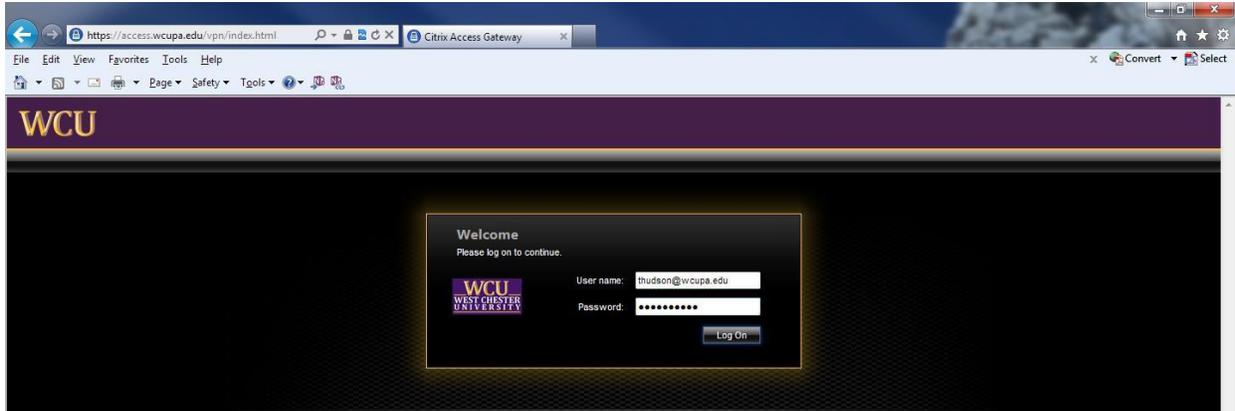
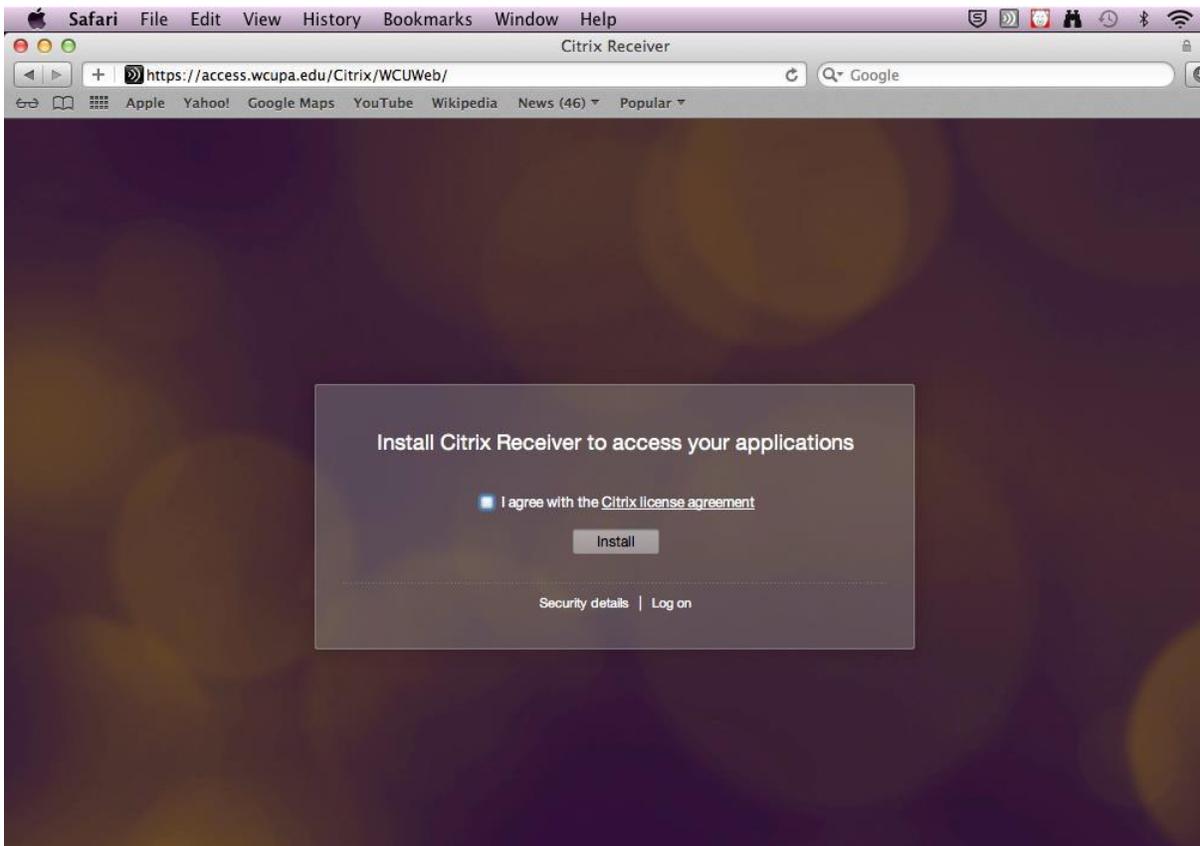


