## January 2014

## Software Application Training Schedule Information Services Division

## All classes are held in Anderson Hall room 24 unless otherwise noted.

To register, e-mail: <a href="mailto:SATRegistration@wcupa.edu">SATRegistration@wcupa.edu</a>

Monday	Tuesday	Wednesday	Thursday	Friday
6	7	8	9	10
SAP BI	Introduction to	PeopleSoft- Faculty	Introduction to iPads	
9am-12pm	<u>Dreamweaver</u>	9am-10am	10am-11am	
	9am-10:30am		(Anderson 2)	
Basic SAP		Creating a Teamsite in		
1pm-2pm		<u>SharePoint</u>		
		10:30am-12pm		
Introduction to Excel				
2:30pm-3:30pm		Excel Charts and Graphs		
		2pm-3pm		
13	14	15	16	17
	SAP BI To Go	PeopleSoft- Faculty	Introduction to	
	9am-12pm	9am-10am	<u>MediaSite</u>	
			10am-11am	
	Introduction to Camtasia	Introduction to Contribute		
	1:30pm-2:30pm	10:30am-12pm	Introduction to Word	
200	04	22	12pm-1pm	0.4
20	21	22	Deeple Ceft Cteff	24
	Working with List and	SAP BI	PeopleSoft- Staff	
	<u>Libraries in SharePoint</u> 10am-11:30am	9am-12pm	9am-10am	
	10am-11.30am	Introduction to		
		Dreamweaver		
		1pm-2:30pm		
27	28	29	30	31
	Introduction to Outlook	Introduction to SMART	SAP BI	
	1pm-2pm	Board	9am-12pm	
	· P···· <del>-</del> P····	2pm-3pm		
		Managing Data with Excel		
		3:30pm-4:30pm		
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