

**1997 COT Approved Resolutions
Chronological Index**

Index No.	Resolution Name	Date Passed
1997-01	201 Carter Drive Property Purchase	January 15, 1997
1997-02	President's Contract Extension	March 25, 1997
1997-03	Russell L. Sturzebecker Health Sciences Center Naming	March 25, 1997
1997-04	Health Center Fee Waiver for Part-time Graduate Students	March 25, 1997
1997-05	1997-98 Residence Hall Fees	March 25, 1997
1997-06	1997-98 Food Service Fees	March 25, 1997
1997-07	Educational Services Fee	March 25, 1997
1997-08	Commencement Fee	March 25, 1997
1997-09	Deferred Payment Plan Fee	March 25, 1997
1997-10	Weapons, Firearms, and Dangerous Devices Policy	March 25, 1997
1997-11	Student Trustee Selection Policy	May 15, 1997
1997-12	1997-98 President's Initiatives Budget	May 15, 1997
1997-13	Faculty Emeritus Designation	May 15, 1997
1997-14	Council of Trustees Achievement Award - Dr. Sterling Murray	May 15, 1997
1997-15	Honorary Degree Designation - Marian Washington	September 23, 1997
1997-16	Honorary Degree Designation - Dr. Chaim Potok	September 23, 1997
1997-17	Honorary Degree Designation - Clifford E. DeBaptiste	September 23, 1997
1997-18	Honorary Degree Designation - Pat Croce	September 23, 1997
1997-19	1998-99 Capital Budget	September 23, 1997
1997-20	Tigue Farm Property Purchase	September 23, 1997



West Chester University

**Council of Trustees
Resolution
1997-01**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY

JANUARY 15, 1997

201 CARTER DRIVE PROPERTY PURCHASE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES THE PURCHASE OF THE PROPERTY KNOWN AS 201 CARTER DRIVE BY THE UNIVERSITY. SUCH PURCHASE SHALL BE IN ACCORDANCE WITH THE REGULATIONS OF THE COMMONWEALTH OF PENNSYLVANIA.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

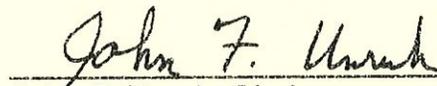


Madeleine Wing Adler, President

1/8/97

Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES AND RECOMMENDED TO THE BOARD OF GOVERNORS OF THE STATE SYSTEM OF HIGHER EDUCATION



John F. Unruh, Chairperson
Council of Trustees

1-15-97

Date



West Chester University

**Council of Trustees
Resolution
1997-02**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

**WEST CHESTER UNIVERSITY
OF PENNSYLVANIA**

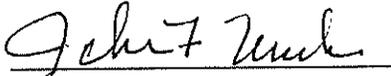
MARCH 25, 1997

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HAVING CONSULTED WITH THE:

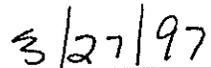
- FACULTY
- STAFF
- STUDENTS
- ALUMNI
- AND OTHER UNIVERSITY CONSTITUENCIES

RECOMMENDS THAT THE BOARD OF GOVERNORS AUTHORIZE THE CHANCELLOR TO EXTEND THE CONTRACT OF PRESIDENT MADELEINE WING ADLER UNTIL JUNE 30, 2000 (ADOPTED MARCH 27, 1997).

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



JOHN F. UNRUH, CHAIR



MARCH 27, 1997



**Council of Trustees
Resolution
1997-03**

Council of Trustees

West Chester,
Pennsylvania 19383

West Chester University

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

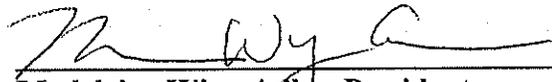
NAMING OF SOUTH CAMPUS HEALTH AND PHYSICAL EDUCATION

BUILDING AS THE

RUSSELL L. STURZEBECKER HEALTH SCIENCES CENTER

**BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER
UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE NAMING OF
THE SOUTH CAMPUS HEALTH AND PHYSICAL EDUCATION BUILDING
AS THE RUSSELL L. STURZEBECKER HEALTH SCIENCES CENTER.**

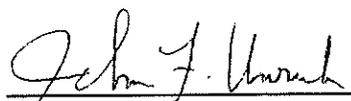
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/24/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson
Council of Trustees

3/27/97
Date

3/21/97



West Chester University

**Council of Trustees
Resolution
1997-04**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

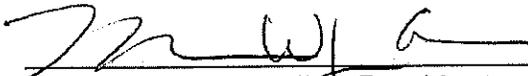
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

**HEALTH CENTER FEE WAIVER
PART-TIME GRADUATE STUDENTS**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY MAKES OPTIONAL THE HEALTH CENTER FEE (\$5 PER CREDIT HOUR) FOR PART-TIME GRADUATE STUDENTS EFFECTIVE THE FALL SEMESTER 1997.

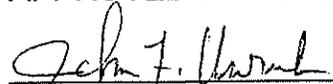
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/20/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson,
Council of Trustees

3/27/97
Date

Health Center Fee Waiver Part-time Graduate Students

Rationale

A managed increase in the number of graduate students enrolled will remain an objective of the University's enrollment management effort for at least the immediate future. During the current academic year that effort has met with initial success. Last fall, the University experienced a slight increase (3.8 per cent) in the number of graduate students enrolled and a more dramatic increase (47.5%) in the number of new, nonmatriculated graduate students enrolled, when compared with enrollment figures of last year. In order to sustain this managed growth, it is important to consider factors which may enhance or inhibit the level of graduate-student satisfaction with their experience at West Chester University. Required payment of the Health Center Fee by part-time graduate students has been identified as a source of discouragement for part-time graduate students. While it is clear that full-time graduate students make use of the Health Center, it is equally clear that part-time graduate students generally do not. Instead, part-time graduate students will use the services of private physicians and HMOs when faced with illness or injury. The majority of part-time graduate students are covered by their own health insurance or have insurance coverage through a spouse. Therefore, payment of the Health Center Fee is viewed as unnecessary and unfair. This view does not contribute to institutional loyalty and tends to have a negative influence on recruitment and retention. Making the Health Center Fee optional for part-time graduate students will be respected as an institutional effort to unburden these students from a service fee for which they expect and receive no service. Making the fee optional will also contribute to on-going effort to recruit and retain graduate students.

Additional Information

1. During the months of September, October, and November, 1996, 75 visits were made to the Health Center by part-time graduate students. This figure does not represent 75 individuals since many visits were repeats. 75 visits is 1.86% of the 4,000 visits to the Health Center during these three months.

2. Providing relief from the Health Center Fee for part-time graduate students will result in an approximate revenue loss of \$25,000 per semester (6% of the total Health Center Fees).

Health Center Fee Waiver Part-time Graduate Students

3. Part-time graduate students will be informed that the opportunity to purchase university-sponsored health insurance is tied to payment of the Health Center fee. As part of the insurance package, the student is required to visit the Health Center in order to be referred to the physicians and services covered by the insurance.

4. Staff from the Health Center, Administrative Computing, and the Bursar's Office believe that making payment of the Health Center Fee optional for part-time graduate students can be managed without serious problems.

5. If payment of the Health Center Fee becomes optional for part-time graduate students, a policy of per-visit payments for individuals not electing to pay the fee could be put in place. This policy is currently in effect at Indiana University of Pennsylvania. Part-time graduate students at IUP who have chosen not to pay the Health Center Fee are charged \$45 per visit at the Health Center.



West Chester University

**Council of Trustees
Resolution
1997-05**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

1997-98 RESIDENCE HALL FEES

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING FEES BE ESTABLISHED EFFECTIVE THE FALL SEMESTER 1997:

NORTH CAMPUS - \$1,388 PER SEMESTER (DOUBLE OCCUPANCY)

SOUTH CAMPUS - \$1,611 PER SEMESTER (DOUBLE OCCUPANCY)

THESE RATES HAVE BEEN DETERMINED IN ACCORDANCE WITH THE STATE SYSTEM OF HIGHER EDUCATION POLICY REQUIRING SELF SUFFICIENCY OF AUXILIARY ENTERPRISES.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

Madeleine Wing Adler
Madeleine Wing Adler, President

3/29/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

John F. Unruh
John F. Unruh, Chairperson,
Council of Trustees

3/27/97
Date



West Chester University

**Council of Trustees
Resolution
1997-06**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

1997-98 FOOD SERVICE FEES

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING FEES BE ESTABLISHED EFFECTIVE THE FALL SEMESTER 1997:

\$809 PER SEMESTER (19 MEAL PLAN)

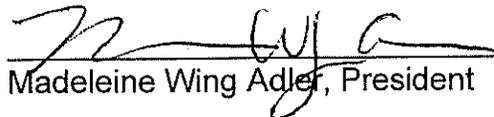
\$800 PER SEMESTER (14 MEAL PLAN)

\$734 PER SEMESTER (10 MEAL PLAN)

\$495 PER SEMESTER (5 MEAL PLAN)

THESE FEES HAVE BEEN DETERMINED IN ACCORDANCE WITH THE STATE SYSTEM OF HIGHER EDUCATION POLICY REQUIRING SELF SUFFICIENCY OF AUXILIARY ENTERPRISES.

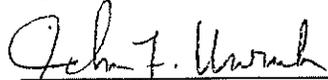
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

Date 3/20/97

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson,

Date 3/27/97

FY 1997-98 Fee Proposal

Each year at this time, the administration presents all proposed fees and increases to the Council of Trustees for their review. This caps a process which solicits feedback on the proposed changes in meetings with affected parties, including the Residence Hall Association, student presidents, the Student Government Association, the Administrative Budget Committee, the President's Cabinet, and the University Budget Committee.

