# Introduction to Qualtrics

## **Target Audience:**

Introduction to Qualtrics is a class geared towards new users of Qualtrics and users who wish to learn more about Qualtrics.

#### **Prerequisites:**

None

### **Description**:

This course provides instruction for creating a basic survey in Qualtrics, how to apply various functions and features within your survey and how to distribute your survey. A discussion of basic reporting is also included.

#### **Course Includes:**

- How to navigate Qualtrics.
- How to set up different surveys.
- How to ask different survey questions.
- Some extra options for look and feel as well as survey options
- How to distribute survey
- How to view survey results