

DEPARTMENTAL PAPERWORK

Upload the completed Departmental Paperwork to TEAMS by creating individual folders for each faculty hire.

DEPARTMENTAL PAPERWORK BY HIRE STATUS

New Hire	Rehire	Rollover
Signed Contract	Signed Contract	Signed Contract
CV/Resume	CV/Resume	Faculty Hiring Request Form
Transcript	Statement of Expectation	
Statement of Expectation	Temp. Fac Hire Form for Non-Advertised Positions	
Temp. Fac Hire Form for Non-Advertised Positions	Faculty Hiring Request Form	
Faculty Hiring Request Form	Faculty Rehire Bio/Demo Information Form	
Faculty Bio/Demo Information Form		
Letters of Recommendation		
Reference Checks		