These rates, if approved, will become a part of the auxiliary budgets submitted to the Council of Trustees later. It is important to note that auxiliary units must, by definition, be supported solely by their own revenue.

First, provided here is a brief narrative description of each fee proposal. Next, you will find a consolidated fee schedule outlining the effects of all fees on a typical on-campus and off-campus student. Finally, we will present budget detail supporting each auxiliary fee proposal, with the revenue and corresponding expenditure budget.

Brief Narrative

- **Health Center: No Increase**
- Approve optional waiver for part-time graduate students
- **Residence Halls: 1.4% or \$19 (\$50 additional for South Campus) per semester**
Food Service: 1.7% or \$13 per semester
Total: \$33 per semester

For Residence Halls, the increase covers inflationary costs, including significant utility increases, particularly for water. Modest increases (2.75%) in food costs are offset by savings in contract food service equipment maintenance.

- **Sykes Union: No Increase**
- **Educational Services Fee: 12% or \$15 per semester**

All new revenue generated by this increase will be earmarked for student computing needs and investment in Library holdings.

FY 1997-98 Fee Proposal

- **Commencement Fee: 12% or \$6 once only upon graduation**

To cover the increased costs involved in the Commencement event.

- **Deferred Payment Plan Fee: 40% or \$10 per semester**

To cover the administrative costs and interest costs of delaying revenue. Any additional revenue will be used to improve Bursar services to students. Changes to the timing of the payments is also under consideration.

- **SSI Fee: No increase under consideration**

WPB - C:\AAFILES\32AUXIL\COFEE98.DOC

Effects of Proposed Fee Increases on Typical On-Campus/Off-Campus Student									
Student Fee	FY 98	Students Affected	FY 98 Increase		FY 97		FY 96		FY 95
	Rate		Cost	Percent	Rate	Increase	Rate	Increase	
Mandatory Fees (per semester)									
Tuition	\$1,735	All	\$51	3.0%	\$1,684	4.5%	\$1,612	4.5%	\$1,543
Educational Services	140	All	15	12.0%	125		125	25.0%	100
Sykes Student Union	42	All			42	5.0%	40	100.0%	20
Student Union Expansion	55	All			55		55		55
SSI	65	All			65		65		65
Health Center	45	All			45	12.5%	40		40
Subtotal - Off-Campus	2,082		66	3.3%	2,016	4.1%	1,937	6.3%	1,823
Room (North Campus) *	1,388	2,919	19	1.4%	1,369	3.0%	1,329	3.0%	1,290
Food Service (14-Meal Plan)	800	4,712	13	1.7%	787		787	3.0%	764
Total - On-Campus	\$4,270		\$98	2.3%	\$4,172	3.0%	\$4,053	4.5%	\$3,877

* South Campus will increase by an additional \$50

Miscellaneous Fees (per event)									
Application	\$ 25				\$25		\$25		\$25
Commencement	56	2,000	6	12.0%	50		50	11.1%	45
Deferred Payment Plan	35		10	40.0%	25		25		25
International Student Services	25				25		25		25
Late Registration	35				35		35		35
Music Instrument & Rental	20				20		20		20
Orientation	90	1,220			90		90	20.0%	75
Parking	20				20		20		20
Transcript	5				5		5		5
National Student Exchange	100	15			100		100		100

FY 1997-98 Auxiliary Budget Proposal	1996-97		1997-98	Percent Change
	Projection	Adjustments	Projection	
Student Health Center				
Revenue				
FTE Use	18,394		18,394	
Rate	\$45	\$0	\$45	0.0%
Student Health Fee	827,738	(3)	827,735	0.0%
Prescription Revenue	35,000	(10,000)	25,000	-28.6%
GYN Revenue	4,000	0	4,000	0.0%
Immunizations	1,500	2,500	4,000	
Rollover	72,052	36,294	108,346	50.4%
Total Revenue	940,290	28,791	969,081	3.1%
Expenditures				
Health Center	913,290	28,791	942,081	3.2%
Emergency Med Svc	22,000	0	22,000	0.0%
Health Education	5,000	0	5,000	0.0%
Total Expenditures	940,290	28,791	969,081	3.1%
Surplus/(Shortfall)			0	

FY 1997-98 Auxiliary Budget Proposal	1996-97		1997-98	Percent Change
	Projection	Adjustments	Projection	
Residence Halls				
North Campus				
Fall	2,902	0	2,902	
Spring	2,770	0	2,770	
Occupancy	5,672	0	5,672	
Rate	\$1,369	\$19	\$1,388	1.4%
Revenue	7,764,968	108,432	7,873,400	
Residence Reserve	(1,036,470)	0	(1,036,470)	
Damage Fee	(27,987)	0	(27,987)	
Net Revenue	6,700,511	108,432	6,808,943	1.6%
South Campus				
Fall	482	0	482	
Spring	461	0	461	
Net Occupancy	943		943	
Rate	\$1,539	\$72	\$1,611	4.7%
Revenue	1,451,277	67,896	1,519,173	
Residence Reserve	(192,410)	0	(192,410)	
Damage Fee	(5,519)	0	(5,519)	
Net Revenue	1,253,348	67,896	1,321,244	5.4%
Other Revenue	681,453	73,000	754,453	10.7%
Total Revenue	8,635,312	249,328	8,884,640	2.9%
Expenditures				
Residence Non-Allocated	422,759	81,340	504,099	19.2%
Residence Life	2,609,372	127,014	2,736,386	4.9%
Residence Life Programming	10,200	0	10,200	0.0%
Telephone	260,000	3,000	263,000	1.2%
Housekeeping	1,763,484	(24,296)	1,739,188	-1.4%
Fire Safety	74,498	(15,517)	58,981	-20.8%
Maintenance	687,483	(22,015)	665,468	-3.2%
Security	750,609	(14,986)	735,623	-2.0%
Public Safety	282,180	1,938	284,118	0.7%
Logistic Services	136,639	(8,954)	127,685	-6.6%
Utilities	1,156,563	75,507	1,232,070	6.5%
Boiler Plant	363,527	1,073	364,600	0.3%
Grounds	82,958	45,224	128,182	54.5%
Bus Service	35,040	0	35,040	0.0%
Total Expenditures	8,635,312	249,328	8,884,640	2.9%
Surplus/(Shortfall)			0	

FY 1997-98 Auxiliary Budget Proposal	1996-97		1997-98	Percent Change
	Projection	Adjustments	Projection	
Food Service				
19-Meal Rate	\$795	\$14	\$809	1.8%
14-Meal Rate	\$787	\$13	\$800	1.7%
10-Meal Rate	\$722	\$12	\$734	1.7%
5-Meal Rate	\$487	\$8	\$495	1.6%
Food Service Customers	4,712	0	4,712	0.0%
Subtotal - Food Sales	5,504,834	86,486	5,591,320	1.6%
Commissions	271,475	0	271,475	0.0%
Total Revenue	5,776,309	86,486	5,862,795	1.5%
Expenditures				
Food Contract	4,892,866	134,554	5,027,420	2.8%
Food-Related Expenses	481,790	(104,567)	377,223	-21.7%
Dining Hall Maintenance	88,653	16,499	105,152	18.6%
Dining Hall Utilities	313,000	40,000	353,000	12.8%
Total Expenditures	5,776,309	86,486	5,862,795	1.5%
Surplus/(Shortfall)			0	

FY 1997-98 Auxiliary Budget Proposal	1996-97		1997-98	Percent Change
	Projection	Adjustments	Projection	
Sykes Student Union				
FTE Use	16,937		16,937	
Rate	\$42	\$0	\$42	0.0%
Community Center Fee	545,957	3,778	549,735	0.7%
Vending/Miscellaneous Income	48,950	(13,000)	35,950	
Other Fees	100,000	0	100,000	
Other Revenue	93,306	0	93,306	
Total Revenue	788,213	(9,222)	778,991	-1.2%
Expenditures				
Sykes Administration	353,407	(10,307)	343,100	-2.9%
Sykes Custodial Service	165,000	1,378	166,378	0.8%
Sykes Maintenance	68,100	(3,714)	64,386	
Sykes Grounds	16,706	3,421	20,127	
Sykes Utilities	185,000	0	185,000	
Total Expenditures	788,213	(9,222)	778,991	-1.2%
Surplus/(Shortfall)			0	



West Chester University

**Council of Trustees
Resolution
1997-07**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

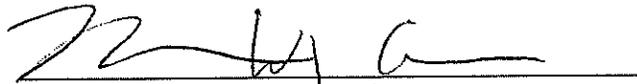
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

EDUCATIONAL SERVICES FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES AN INCREASE OF \$15 PER SEMESTER TO THE EDUCATIONAL SERVICES FEE EFFECTIVE THE FALL SEMESTER 1997. THE NEW FEE FOR 1997 WOULD BE \$140 PER SEMESTER FOR BOTH FULL-TIME UNDERGRADUATE AND GRADUATE STUDENTS. THE INCREASE WILL BE PRO-RATED FOR SUMMER AND PART-TIME STUDENTS.

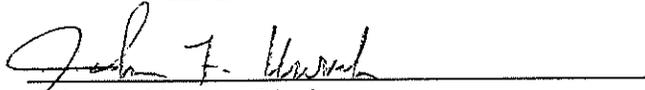
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/29/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson,
Council of Trustees

3/27/97
Date

Educational Services Fee

A \$15 (per semester) increase in the Educational Services Fee is proposed, raising the total Educational Services Fee from \$125 to \$140 per semester for full-time students. The increase will be pro-rated for summer and part-time students. One-half of the increase will be assigned to the Library to augment the budget for acquisition of library materials and one-half of the increase will be assigned to the Academic Computing Division to up-grade student computer laboratories across campus.

