## May 2013 Software Application Training Schedule Information Services Division

All classes are held in Anderson Hall room 24 unless otherwise noted. To register, e-mail: <u>SATRegistration@wcupa.edu</u>

Monday	Tuesday	Wednesday	Thursday	Friday
		1 PeopleSoft- Faculty 10-11am	2 D2L: Wimba/Collaborate 10-11am	3
		Introduction to SurveyMonkey 11am-12pm	PeopleSoft- Staff 1-2pm	
		Scantron Test Grading (Anderson 002) 10am-12pm		
		Basic SAP 1-2pm		
6	7 Introduction to Contribute 10-11am	8 SAP Electronic Requisition 9-11:30am	9 SAP BI Reporting to Go 9am-12pm	10 <u>SAP BI</u> 9am-12pm
	Scantron Test Grading (And 02) 2-4pm	D2L Quizzes and Exams 2-3pm		
13 <u>SAP BI</u> 9am-12pm	14 <u>Mail Merge for Word</u> <u>2010</u> 9-10am	SAP BI 9am-12pm	16  Introduction to SharePoint 2010 10-11:30am	17 <u>Introduction to</u> <u>Photoshop</u> 2-3pm
	Introduction to Dreamweaver 10-11:30am	<u>D2L: Gradebook</u> 1-2pm	D2L Quizzes and Exams 2-3pm	