

# D2L Grades Outline

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## Target Audience:

Faculty wishing to utilize the D2L Grades tool

## Prerequisites:

Basic understanding of the internet and web-page functionality.

## Description:

Use the Grades tool to set up a grade book for evaluating users' performance.

## Course Includes:

- Accessing the Grades Tool
- Setting up and managing your Gradebook
- Understanding Grading Systems
  - Weighted System
  - Points System
  - Formula System
- Understanding Final Grade Calculations
- Using the Grades Setup Wizard
- Optimal Settings for Large Courses
- Setting Up Grade Schemes
- Setting Up Gradebook Categories and Items
- Entering Grades
- Importing and Exporting Grades
- Calculating Final Grades
- Showing/Hiding Items in Gradebook
- Viewing Event Logs
- Tracking User Progress
- Using the Formula Editor