In recent years the cost of periodical subscriptions for the Library has increased annually between 10% and 14%, far exceeding funds currently available to maintain current subscriptions. Rapid increases in instructional use of computers in many disciplines has created increasing demands to up-grade and expand the systems available in student laboratories.

As the result of this increase \$65 (46.4%) of the Educational Services Fee will be allocated to Academic Affairs and \$75 (53.6%) to the General Fund for instructional support.

Educational Service funds available for supplies and general instructional equipment will not decrease because of this fee increase although their percent of the new total allocation will be smaller.

The new break down of Educational Services Fees for Academic Affairs will be:

Supplies	7.70%
Instructional Equipment	23.09%
Library	42.30%
Academic Computing	<u>26.91%</u>
	100.00%



West Chester University

**Council of Trustees
Resolution
1997-09**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

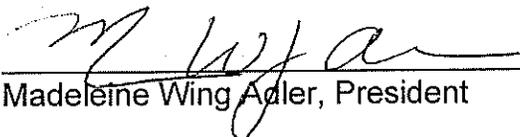
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

DEFERRED PAYMENT PLAN FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES A \$10 PER SEMESTER INCREASE IN THE DEFERRED PAYMENT PLAN FEE. THE NEW FEE OF \$35 PER SEMESTER IS EFFECTIVE FALL 1997.

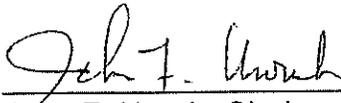
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

Date 3/20/97

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson,
Council of Trustees

Date 3/27/97

Deferred Payment Plan Fee

West Chester University offers a very attractive short-term financing service to its students -- a deferred payment plan for tuition, fees, room and board. For a fee of \$50, the student is allowed to pay for their fall and spring semester tuition and fees in ten equal installments beginning August 1st prior to the beginning of the fall semester, and ending with their last payment due, May 1st, at the end of the spring semester. The growth in popularity of the plan is evidenced by the increase in the number of participants over the past few years. In 1996-97, 3,300 students were enrolled in the plan, while in 1995-96, 2,600 students were enrolled. For the undergraduate student paying for in-state tuition, fees, room and board, the effective financing rate is about 3%. The effective rate for non-Pennsylvania residents is much lower. With the rising cost to attend West Chester University, the \$50 fee offers a very attractive short-term financing arrangement for our students:

Many universities have chosen to contract out their deferred payment plan service. This option has been considered and rejected based on both cost to the student and cost to the university.

The rising costs to attend West Chester University, especially for non-Pennsylvania residents, and the increased number of participants has put a strain on the present plan. The current fee no longer covers the cost of lost interest and the cost of administration. Additional staff are needed to adequately serve the growing number of students using this payment plan. It is recommended that \$35 per semester be charged and that the additional proceeds be used to hire additional staff in the Bursar's Office. This proposed fee is less than that charged by commercial providers, but will be sufficient to provide good quality service to West Chester University students.



West Chester University

**Council of Trustees
Resolution
1997-08**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

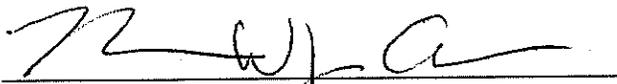
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

COMMENCEMENT FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES A \$6 INCREASE IN THE COMMENCEMENT FEE UPON GRADUATION APPROVAL. THE NEW FEE OF \$56 IS EFFECTIVE THE FALL SEMESTER OF 1997 FOR BOTH UNDERGRADUATE AND GRADUATE STUDENTS.

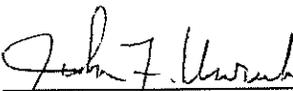
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/20/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson,
Council of Trustees

3/27/97
Date

COMMENCEMENT FEE

The proposed increase of \$6 per student to the Commencement Fee will provide 1) additional revenue to cover the increased cost of preparing Hollinger gymnasium for the event and, 2) additional subsidy for the Serpentine yearbook. Please see the attached budget for an itemization of all expenses associated with the event. Commencement is a self-supported event, therefore, any additional costs associated with the event must be included in the fee charged to students who apply for graduation.

Proposed Increase in Commencement Fee for 1997/98

1996/97 Budgeted Expenses

Salaries, Wages, & Benefits	\$12,000
Overtime	\$8,000
Postage	\$3,000
Telephone	\$500
Advertising	\$500
Printing	\$28,000
Campus bus	\$500
Misc Services	\$12,000
Rental	\$7,500
Serpentine supplement	\$9,000
Supplies	\$28,000
Food	\$4,000

Total budgeted cost \$113,000

Commencement Fee for 96/97
Total expected cost divided by expected number of graduates
\$113000/ \$2,260 = \$50

Additional Costs in 1996/97

Carpeting of Hollinger floor (Dec & May)	\$4,000
Pipe & Drape in Hollinger (May & Dec)	\$500
Delivery of Hollinger Chairs (May & Dec)	\$80

Total Additional Costs \$4,580

Budgeted costs plus additional costs \$117,580

Rate needed to recover total costs \$52

Rate increase recommended for Serpentine subsidy \$4

Commencement Fee Proposed for 97/98
\$56



West Chester University

**Council of Trustees
Resolution
1997-10**

Council of Trustees

West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

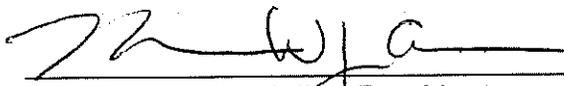
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 27, 1997

WEAPONS, FIREARMS AND DANGEROUS DEVICES POLICY

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE WEAPONS, FIREARMS AND DANGEROUS DEVICES POLICY FOR WEST CHESTER UNIVERSITY AS IT IS PROPOSED.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/20/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson,
Council of Trustees

3/27/97
Date

WEAPONS, FIREARMS AND DANGEROUS DEVICES POLICY

It has long been assumed that Commonwealth of Pennsylvania law prohibited the use of firearms on Commonwealth property with an exception for university police officers. Based on this assumption, the University has always prohibited the members of the University community from carrying firearms and other weapons. An analysis by University attorneys has revealed no such legal prohibition. The University's legal counsel advised that the Council of Trustees have the authority to set policy in this regard.

As a result, the University, in order to continue the current good practice, requests that the Council of Trustees approve the proposed policy.

PROPOSED

POLICY STATEMENT WEAPONS, FIREARMS AND DANGEROUS DEVICES

West Chester University of Pennsylvania is an institution of Higher Education and an instrumentality of the Commonwealth of Pennsylvania. The possession of weapons, firearms or dangerous devices at such an institution would be disruptive of the academic mission except when used for the purpose of the official preservation of safety and security. Weapons, firearms and dangerous devices are instruments capable of causing harm and injury to the campus population. Prohibition of such devices and instruments on University property is an attempt to reduce the possibility of injury to the campus population.

Accordingly, it shall be prohibited for anyone to possess or control weapons, firearms or dangerous devices at West Chester University of Pennsylvania.

Exceptions to this policy may be granted in appropriate circumstances for the official preservation of safety and security by the Director of Public Safety.

Failure to comply with the Weapons, Firearms and Dangerous Devices Policy will result in campus administrative or judicial actions.

This policy complies with the West Chester University of Pennsylvania President's authority under Act 188 to adopt policies governing the use of institutional facilities and property and to do and perform those things necessary and required for the orderly operation of the institution.

Adopted by: Madeleine Wing Adler, President - March 18, 1997

Ratified by:



**Council of Trustees
Resolution
1997-11**

Council of Trustees

West Chester,
Pennsylvania 19383

West Chester University

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY

MAY 15, 1997

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVE THE ATTACHED PROCESS FOR THE SELECTION OF STUDENT TRUSTEE.

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

**John F. Unruh, Chairperson
Council of Trustees**

5-15-97

Date

col/resstud



SELECTION OF STUDENT MEMBERS OF UNIVERSITY COUNCILS OF TRUSTEES

STATUTORY REQUIREMENTS

Section 20-2008-A of Act 188 of 1982, as amended, provides that one member of each council shall be a full-time undergraduate student in good academic standing, other than freshman, enrolled for at least 12 semester hours at the institution of which he/she is a trustee. Student members of the council of trustees shall be appointed by the Governor and are not subject to confirmation by the Senate.

Subsequent policy of the Board of Governors (Policy 1983-26) provides for each university to develop procedures for the nomination of student council members which shall be reviewed and approved by the chancellor.

SELECTION PROCESS AND TIMETABLE

No less than 120 days prior to the expected graduation of the incumbent student trustee, the search process will begin. The incumbent student trustee will serve as the non-voting chair of the process and shall contact each university constituency regarding the selection of its representative(s) in order to convene the committee within 30 days.

The selection committee shall be composed of at least one member of each of these campus constituencies: the student government association, the university administration, the council of trustees, faculty, and non-instructional staff, who shall be selected by the constituency membership.

The incumbent student trustee shall convene the selection committee within 30 days to familiarize the committee with the nomination and interview processes and determine the public notification of the impending vacancy. The incumbent student trustee may wish to show the PACT video, *Welcome, Trustee*, to the committee as a frame of reference for its deliberations.