RamCloud MAC User Guide

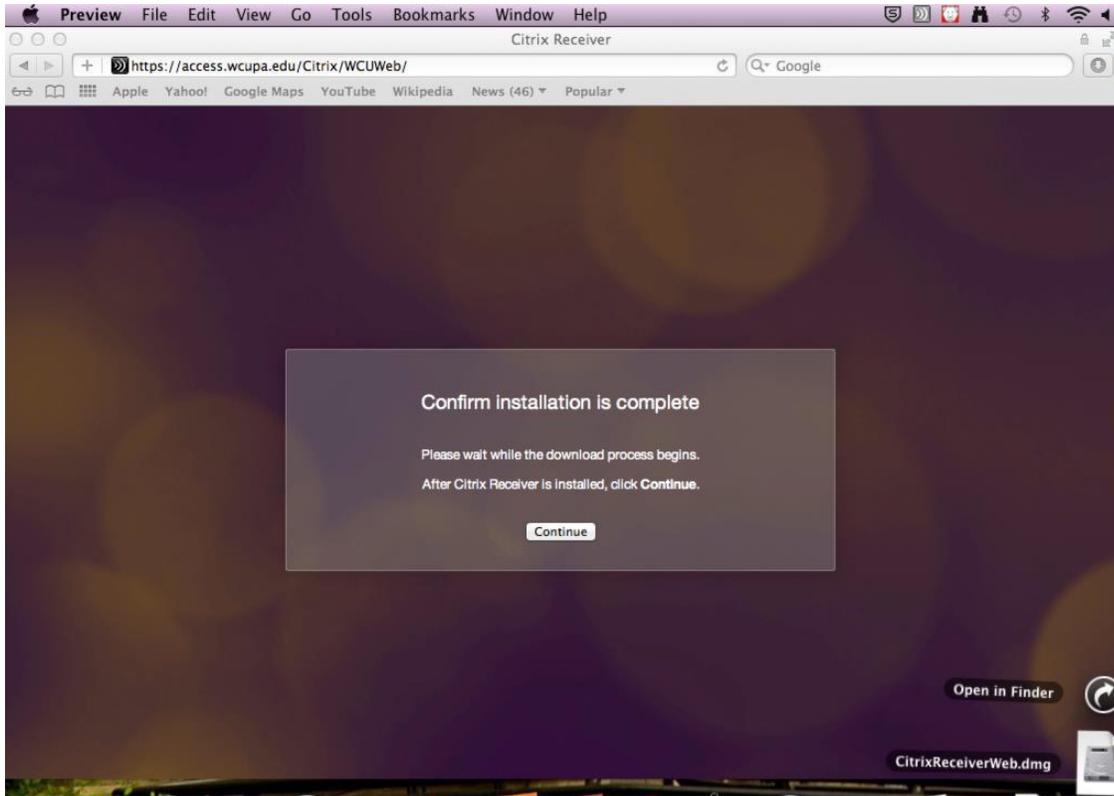
1. Open a web browser and go to RamCloud.wcupa.edu
2. Log on with your WCU username and password:



