

Faculty Technology Tips e-Newsletter

An eNewsletter from Information Services

February / March 2014



Welcome to the Spring Semester!

In this Issue:

- ✓ [Accessibility in myWCU](#)
- ✓ [Activate your D2L Courses](#)
- ✓ [D2L Instructional Designer](#)
- ✓ [D2L Upgrade](#)
- ✓ [Dedoose News](#)
- ✓ [Faculty "To Do" List](#)
- ✓ [PASSHE Virtual Conference](#)
- ✓ [RECAP](#)
- ✓ [Screen Recording Options](#)

Accessibility Access in myWCU:

West Chester University is committed to providing access to electronic information and services to people with disabilities. There is now a way for any PeopleSoft (myWCU) user to change the accessibility features. If you change the accessibility setting the look and feel of PeopleSoft will change. There are 3 accessibility options available:

1. **Optimize for Screen Readers** – For visually impaired users who use assistive technology, such as screen readers.
2. **Optimize for Low Vision** – For users who need support for visual impairment, but who do not rely solely on screen readers.
3. **Turn-Off Accessibility Features** – This option turns off accessibility features if a user no longer wants either Option 1 or 2 above. This is the default for all users.

You must be logged-in to myWCU to make accessibility changes. Click [here](#) for an [online tutorial](#) on how to turn on / off this feature.

For more information about IT accessibility at WCU please visit the [IT Accessibility](#) website.

Don't Forget to Activate your D2L Courses:

All D2L courses are set as "inactive" upon creation. *Students do not have access to "inactive" courses.*

The below process MUST be followed for **each course section at the start of every semester**:

1. Click on "**Edit Course**"
2. Click "**Course Offering Information**"
3. Check the "**Active**" checkbox
4. **Click Save**

Faculty Technology "To Do" List: Information Services has compiled a *Faculty Technology "To Do" List*, which might be useful. The "to do" list has items to consider before, during, and after the semester. Click [here](#) to print a copy of the list and you can "check-off" the items that you have already completed.

Screen Recording Options for Everyone!

Incorporating videos of class lectures and materials can be valuable for any type of class. Students appreciate these recordings as they study and review and instructors use recordings to supplement class material, offer alternatives to meeting in class, vary teaching formats and they are crucial to those meeting students online. As there are many reasons to use recordings, there are a variety of tools for creating them as well.

Click [here](#) to check out the options for lecture capture that we are currently offering here at WCU.



Call for Proposals Extended!

Did the RECAP 2014 call for proposals deadline sneak up on you?? Need a bit more time? No worries - the call for proposals has been extended!

- 🌀 Lead a conversation
- 🌀 Collaborate with colleagues
- 🌀 Demonstrate best practices
- 🌀 Share new technologies

<http://www.wcupa.edu/recap/>

RECAP 2014 Keynote Announced!

We are happy to announce Mary Beth Kurilko as our keynote speaker for RECAP 2014! Her presentation: "Social Media in the Classroom-the Myth of the Digital Native" is sure to engage, inspire and motivate.

Learn more.....

<http://www.wcupa.edu/recap/>



D2L Upgrade:

As you begin a new semester, be sure to visit our [D2L Resource Site](#) where you will find a collection of helpful information including training opportunities, forms, documentation, and training videos relating to the recent D2L upgrade to version 10.2.

New D2L Instructional Designer:

D2L Services is pleased to welcome Norma (Noni) Kline as its new Instructional Designer. Noni is available to assist and support faculty in the use of D2L. You can find Noni in Anderson Hall, room 20E. You can also reach her at x2194 or by email at nkline@wcupa.edu

Adobe Creative Cloud for Home Use:

Adobe Creative Cloud for home use is now available through the online store! Faculty and staff can access the store through SharePoint:

<https://sp.wcupa.edu/vp/is/shup/SitePages/AdobeCS6.aspx>

The cost of the software is \$9.75 and available for one download.

Dedoose News – Open Office Hours and New Survey Features:

Check out the latest edition of [Dedoose News](#) and see what's planned for the Dedoose Community in 2014!

February 10th - February 21st

transforming
the teaching THE 2014
& learning **PASSHE**
environment VIRTUAL
CONFERENCE

60 one-hour sessions

All sessions captioned
for the hearing-impaired.

View [session details](#). Register [now](#).

For more information contact:

[Bob Hails](#)

Distance Learning Coordinator
717-720-4204

Please join your colleagues in this exciting and valuable event.

<http://www.passhe.edu/inside/asa/DEConf/Pages/Virtual-Conference-PASSHE.aspx>