Requests for nominations or applications should be widely publicized on the university campus through the various media available (i.e., student newspaper, campus radio and television, bulletin boards) for a period of not less than two weeks. The application deadline set by the selection committee should be part of the publicity. The video prepared by PACT, *A Handbook for Trustees of the State System of Higher Education*, and Act 188 of 1982, the System's enabling legislation, should also be used as references for individuals who desire additional information about the responsibilities of the position.

APPLICATION/NOMINATION FORM FOR STUDENT MEMBER
OF THE COUNCIL OF TRUSTEES

Name _____

Campus Address _____

Home Address _____

University Telephone Number _____

Home Telephone Number _____

Date of Birth _____ Date of High School Graduation _____

Name of High School _____

Town, State _____

Class Status (current semester) _____

Expected Graduation Date _____ Current GPA _____

College Major _____ College Minor _____

Degree Expected _____

List University Activities (any offices held), Awards/Scholarships Received:

Please answer the following questions in narrative rather than single-sentence form.

Reason for seeking position of student trustee:

What do you view as the role of a trustee?

What are your strengths?

What are your weaknesses?

What three issues will confront the University during the next two years? (Define each and explain their importance.)

What do you perceive as your single greatest accomplishment during your collegiate years? Why?



West Chester University

**Council of Trustees
Resolution
1997-12**

Council of Trustees
West Chester,
Pennsylvania 19383

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

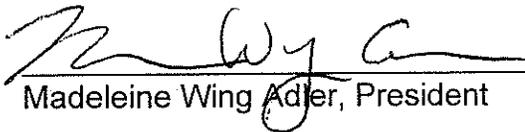
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MAY 15, 1997

1997-98 PRESIDENT'S INITIATIVES BUDGET

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE 1997-98 PRESIDENT'S INITIATIVES PORTION OF THE BUDGET AS IT IS PROPOSED.

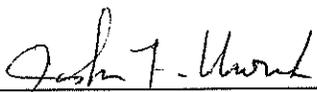
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

5/8/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh, Chairperson
Council of Trustees

5-15-97
Date

Agenda Item 2
COT Finance Committee
May 15, 1997

**West Chester University
FY 1997-98 President's Initiatives**

Again this year, the President's Initiative process has limited proposals to one-time only projects in order to avoid adding to the University's on-going budget base. As requested, these projects are presented to the Council of Trustees in advance of the University Budget in order to provide time for implementation during the fiscal year.

Projects were selected that advance the goals established by the West Chester University Strategic Plan (WCU 2000). These proposed initiatives contain organized efforts to address civility, critical security needs, diversity, accountability, faculty development, student recruitment and retention, and technology.

The President's Initiatives are designed to encourage the University's mission-related efforts within the decentralized budget process. Project requests were solicited from each university area, prioritized by the President or appropriate Vice President and pared to \$700,000 by the Administrative Budget Committee working as a group. The revised Initiative list was then forwarded to the University Budget Committee for input and comment. The President, then considering all input, presents this proposed list to the Council of Trustees for approval.

WCU - FY 1997-98 Initiative Proposals	
Request	Amount
Gross-Divisional	
College Men Confront Violence against Women	15,000
Swope Hall Security	27,500
Hollinger/Ehinger Security	26,000
Reserve for Contingency	14,400
Subtotal - Cross-Divisional:	82,900
President	
WCU for All of Us	6,000
MLK Celebration	1,000
Sexual Harassment Training & Assessment	2,000
Women & Minority Faculty/Staff Recruit/Retent	2,000
Student Org Championship Competition Fund	7,500
Second Teleform Site for Univ Accountability	3,600
Subtotal - President:	22,100
Academic Affairs	
Faculty Scholarly Projects & Research	50,000
Supplement Faculty Development Fund	50,000
Library Enhancement for MSW Program	20,000
Recruitment Activities (Admissions)	38,000
Upgrade/Replace Computers for Keystone Library	75,000
Undergraduate Research Support	5,000
Technology Initiative	50,000
Assessment	30,000
Subtotal - Academic Affairs:	318,000
Admin/Fiscal Affairs	
Bursar Telephone Equipment	5,000
New Finance/Advancement System	75,000
HRS Attendance System	20,000
Safety Shuttle	12,000
Temporary Landscaping Task Force	30,000
Subtotal - Admin/Fiscal Affairs:	142,000
Student Affairs	
Multicultural Student Retention	5,000
Conflict Education Project	5,000
Grad Assistant for Community Development	10,000
Retention Efforts	15,000
Subtotal - Student Affairs:	35,000
Advancement	
Marketing	100,000
Subtotal - Advancement:	100,000
GRAND TOTAL	700,000

FY 1997-98

President's Initiative Recommendations

**College Men Confront
Violence Against Women
\$15,000**

Development of a videotape of men's roles in combating violence against women – a project initiated by Deb Mahlstedt which involves the Division of Student Affairs Sexual Assault Programming Committee, Department of Public Safety, Department of Psychology and Advancement.

**Continue Swope Hall Security
\$27,500**

- This project will continue the posting of a security guard in Swope Hall. The value of property stolen in Swope Hall prior to the establishment of this post was \$30,000. The losses involved personal property owned by students. This negatively impacted student morale and undermined recruitment efforts. Human safety is also a concern as students are present at all hours in Swope Hall's individual practice suites.

**Hollinger/Ehinger Security
\$26,000**

Maintain security coverage – jointly sponsored by Department of Public Safety, Athletics, Recreation and Leisure. The guard has eliminated facility abuse by non-university persons.

**Reserve for Contingency
\$14,400**

A small amount is recommended to be left unallocated to address small additional requests that may arise during the fiscal year.

**West Chester University-
For All of Us - \$6,000**

Funding is requested for the continuation of the successful series of diversity programs throughout the academic year. Due to the success of the activity, six programs are projected to be offered. Funding would support presenters, honorarium, travel, lodging, food expenses, and printing costs.

FY 1997-98 President's Initiatives

Page 2

MLK Celebration - \$1,000

A change in the academic calendar resulted in classes being held on the birthday of Dr. King. The University initiated a comprehensive series of programs that continue throughout the month of February. These programs were successful in obtaining a greater level of participation in the celebration of Dr. King. Funding would support brochure printing, film rental, food costs and presenter honorarium.

Sexual Harassment Training and Assessment - \$2,000

As a follow-up to the Task Force on Sexual Harassment recommendations, it is proposed that a campus assessment of sexual harassment be completed through the development and distribution of surveys and the utilization of focus group's feedback. In addition, updated educational materials are in the process of being finalized for publication. Funding would support survey preparation, tabulation through the Institutional Research Office, and printing of a report.

Women and Minority Faculty/Staff Recruitment and Retention - \$2,000

Funding is requested to supplement anticipated rollover dollars to solicit results oriented proposals. Proposals will be sought to increase the diversity of the applicant and interview pools, particularly in areas where there is under-representation.

Student Organization Championship Competition Fund - \$7,500

Continued funding is requested to supplement costs associated with student championship competition such as Forensics and Athletics.

Second Teleform Site to Address University Accountability \$3,600

In an effort to become more efficient in the Institutional Research and Planning area, the office is proposing a collaborative effort with the Psychology Department in the establishment of a second Teleform production and analysis site in the statistics laboratory. Psychology students would participate in a variety of Research and Planning assessment projects, such as a study of general education requirements. Requested dollars would support a summer contract for a professor to establish the site.

FY 1997-98 President's Initiatives

Page 3

Faculty Scholarly Projects and Research - \$50,000

Start-up funds for faculty scholarly projects and research. Provides funds to enable junior faculty to make a strong start on the research and scholarly activities now expected for tenure and promotion. Should be seen as seed money and require simple proposals to be evaluated by department chairs and deans. Could be used for individual equipment items, computer hardware or software, research assignments, purchase of specialized books or resource materials needed in research and creative projects. These funds are not intended for curriculum development or faculty development activities outside of scholarly growth/research.

Supplement Faculty Development Fund \$50,000

Faculty development fund to supplement travel budgets for presentations at professional meetings. Available to both senior and junior faculty.

Library Enhancement for MSW Program - \$20,000

The request for library money for the Master of Social Work Program is to upgrade the Social Work holdings to meet the requirement for specialized accreditation. This is a one-time expenditure.

Recruitment Activities: (Office of Admissions) - \$38,000

These moneys will be used to support the continuation of recruitment activities that have been funded through initiative dollars in previous years. These activities include preview days and open houses, the alumni/admissions program, follow-up mailings from the President and the Office of Residence Life, the minority student summer institute, academic department open houses and receptions, and wages for a summer tour guide.

Upgrade/Replace Computers for Keystone Library Project Implementation \$75,000

Replacement of library's computer terminals (both staff and public) as part of an upgrade required by the implementation of the Keystone Library Project, linking the 14 SSHE libraries for cooperative collection development and sharing of resources.

FY 1997-98 President's Initiatives

Page 4

Undergraduate Research Support \$5,000

Student learning is enhanced by encouraging their focus on solutions to real world problems. These funds will support this effort.

Technology Initiative \$50,000

This initiative is designated to advance technology in general. More discussion is necessary to be certain that these funds produce the maximum effect on the University's academic programs.

Assessment \$30,000

The Assessment Initiative is designed to address assessment of student learner outcomes in general education, in academic majors and in the graduate program. The request is designed to support professional development and learning for faculty and administrators about the Middle States Association requirements related to assessment, how to develop department/program assessment plans, and the methodologies for assessment. In addition, the funding is likely to support small pilot projects related to assessment. Specific recommendations will be made in the WCU Assessment plan, which is to be completed by the task force this spring.