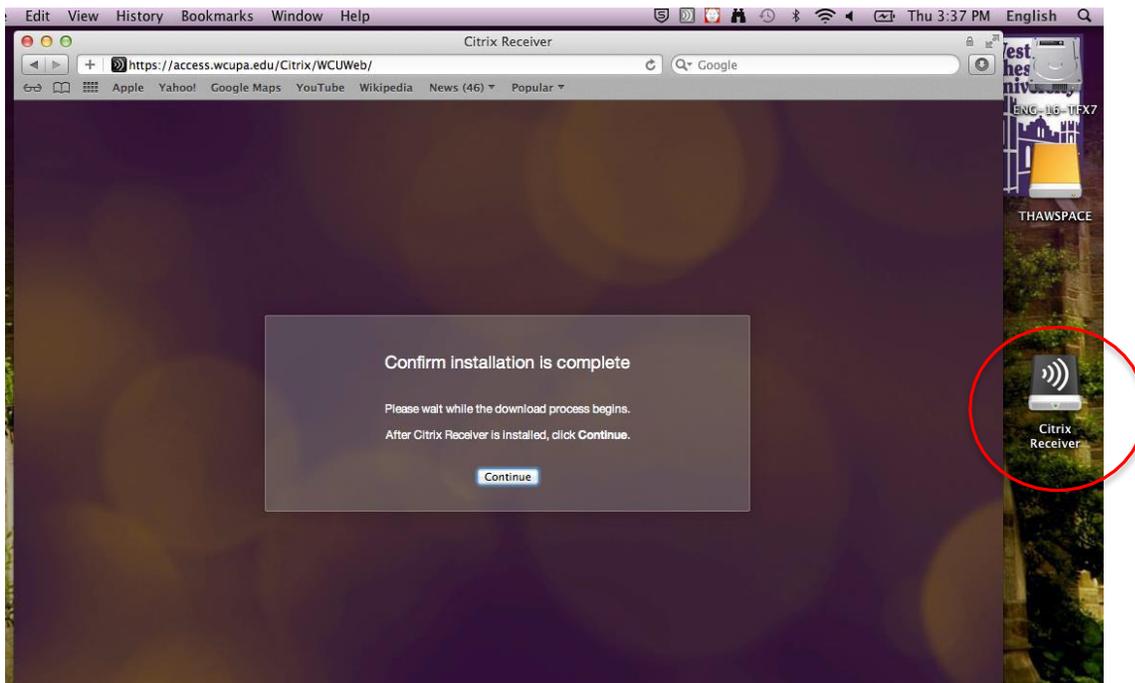
3. You will be prompted to install Citrix Receiver. Click the checkbox agreement to the Citrix Licensing Agreement then click 'Install' to download the Citrix Receiver.
NOTE: This will only need to be done one time initially per device you are using.



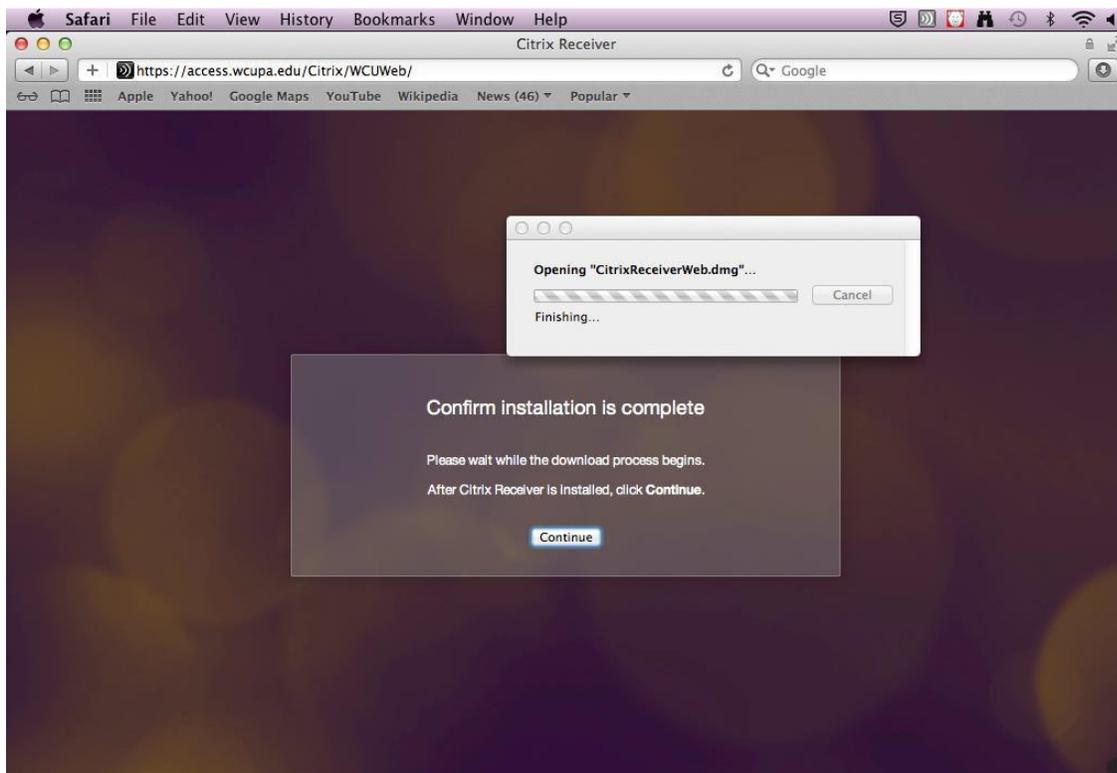
- Once the Citrix Receiver is downloaded, click the downloads icon on the MAC desktop and click the CitrixReceiverWeb.dmg file which will move it to the desktop:



