October 2013
Software Application Training Schedule
Information Services Division

All classes are held in Anderson Hall room 24 unless otherwise noted.
To register, e-mail: SATRegistration@wcupa.edu

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Introduction to Outlook 2010 1-2pm	2 D2L Collaborate 10-11am Scantron Test Scoring (Anderson 2) 10-11am	3 Introduction to Contribute 10-11am Scantron Test Scoring (Anderson 2) 11am-12pm	4 25Live User Training 10-11am
7	8 Introduction to Dreamweaver 10-11:30am Safe Surfing @ WCU 1-2pm	9 Basic SAP 10-11am	10 Introduction to SharePoint 2010 10-11:30am D2L: Stream it with Kaltura 2:30-3:30pm	11
14	15 SAP BI 9am-12pm D2L: Groups and Discussions 1-2pm Introduction to MediaSite 3:30-4:30pm	16 Introduction to Smart Board 11am-12pm Introduction to Camtasia 12:30-1:30pm Tips For Online Shopping 2-3pm	17	18 SAP BI To Go 9am-12pm
21 25Live User Training 1-2pm	22 SAP Electronic Requisitions 9-11:30am PeopleSoft-Faculty 1-2pm	23 Managing Data with Excel 2010 9-10:30am D2L: Stream it with Kaltura 11am-12:15pm Introduction to Dreamweaver 1-2:30pm	24 SAP BI 9am-12pm Introduction to Clickers 12-1pm	25
28 Introduction to SurveyMonkey 11am-12pm	29 SAP BI To Go 9am-12pm MediaSite Make & Take (Anderson 4) 3:30-4:30pm	30 Introduction to iPads (Anderson 2) 11am-12pm Introduction to Contribute 1:30-3pm	31 Introduction to Photoshop 10-11:30am PeopleSoft- Staff 1-2pm Excel Charts & Graphs 2010 2:30-3:30pm	