Bursar Telephone Equipment \$5,000

This funds essential equipment to support an enhanced level of service to students by the Bursar's Office.

New Finance/Advancement System \$75,000

The current University accounting system is more than ten years old, and does not provide the information necessary to manage the University. A recent report by an outside consultant recommends that the University purchase comprehensive, integrated packaged computer systems. This represents the beginning of the University's efforts to implement this report.

HRS Attendance System \$20,000

This is a proposal for 1997-98 President's Initiative funding to support the one time hiring of a six month temporary Computer Systems Analyst (full-time) to automate selected components of the recently reengineered time and

FY 1997-98 President's Initiatives

Page 5

leave accounting program. The present system, which is used for all university employees, is manual and extremely labor intensive. The proposed program changes will eliminate duplication and unnecessary time and leave accounting procedures at the line department level as well as the central level and improve information flow, storage and access.

Safety Shuttle

\$12,000

This continues support for a service which has been well-received by students, faculty, staff and the borough for its contribution to the safety of WCU students.

Temporary Landscaping

Task Force

\$30,000

This request funds the implementation of summer landscaping projects beyond scope and capacity of current grounds crew.

Multicultural Student Retention

\$5,000

Supports the Kente Cloth Ceremonies, Multicultural Awards Program and major speakers for diversity programming as well as other retention efforts.

Conflict Education Project (PACE)

\$5,000

This request is designed to support a graduate assistantship to provide a program of conflict education training for undergraduate student groups; some limited mediation services will be available through this program.

Graduate Assistant for Community Development

\$10,000

Supports a joint effort between community development and the School of Education to engage students in tutoring projects within the local community.

Retention

\$15,000

Allows hiring of a staff member to implement a retention initiative program to track and analyze student withdrawals over an academic year. The results of this study will help focus efforts toward changes that will improve student retention.

FY 1997-98 President's Initiatives

Page 6

Marketing

\$100,000

This will continue to provide the funds to market West Chester University improving student enrollment and to enhance fund raising.

WPB – C:\AXL\98BUD\COTPRIN1.DOC



West Chester University

**Council of Trustees
Resolution
1997-13**

Council of Trustees

West Chester,
Pennsylvania 19383

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY

MAY 15, 1997

EMERITUS

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFERS THE DESIGNATION OF EMERITUS UPON THE FOLLOWING FOUR DISTINGUISHED RETIRED FACULTY:

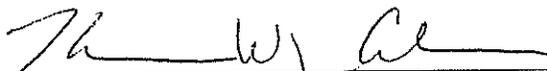
Professor Carolyn Simmendinger

Dr. Patricia Carley Johnson

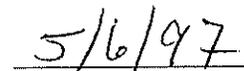
Dr. Philip Smith

Professor F. Robert Bielski

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

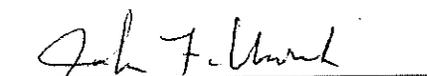


Dr. Madeleine Wing Adler, President

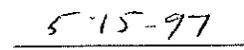


Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Mr. John F. Unruh, Chairperson
Council of Trustees



Date

Professor Carolyn Simmendinger served as a member of the Art Department at West Chester University for thirty-eight years. Since September 1958, she worked tirelessly for the betterment of her department and the University. Professor Simmendinger served on various campus committees including the Faculty Senate, the Tenure, Promotion, Sabbatical and Educational Leave Committee, and the Committee of Seven. She was held in high esteem by her students and colleagues. Among the many activities undertaken by Professor Simmendinger, was the illustration of the children's book "Mr. Puckle's Hat". She also researched and cared for the tapestry which hung above the fireplace in the faculty lounge in Philips basement. She was awarded the American Handweaver Guild Award for teaching weaving in 1993. Professor Simmendinger retired in August, 1996.

Dr. Patricia Carley Johnson has been a professor at West Chester University since September 1966 in the Department of History. She has taught a wide variety of both graduate and undergraduate courses. Dr. Johnson has published numerous articles, one review and three papers. She is an outstanding citizen serving her community well. She has served as Chairperson of the Department of History. Dr. Johnson also served in several administrative posts, such as Acting Dean, School of Social and Behavioral Sciences, Acting Associate Provost and Associate Vice-President for Academic Affairs. In 1986 she received the APSCUF Distinguished Service Award. Dr. Johnson retired in July, 1996.

Dr. Philip Smith, Jr. joined the Department of Foreign Languages in March, 1967, where he served for twenty-four years. He has received numerous honors including being listed in Who's Who in the Eastern United States from 1992-1994. He has received various grants and contracts and has taught a variety of both graduate and undergraduate courses. Dr. Smith has published numerous publications, books, reports and texts. Dr. Smith served the University in various administrative posts, including Dean of West Chester University in Japan, Associate Dean for Graduate Studies, Associate Provost and Vice President for Academic Affairs, Co-coordinator, MA/TESL Program, Director, Bilingual Summer Clerical Training Programs, Associate Director, and West Chester University Institute for Ethnic Studies. Dr. Smith retired in August 1991.

Professor F. Robert Bielski began his service at the University in September 1961. He was an Associate Professor for the Department of Geography and Planning. Professor Bielski completed many publications during his thirty five years of service. His major areas of research interest included population estimates and projections, thematic cartography, land use changes in the United States, population migration patterns, local land use controls, migrations patterns in Chester County, and census geography of Chester County. He participated in numerous community activities and was a member of many professional organizations. Professor Bielski retired in June, 1996.



West Chester University

**Council of Trustees
Resolution
1997-14**

Council of Trustees

West Chester,
Pennsylvania 19383

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY

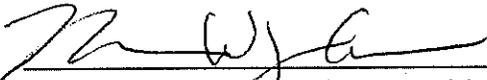
MAY 15, 1997

TRUSTEE'S ACHIEVEMENT AWARD

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY DESIGNATES THE FOLLOWING DISTINGUISHED FACULTY MEMBER AS AN AWARDEE OF THE TRUSTEE'S ACHIEVEMENT AWARD.

Dr. Sterling Murray

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

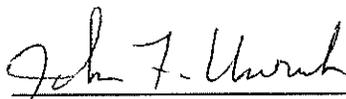


Madeleine Wing Adler, President

5/14/97

Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



John F. Unruh,
Chairperson, Council of Trustees

5-15-97

Date

APR 17 1997

Paul R. Bryan
1108 Watts Street
Durham, NC
27701

[919] 688-7657 / E-mail: Pbryan@acpub.duke.edu

April 8, 1997

Linda L. Lamwers
Vice President for Academic Affairs/Provost
West Chester University
West Chester
Pennsylvania 19383-2000

Dear President Lamwers:

Thank you for your invitation to serve as external consultant for West Chester University's Council of Trustees achievement Award. I am at once honored by West Chester University and the opportunity you have given to me to recognize a distinguished colleague by supporting his nomination for a prestigious award.

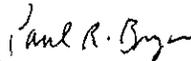
I have reviewed the material you sent, and eagerly read his new book, *The Music of Antonio Rosetti (Anton Rössler), ca. 1750-1792 A Thematic Catalogue*. It is a magnificent accomplishment of insightful scholarship—the culmination of an enormous amount of archival study, a grasp of a wide variety of technical matters, communication with other scholars, and a keen mind capable of comprehending, deducing and organizing a huge quantity of information. In addition to the in-depth information it provides about Rosetti, it will doubtless be recognized as one of the leading references and guides that will in several ways facilitate our as-yet unachieved comprehension of the true status of music in the late eighteenth-century.

Even though I have been aware of much of Professor Murray's work over the years, I am astonished at how much he has accomplished as well as the breadth of his accomplishment. He is now internationally recognized, through his publications and presentations in the European arena, as the authority on both Anton Rosetti, one of the most important composers of the time, and on Oettingen-Wallerstein, one of the most celebrated centers of musical activity in eighteenth-century Europe. He has published and lectured on related subjects, such as Bohemian musicians (including an article in the most important Czech publication, *Hudebni veda*), on Mozart, and on activities in America (including the City Tavern in Philadelphia, and even George Washington). He has written important reviews of numerous scholarly books and has been senior editor of the latest version of one of the most significant musicological resources, *A Guide to Music in Collected Editions, Historical Set and Monuments*, which will be consulted by all musical scholars.

His contributions at home, e.g., your "West Chester University at Oxford University" program, and his several contributions to the teaching profession, are in their ways, equally impressive. I can not imagine how anyone could be a more (or equally) appropriate recipient of an award for "extraordinary faculty achievement" at any first-rate university.

Professor Murray proposes to "complete" his work on Rosetti's compositions by studying and analyzing them during the released time that will become available to him, should he be granted this award. It is work that *must* be done, and I wish him well, because it is arduous. In view of his achievements to date, I am confident that he will do it well and with great distinction. It gives me great pleasure to recommend without reservation that you bestow the honor upon him. He has brought special distinction upon West Chester University, and will continue to do so.

Sincerely,



Paul R. Bryan
Professor of Music Emeritus
Duke University



APR 22

Baruch College
The City University of New York
17 Lexington Avenue
New York, New York 10010

21 April 1997

Dr. Linda L. Lamwers
Vice President for Academic Affairs/Provost
West Chester University
West Chester, PA 19383-2000

Dear Dr. Lamwers:

After reading the materials you sent, I am glad to endorse Professor Sterling E. Murray for the Council of Trustees Achievement Award at West Chester University. Professor Murray is one of the most highly regarded scholars currently active in the field of late 18th-century (classical) music. His work on a significant composer of that period, Antonio Rosetti, has already resulted in the major publication *The Music of Antonio Rosetti (Anton Rösler), ca. 1750-1792: A Thematic Catalog*, a book I had used in my own work before your office sent the copy for this review. Professor Price's assessment and summary in his nomination documentation is both accurate and modest. The book's thoroughness, scope, and accuracy ensure that it will remain the standard reference in the field, occupying a place similar to that of Köchel's thematic catalog of Mozart (first edition published in 1865). The projected stylistic study will also be a major contribution to our understanding of classic music, judging from the articles on Rosetti that Professor Murray has published over a number of years.