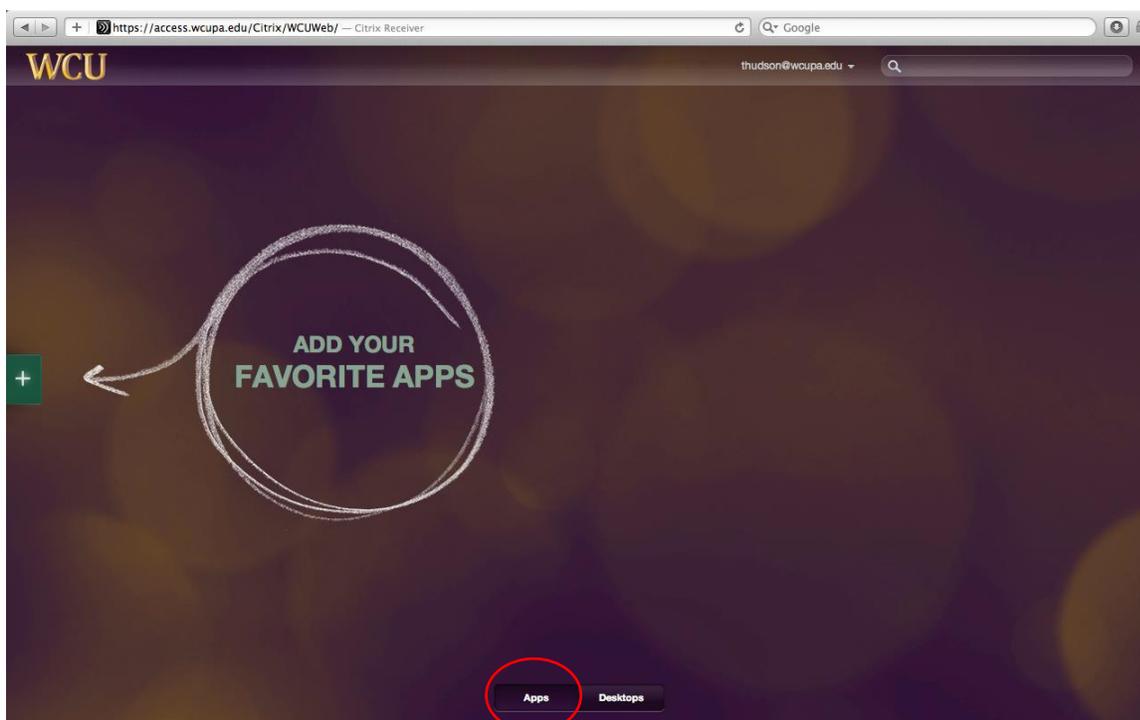
- From the MAC desktop, click the Citrix Receiver icon to install:



