a student must take at least 30 of their last 60 credits at West Chester University, and in addition, a student must take at least 50% of the courses in their major discipline (excluding cognate courses) at West Chester University. More information regarding requirements for graduation can be found in the undergraduate catalog here: (<https://catalog.wcupa.edu/undergraduate/academic-policies-procedures/graduation-requirements-information/>). A student must apply online for graduation once s/he has completed 90 credits. It is imperative that students meet with their academic advisor. The deadlines for when to apply are posted on The Office of the Registrar's website <https://www.wcupa.edu/registrar/graduation.aspx>. Students who need to take summer courses to complete degree requirements are considered 'Summer' graduation applicants. Summer graduation applicants may participate in May commencement exercises if they apply by the deadline.

**DPD Program Completion Requirements:**

DPD verification statements are issued to students meeting the graduation requirements for the university and the dietetics major (DPD grade requirements and KRDN learning outcomes benchmarks). Please review the "Requirement to Receive Verification Statement Policy," and the "Verification Statement Procedures," below. West Chester University does not have a formal limit on the amount of time a student can take to complete degree requirements in place at the time they enrolled.

**Requirement to Receive Verification Statement Policy**

A verification statement is earned when a student has (a) met all course KRDN learning outcomes benchmarks, (b) earned a grade of C or higher in all DPD courses, and (c) earned their bachelor's degree in nutrition with a concentration in Dietetics. Students who do not meet all items in the previous sentence, will not receive a DPD verification statement from the program until the benchmarks and a course grade of C or higher is earned. In the event a student does not meet a KRDN benchmark during a course, the student must remediate the assignment until they've met the benchmark to earn their verification statement. Remediating benchmarks will not change grade outcomes and remediation plans are at the discretion of the professor. Students not achieving a C or higher will have to repeat the course.

**Verification Statement Procedures**

Upon graduation in December and May, the DPD director will review the files of all students receiving BS degrees in Nutrition from the dietetics major. Verification statements will be issued to those students who fulfill all requirements for the university and the dietetics major (DPD grade requirements and KRDN learning outcomes benchmarks) specified during the year they entered the program. The course requirements for the major as outlined in the undergraduate catalog for the year the student entered the program (and reflected in the student's degree progress report) will be adhered to as the graduation course requirements. A digitally signed and validated copy of the verification statement will be emailed to the graduate and one copy will remain on file in the department. Verification statements will be emailed to the graduate within six weeks of graduation.

**Maximum Time for Program Completion**

West Chester University does not have a formal limit on the amount of time a student can take to complete degree requirements. Credits do not expire. If a student is inactive for two consecutive semesters, they would need to apply for readmission to the university and they would then be under the general education and DPD program requirements in place at the time of their readmission.