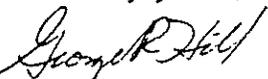
The scholarly study of music is barely a century old; in the United States, it dates in large part from after World War II. As a result, a significant part of musicology has been to survey sources. Professor Murray's work has required a considerable amount of time in European libraries and archives, and his painstaking and brilliant efforts compare favorably with those of such scholars as Jan La Rue (New York University), Eugene K. Wolf (University of Pennsylvania), Charles H. Sherman (University of Missouri, Columbia), and Paul R. Bryan (Duke University). Professor Murray has applied similar methodology to his second area of expertise, the still newer field of American music. In particular, his article on funeral dirges for Washington, published in the *Journal of the American Musicological Society* (1978), establishes a high standard in American studies that others seek to match.

My association with Professor Murray extends back at least a quarter century. In the early 1980s, when I was seeking to organize a project to index the world's

output of scholarly editions of music, I realized that scholars invited to participate as senior editors would need an extraordinary knowledge of sources and would have to be especially accurate in their work. Particularly in the 18th century, the problem of conflicting attributions is complex. Professor Murray's name occurred to me immediately, and he carried out his responsibilities with distinction. Evidence of the same painstaking concern for reliability in the evaluation of sources can be found on practically every page of the Rosetti thematic catalog. For the project, Professor Murray enlisted the collaboration of West Chester's music librarian, Paul R. Emmons, whose wide experience with databases and music cataloging have been of inestimable value. Professor Murray's significant contributions will be made available to the scholarly community together with those of the other senior editors within the next year (probably on CD-ROM).

Professor Murray has produced a record of extraordinary accomplishment in his chosen fields of scholarly endeavor. His warmth and kindness as a person set him aside in the profession as one more than willing to help younger people in the field. I have had some limited opportunity to observe the same characteristics in action with students at West Chester on several occasions. I recommend him unreservedly for a well-deserved award recognizing his dedication and pursuit of excellence.

Sincerely yours,



George R. Hill
Associate Professor of Music
Baruch College, City University of New York



West Chester University

**Council of Trustees
Resolution
1997-15**

Council of Trustees

West Chester,
Pennsylvania 19383

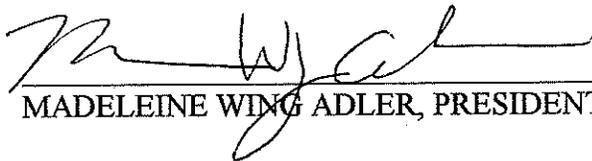
RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY
SEPTEMBER 23, 1997

HONORARY DEGREE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFER THE HONORARY DEGREE, DOCTOR OF PUBLIC SERVICE, D.P.S., UPON THE FOLLOWING RECIPIENT:

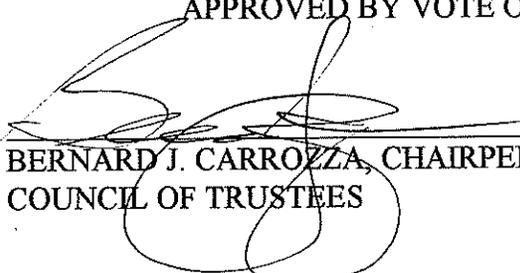
MARIAN WASHINGTON

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES TO BE BESTOWED AT THE COMMENCEMENT CEREMONIES OF MAY 3, 1998.


MADELEINE WING ADLER, PRESIDENT

SEPTEMBER 23, 1997
DATE

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


BERNARD J. CARROZZA, CHAIRPERSON
COUNCIL OF TRUSTEES

SEPTEMBER 23, 1997
DATE

Marian Washington

Ms. Marian Washington, a 1970 West Chester University graduate, was selected as one of the Assistant Coaches of the 1996 Women's Olympic Basketball Team. Prior to having this honor bestowed upon her, Ms. Washington was also recently named 1996 Big Eight Coach of the Year. She has also logged over 430 wins in addition to her team, the University of Kansas Jayhawks, for the first time in their history, reaching the "Sweet 16" round of the NCAA tournament. Ms. Washington has guided her Jayhawks to six NCAA tournaments, two National Women's Invitational Tournament appearances and the Association of Intercollegiate Athletics for Women (AIAW) Central Sectional Tournament four times.

The Center for the Study of Sports in Society at Northeastern University and the National Consortium of Academics and Sports honored her, at the end of the 1994-95 season, with their Giant Steps award for her contributions to women's athletics and women's basketball.

In 1993, she became the first female president of the Black Coaches Association, a 3,000 member, national organization. She has also been named an outstanding Black woman in sports by Ebony magazine.

Ms. Washington has also been honored by West Chester University as a recipient of the Carol Eckman Award, Distinguished Alumni Award and the Athletic Hall of Fame inductee.



West Chester University

**Council of Trustees
Resolution
1997-16**

Council of Trustees

West Chester,
Pennsylvania 19383

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY
SEPTEMBER 23, 1997

HONORARY DEGREE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFER THE HONORARY DEGREE, DOCTOR OF HUMANE LETTERS, L.H.D., UPON THE FOLLOWING RECIPIENT.

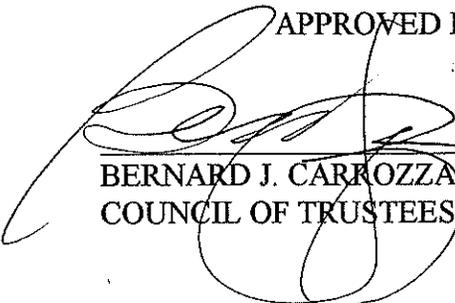
DR. CHAIM POTOK

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES TO BE BESTOWED AT THE COMMENCEMENT CEREMONIES OF MAY 3, 1998.


MADELEINE WING ADLER, PRESIDENT

SEPTEMBER 23, 1997
DATE

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


BERNARD J. CARROZZA, CHAIRPERSON
COUNCIL OF TRUSTEES

SEPTEMBER 23, 1997
DATE

Dr. Chaim Potok

Dr. Potok was born and educated in New York City. After being ordained as a rabbi, he received a Ph.D. in philosophy from the University of Pennsylvania. From 1955 to 1957, he was a chaplain with the US Forces in Korea and from 1965 until 1974, he was Editor of the Jewish Publication, Society of America.

His first novel "The Chosen (1967)," was an immediate bestseller followed by his second novel, "The Promise (1969)," a sequel to the first novel. Both books follow the life and friendship of two Jewish boys, living in Brooklyn, New York, in the thirties, during World War II and after the war. These novels are striking because of their psychological depth and by the way he reveals to most readers the yet unknown -- the world of American Judaism.

The third novel he published, "My Name is Asher Lev (1972)", describes the youth and further life of a Jewish boy refusing to become a rabbi, being sure he wants to be and will be dedicating his life to painting. His family and the Jewish community can hardly accept this, and so he is sent to France. Of course, he becomes a famous painter. Potok describes in detail the feelings, dilemmas and questions people encounter while trying to obey their traditions and their passions at the same time.

Dr. Potok has published fifteen other novels, and he currently resides in Merion, Pennsylvania.



West Chester University

**Council of Trustees
Resolution
1997-17**

Council of Trustees

West Chester,
Pennsylvania 19383

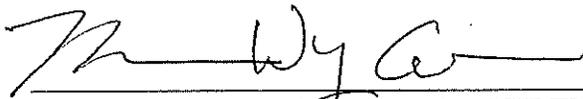
RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY
SEPTEMBER 23, 1997

HONORARY DEGREE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFER THE HONORARY DEGREE, DOCTOR OF PUBLIC SERVICE, D.P.S., UPON THE FOLLOWING RECIPIENT:

THE HONORABLE CLIFFORD E. DEBAPTISTE

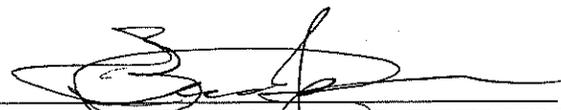
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES TO BE BESTOWED AT THE COMMENCEMENT CEREMONIES OF MAY 9, 1999.



MADELEINE WING ADLER, PRESIDENT

SEPTEMBER 23, 1997
DATE

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



BERNARD J. CARROZZA, CHAIRPERSON
COUNCIL OF TRUSTEES

SEPTEMBER 23, 1997
DATE

Clifford E. DeBaptiste

The Honorable Clifford E. DeBaptiste, elected Mayor of West Chester, PA in 1993, has been an active member of the West Chester and Chester County communities for over 40 years. As Chairperson of the DeBaptiste Funeral Homes, Inc., he along with his late wife, Inez, nurtured a small, single-family business they established in West Chester in 1954 to its present six funeral home operation.

His professional recognition includes serving twelve consecutive terms as the Chairperson of the PA State Board of Funeral Directors. In addition, he has served in leadership roles in national funeral organizations. He is a member and past commander of the Nathan Holmes American Legion Post #362 of West Chester, a Mason, Rotarian, life-time member of the Coatesville, West Chester, Philadelphia and Main Line branches of the NAACP. A recipient of the Outstanding Citizen of the Year award issued by the West Chester Chamber of Commerce in 1984, Mr. DeBaptiste serves as a Board member of the First National Bank of West Chester, Business and Industry Council, YMCA of West Chester and the Chester County Art Association.

Mr. DeBaptiste's affiliation with the University began with his gubernatorial appointment to the Board of Trustees in 1968, and he served until 1977. In December of 1990, he was honored as the recipient of the President's Medallion from West Chester University.



West Chester University

**Council of Trustees
Resolution
1997-18**

Council of Trustees

West Chester,
Pennsylvania 19383

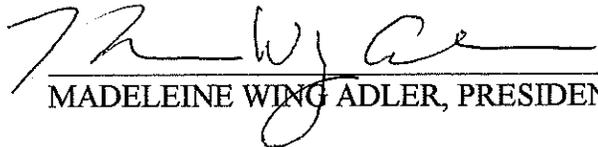
RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY
SEPTEMBER 23, 1997

HONORARY DEGREE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFER THE HONORARY DEGREE, DOCTOR OF PUBLIC SERVICE, D.P.S., UPON THE FOLLOWING RECIPIENT:

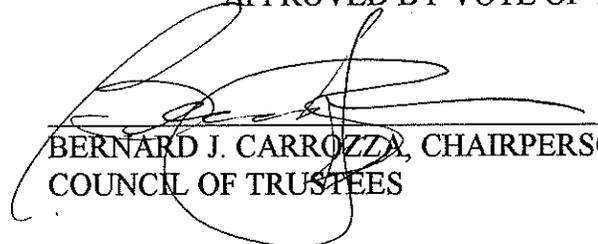
PAT CROCE

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES TO BE BESTOWED AT THE COMMENCEMENT CEREMONIES OF MAY 9, 1999.


MADELEINE WING ADLER, PRESIDENT

SEPTEMBER 23, 1997
DATE

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


BERNARD J. CARROZZA, CHAIRPERSON
COUNCIL OF TRUSTEES

SEPTEMBER 23, 1997
DATE

Pat Croce

Pat Croce is the name of a man who is synonymous with the word "fitness." A former student at West Chester University, Pat began his career as a physical therapist and, he founded Sports Physical Therapists Inc. which grew to include 40 outpatient centers in 11 states. In 1993, he sold this business and became a self-made millionaire. Pat is a two-time national karate champion who organizes charity fund-raisers across the metropolitan area. He is known all over the world as a Philadelphia born fitness guru, entrepreneur and motivational speaker.

Recently, Pat moved from the gym to the front office when he became part owner and President of the 76ers. As he strives to make the 76ers into a world-class organization, his enthusiasm and vision are contagious. After 12 years on the air, he continues his radio spot on WMMR-FM as a fitness expert.

Pat believes that West Chester University supported, encouraged and nurtured the basic skills within him which enabled him to succeed as an entrepreneur. Believing, as he does, that West Chester University provided the basic foundation on which he has earned all of his accomplishments, Pat recently established the Pat Croce Endowed Scholarship in Sports Medicine for qualified students at West Chester University.



West Chester University

**Council of Trustees
Resolution
1997-19**

Council of Trustees

West Chester,
Pennsylvania 19383

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

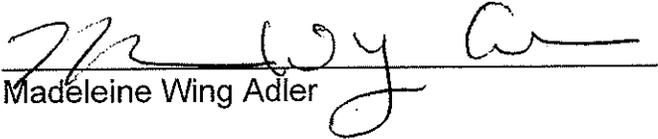
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

SEPTEMBER 23, 1997

1998-99 CAPITAL BUDGET

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE 1998-99 CAPITAL BUDGET PREPARED BY THE UNIVERSITY FOR SUBMISSION TO THE STATE SYSTEM OF HIGHER EDUCATION.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

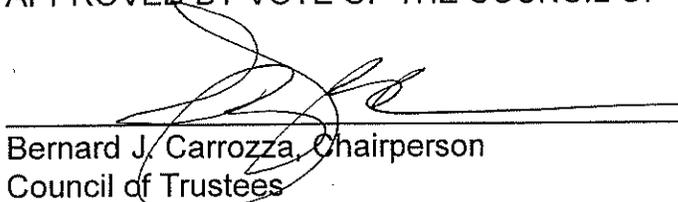


Madeleine Wing Adler

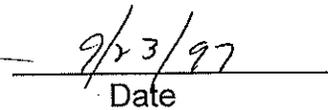


Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Bernard J. Carrozza, Chairperson
Council of Trustees



Date

CAPITAL BUDGET SUBMISSION - 1998-99

Act 188 requires the review and approval of the annual Capital Budget by the Council of Trustees. Attached is a summary of the proposed budget request for the 1998-99 fiscal year. The Council of Trustees Development and Facilities Committee will propose a resolution to approve the attached budget.

WEST CHESTER UNIVERSITY
CAPITAL BUDGET
FISCAL YEAR 1998/99

(Dollar Amounts in Thousands)

PRIORITY NUMBER	PROJECT	CURRENT	PLANNING	PLANNING	PLANNING	PLANNING
		BUDGET YEAR 1998/99	YEAR 1 1999/00	YEAR 2 2000/01	YEAR 3 2001/02	YEAR 4 2002/03
	Swope Hall, Furniture and Equipment	672				
	Americans with Disabilities Act Deficiencies	2,990				
1	Renovations of Schmucker Science Center Phase III	16,357				
2	Classroom Building	25,055				
3	Renovate Old Francis H. Green Office/Classroom Building	4,279				
4	Infra-Structure Renovations/Code Updates	18,751				
5	Computing/Instructional Technology Center	10,676				
6	Renovation of Lawrence Hall	3,009				
7	Construct All-Purpose Outdoor P.E. and Athletic Field	3,318				
8	Construct Recital Hall	3,868				
9	Renovate Ehinger Gymnasium & Renovate/Expand Special Education Bldg.	4,068				
10	Renovate E.O. Bull Center	7,078				
11	Real Estate Acquisition		7,725			
12	Restore/Expand Glen Echo Conference Center		2,525			
13	Renovate FHG Library		21,287			
14	Construct Student Health Center		1,898			
15	Renovate Farrell Stadium			6,063		
16	Renovate Main Hall			13,886		
17	Renovate McCoy Center			1,546		
18	Renovation/Expansion of Mitchell Hall				13,188	
19	Renovation/Expansion of Health Science Building				46,587	
20	Renovate 13/15 University Avenue				1,751	
21	Convert Borough Streets to University Use				4,341	
22	Renovate Smith House					1,179
	TOTAL:	\$100,121	\$33,435	\$21,495	\$65,867	\$1,179



West Chester University

Council of Trustees

West Chester,
Pennsylvania 19383

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

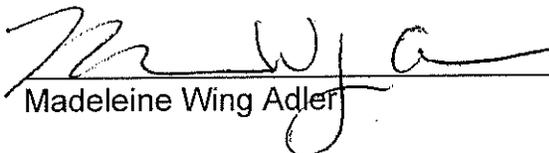
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

SEPTEMBER 23, 1997

1997-98 OPERATING BUDGET

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE 1997-98 OPERATING BUDGET FOR WEST CHESTER UNIVERSITY AS IT IS PROPOSED.

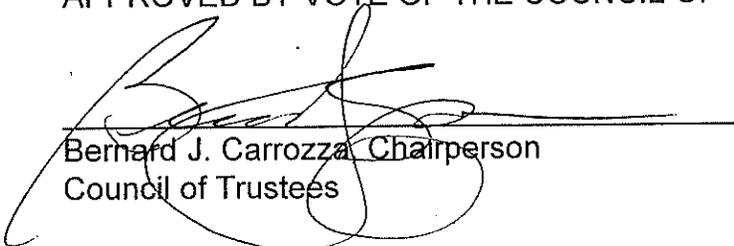
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler

9/23/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Bernard J. Carrozza Chairperson
Council of Trustees

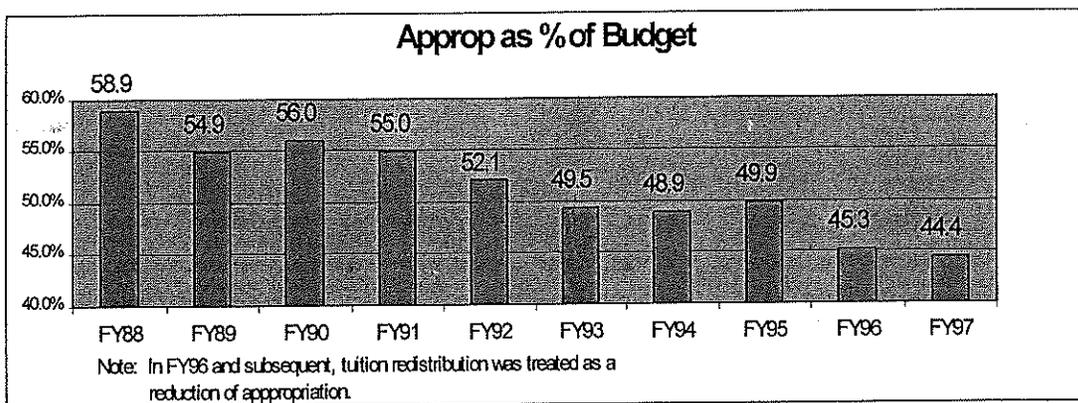
9/23/97
Date

West Chester University FY 1997-98 Budget Proposal

The proposed budget for FY 1997-98 diverges from previous years, not in the numbers themselves, which remain relatively similar to previous years, but in the underlying framework. FY 1997-98 begins the first year in a quest of critical needs funding, a recognition that despite relatively flat revenue streams, the University must pursue ambitious goals in the future and force funding from existing budgets. This process, paralleling and supporting WCU 2000, began with a five-year budget projection which was later narrowed to the one-year FY 1997-98 projection presented to the Council of Trustees for your review. Before a Council of Trustees recommendation on the University budget, major areas were provided the opportunity to voice their needs, and all key underlying documents were shared with representatives of the University, to ensure that the budget flows from a fair and equitable university-wide process.

Revenue

Taxpayer investment, as reflected in the state appropriation's relative share of total budget, has actually decreased since FY 1988. The result has been a drop in appropriation funding of the budget by 14% over ten years as shown in the graphic below.



The University's tuition trends are still largely governed by the managed growth plan, which includes an approximate increase of 1% in enrollment for FY 1998 and beyond. Until the University meets budgeted tuition shortfalls of previous years, the tuition revenue will remain flat with small increases for the regular semesters. In the summer, however, the University has been extremely successful because of the implementation of the Summer model resourcing those programs generating enrollment increases. This success suggests the implementation of this summer model in the Fall and Spring semesters in subsequent

years to fund critical needs.

Other increases occur in the Committed Tuition and Designated Ed Services Fee revenue categories. While the first is due to the creation of new academic programs such as the PECO or Cabrini program, and the second due to the \$25 increase in Educational Services Fee passed previously by the Council, both have been mirrored in the expenditure budgets committed to those programs. Similarly, reductions in Unrestricted Gifts and Miscellaneous Income are also reflected by associated reductions in University expenditures. Essentially, these are all offsetting changes.

Key Increases in Revenue Items

• Appropriation	\$521,435
• Regular Tuition	\$110,083
• Summer Tuition	\$200,000
• Educational Services Fee – Designated	\$302,732

Interest income was estimated by calculating last year's average cash balance at a 5.4% rate.

Unrestricted gift income will decline next year as a result of an initiative to encourage more donors to restrict their gifts to the School or College of their choice. It is believed that this approach will increase total gifts when one considers both restricted and unrestricted.

Expenditures

Salary and fringe rates are established by negotiation between the Commonwealth or the State System of Higher Education and individual bargaining units, and are set System-wide. Operating expenditures, conversely, do not experience increases across-the-board, but may increase where mandated by the State System, by contractual obligations, or as a result of general inflationary pressures.

Salary Increase Rates

• APSCUF	2.0% plus increment
• AFSCME	3.0% plus increment
• Managers	3.0% plus increment
• SUA	Rate of increase and terms still under negotiation

Generally, operating expense budgets have remained at last year's level with no adjustment for inflation. During negotiations, an agreement was reached with AFSCME to partially fund their salary increases through reductions in benefit charges.

FY 1997-98 Unrestricted Education & Gen Budget Projection			
Category/Area	FY 97	Change	FY 98
Revenue			
Appropriation	38,561,894	521,435	39,083,329
Regular Tuition	36,406,421	110,083	36,516,504
Summer Tuition	4,192,678	200,000	4,392,678
Addl Tuition - Sched Adjust	219,946	281,754	501,700
Committed Tuition	0	483,314	483,314
Ed Svcs Fee - Undesignated	1,366,575	39,398	1,405,973
Ed Svcs Fee - Designated	911,050	302,732	1,213,782
Other Fees	1,517,898	0	1,517,898
Gift Income	325,000	(225,000)	100,000
Interest Income	1,735,613	18,449	1,754,062
Miscellaneous Income	1,607,792	(100,000)	1,507,792
Total - Revenue	86,844,867	1,632,165	88,477,032
Expenditures & Transfers			
Salaries	52,908,702	1,119,652	54,028,354
Fringes	19,045,574	229,653	19,275,227
AFSCME Fringe funding	0	(475,000)	(475,000)
Operating Expenditures	8,612,591	274,546	8,887,137
Committed Tuition Expenditures	0	483,314	483,314
Misc, Equip, Projs & Trsfrs	6,278,000	0	6,278,000
Total - Expenditures & Transfers	86,844,867	1,632,165	88,477,032
Budget Surplus/(Shortfall)	0	0	0

FY 1997-98 All Funds Budget					
Category/Area	E&G	Auxiliaries	Unrestricted	Restricted	Total
Revenue					
Appropriation	39,083,329		39,083,329	165,268	39,248,597
Tuition	41,894,196		41,894,196		41,894,196
Ed Svcs Fee - Undesignated	4,137,653		4,137,653		4,137,653
Gift Income	100,000		100,000		100,000
Interest Income	1,754,062		1,754,062	91,593	1,845,655
Miscellaneous Income	1,507,792		1,507,792	9,288,083	10,795,875
Residence Halls		8,884,640	8,884,640		8,884,640
Food Service		5,862,795	5,862,795		5,862,795
Other Auxiliaries		1,748,072	1,748,072		1,748,072
Total - Revenue	88,477,032	16,495,507	104,972,539	9,544,944	114,517,483
Expenditures & Transfers					
Salaries	54,028,354	4,410,174	58,438,528	1,202,544	59,641,072
Fringes	19,275,227	1,674,005	20,949,232	166,460	21,115,692
AFSCME Fringe funding	(475,000)		(475,000)		(475,000)
Operating Expenditures	8,887,137	10,411,328	19,298,465	8,078,467	27,376,932
Committed Tuition Expenditures	483,314		483,314		483,314
Misc, Equip, Projs & Trsfrs	6,278,000		6,278,000	97,473	6,375,473
Total - Expenditures & Transfers	88,477,032	16,495,507	104,972,539	9,544,944	114,517,483
Budget Surplus/(Shortfall)	0	0	0	0	0



West Chester University

**Council of Trustees
Resolution
1997-20**

Council of Trustees

West Chester,
Pennsylvania 19383

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

SEPTEMBER 23, 1997

TIGUE FARM PROPERTY PURCHASE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE PURCHASE OF 86 ACRES OF LAND IN EAST BRADFORD TOWNSHIP KNOWN AS THE TIGUE FARM. SUCH PURCHASE SHALL BE IN ACCORDANCE WITH THE REGULATIONS OF THE COMMONWEALTH OF PENNSYLVANIA.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler

9/12/97
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES AND RECOMMENDED TO THE BOARD OF GOVERNORS OF THE STATE SYSTEM OF HIGHER EDUCATION



Bernard J. Carrozza, Chairperson
Council of Trustees

9.23.97
Date

TIGUE FARM - PROPOSED PROPERTY PURCHASE

Both the Council of Trustees Facilities and the Finance & Budget Committees have been continually apprised (three years) of the on-going negotiations with the owners of the Tigue Farm. The University was recently contacted by a new lawyer representing the Tigue family indicating that they had received a reasonable offer and needed to know if the University was still interested. The family would prefer to sell the property to West Chester University.

Timing is critical because the Board of Governors generally meet only four times per year and is scheduled to meet next on October 9, 1997. The Chancellor and Vice Chancellor for Finance and Administration are both supportive of this purchase, but require Council of Trustees approval to place this issue before the Board of Governors.

Funds are available in University central reserves which would be used to make this purchase. Efforts are being made to present gifting scenarios to the sellers which will have a positive effect on their after-tax return. It is hoped that this approach will have a positive effect on the final sales price. Corporate partnering and third party donor aid is also being pursued. Subsequent to the purchase, this land will serve as a central reserve until replaced over time by annual cash payments of \$265,000. In other words, the land will be held available for sale, if needed, during that period (approximately 15 years) until the complete restoration of the cash reserve.

This land is not currently needed for campus development, but will be needed long term. We believe that this opportunity must be taken in order to prevent the permanent loss of this property.

The attached fact sheet provides additional details.

TIGUE FARM

FACTS

- 86 acres contiguous to WCU South Campus
- Requested price \$4.95 million "negotiable"
- Most recent appraisal \$4.6 million

WINDOW

- Owners state they are delaying response on a reasonable offer awaiting the University's proposal
- New county tax assessment will increase owner's costs
- Owners elderly - want to retire from farming
- East Bradford Township provided encouraging response to prospective buyer's plan for rezoning as senior village
- Owner's new lawyer anxious to settle

PURCHASE RATIONALE

- A repeat of North Campus/South Campus development must be avoided in the future (General State Authority declined purchase of connecting land (Roslyn development) for \$16K in 1950's)
- Critical for future long-term development of WCU
- Once sold to another party - lost forever (Roslyn development)
- Chester County real estate cost is high and will increase
- Some University-owned building space on North and South campus is still available - short term
- Gordon Environmental Center is not available for development
- Need is long-term for both housing and academic facilities

INNOVATIVE OPPORTUNITIES

- Kendal Corporation senior facility partnership possible
- Lowering University cost through donation and/or life income trust
- Donor partners

TIMING/OBJECTIVE

- Obtain campus consensus (University Budget Committee)
- Obtain Council of Trustees resolution to proceed (within limited parameters) with final negotiations - September 23, 1997
- Place on next Board of Governors' agenda for October 9, 1997 for their approval within certain parameters

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North

TIGUE FARM



This picture depicts the majority of the property known as Tigue Farm. The road running from right to left through the picture is Tigue Road. The southern boundary of the property runs along Plum Run Creek which is south of Tigue Road. The western boundary is Route 52. The eastern boundary is the West Chester University's property line along the field hockey playing fields and the South Campus Housing Apartment Complex.