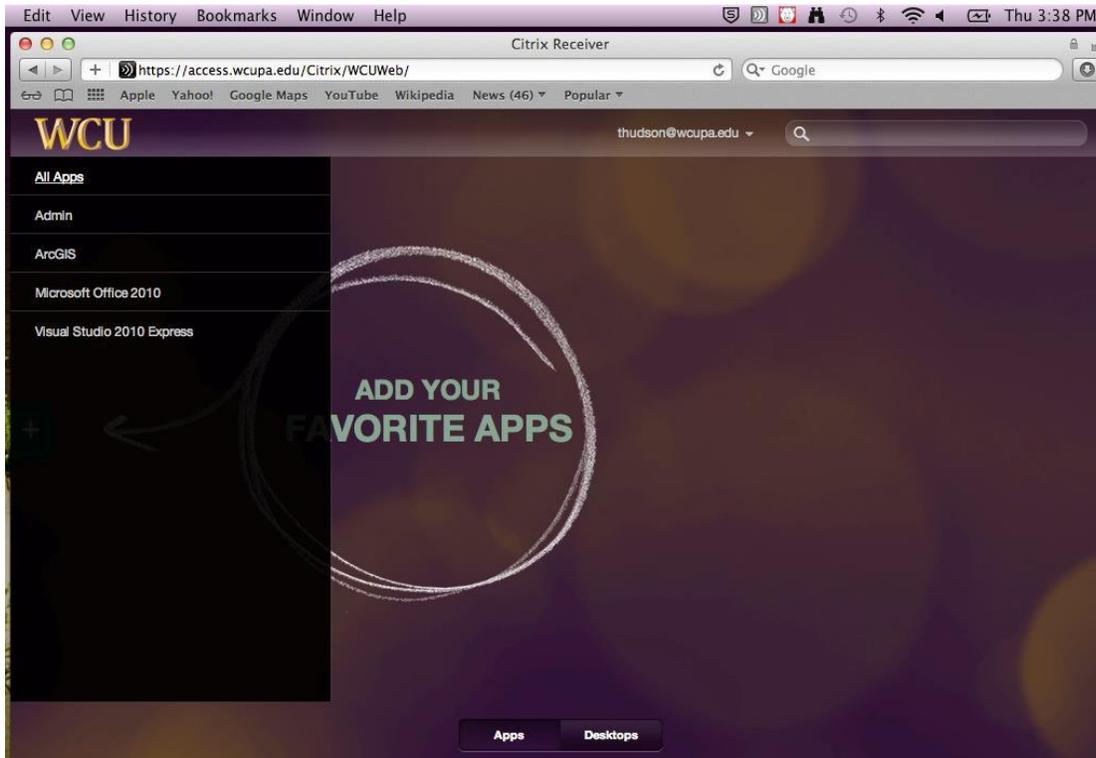
6. Once the Citrix Receiver is finished installing, click 'Continue':



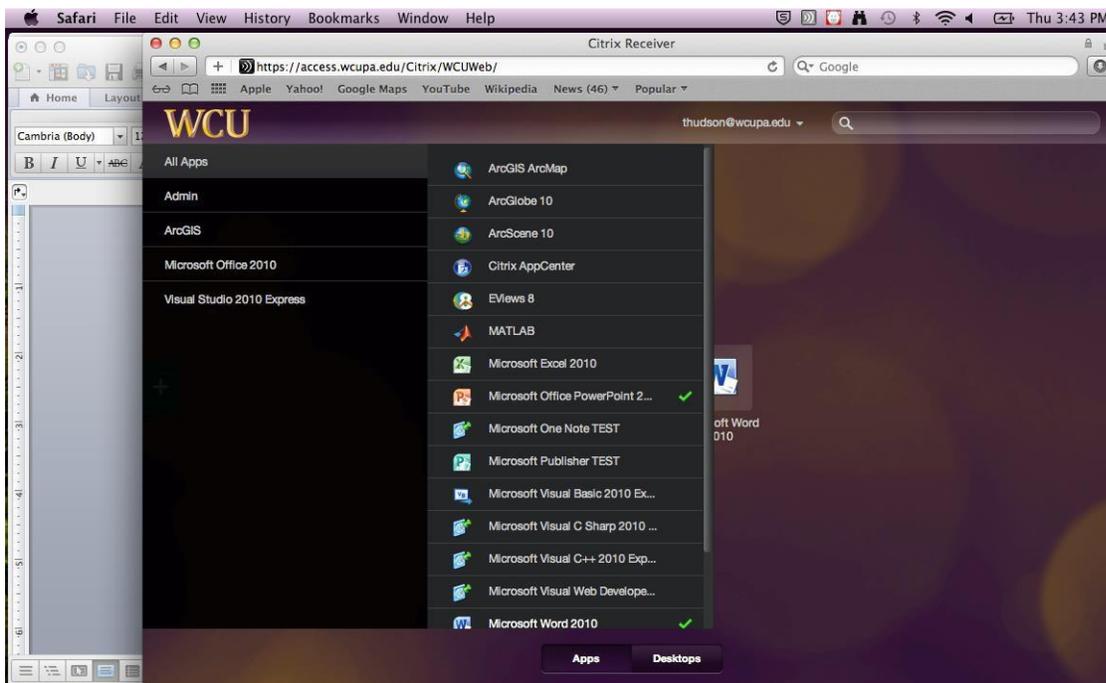
7. This will bring you to the StoreFront where you can add the Apps (software) you wish to use by clicking the '+' sign on left side. NOTE: Make sure you are using Apps, not Desktop at the bottom of the screen:



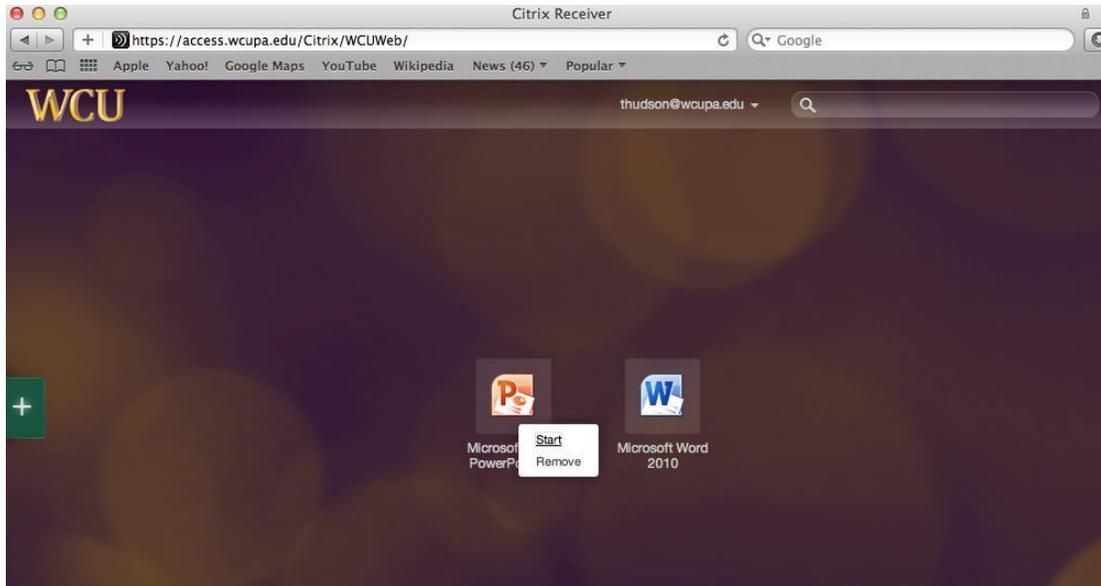
8. From here, select All Apps from the menu:



9. A list of available Apps for your use will be displayed; click on the App(s) you wish to add to your StoreFront:



10. Once you have added the App(s) to your StoreFront, click anywhere in the StoreFront to close the menu. Click on the App icon once to launch OR you can right-click to also launch the program by clicking on 'Start'. Clicking 'Remove' will remove the App icon from your StoreFront. It can be re-added by going back to the "All Apps' menu.



IMPORTANT NOTE: When saving files, all files must be saved to users local computer hard drive or external device. There is no network file storage.

Select the "Save" option in the application. You will see a message asking, "How do you want to access files from this application?" Check the box for "Don't ask me again" and then select "Read & Write"

Browse to "Computer" and then select your local drive (most likely labeled "Local Disk (H: on computer name)" or a USB storage drive. Do not save files in the default Libraries or Favorites folders.

11. **IMPORTANT NOTE:** When finished working with the software application and all work has been properly saved, exit/close the application to release the software license for other users.

12. When done, log off by clicking the drop down arrow to the right of your name: