



Council of Trustees  
West Chester University  
West Chester, Pennsylvania 19383-1000

**Council of Trustees  
Resolution  
2003-20**

www.wcupa.edu

PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

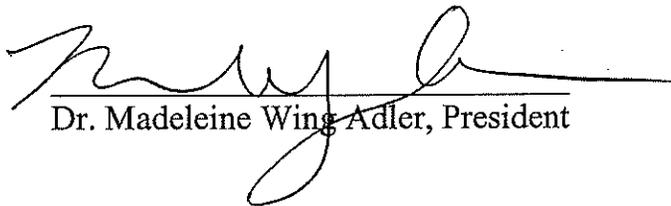
WEST CHESTER UNIVERSITY

May 21, 2003

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF  
WEST CHESTER UNIVERSITY  
CONFERS THE DESIGNATION OF EMERITUS UPON THE  
FOLLOWING DISTINGUISHED RETIRED FACULTY:

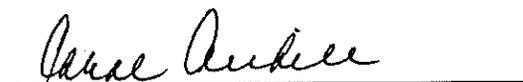
Dr. Anne O. Dzamba  
Dr. Irene G. Shur  
Dr. Joseph A. Stigora  
Dr. John J. Turner, Jr.  
Dr. Robert J. Young

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Dr. Madeleine Wing Adler, President

May 21, 2003  
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Ms. Carol Aichele, Chairperson  
Council of Trustees

May 21, 2003  
Date

## **Dr. Anne O. Dzamba**

Dr. Anne Dzamba began her career at West Chester University in 1968 and throughout her career, she established herself as an accomplished teacher and scholar on this campus and around the region for over thirty years. She has made significant contributions to her discipline of History and in Women's Studies. As a professor in the history department, she taught a full range of history courses as well as courses in Political Science, German Culture, Women's Studies and the Honors Program. She was thought of as one of the history department's most effective teachers.

In addition to her teaching, her work as a University leader of the Women's Studies program is renowned. Her concern for women's rights and issues brought about effective change and helped to build a strong women's community at West Chester University. The Women's Studies Program, A Women's Center, a day care center, A Women's Coalition were all a result of the effectiveness of Dr. Dzamba's defense and support of gender equity in the classroom, on campus and in the region. Dr. Dzamba directed the Women's Studies Program for five years and during that time, she organized the Mid-Atlantic Women's Studies Association conference on the West Chester University campus. Within the Women's Studies Program, she developed and taught several courses. She taught Women and Politics, European Women's Biography, and Women Today. She was a dedicated professor and interested in fostering the concept of equity within the classroom and in every area of life.

Dr. Dzamba's service to the West Chester University community was consistent throughout her tenure. As well as serving as the first director of Women's Studies, she served as Chair of the department.

Through her tireless efforts in pedagogy, scholarship and service, she has made a lasting impression on this campus that made West Chester University an infinitely better place because of her presence here.

## Dr. Irene G. Shur

During Dr. Irene Shur's career, she has been an education, a scholar, a humanitarian, and activist and a role model for hundreds, if not thousands, of students.

Dr. Shur taught for fifty-six years, starting in the public schools and then transferring to the Demonstration School at West Chester State College, and later becoming a faculty member in 1956. She was an inspiring and demanding teacher, always challenging her students to perform beyond their own expectations. Her concern for students went beyond the classroom. She served for many years as the faculty adviser of the Jewish students' association, Hillel. In acknowledgement of her dedication and noteworthy teaching, Dr. Shur received the Distinguished Teacher Award for Pennsylvania in 1977, and she was also recognized by receiving the Irving Hersch Cohen Faculty Merit Award in 1997.

Her innovative thinking which inspired her to create academic programs that valued diversity and encouraged students to consider moral and political issues prompted her to work to develop the Ethnic Studies Program. She served as director of this program for ten years. More recently, her crowning achievement has been the creation of the Holocaust/Genocide Education Center and the master's degree in Holocaust and Genocide Studies. The Board of Governors approved this program in 1999. By working tirelessly, Dr. Shur's determination has brought the Holocaust and Genocide Studies Program to the attention of a wider audience and because of this, she has received considerable private donations and grants in support of the program.

Her participation in numerous community and professional organizations, both regionally and nationally, has brought honor to herself and to West Chester University as well. From 1980 through 1985, Dr. Shur served as Director of the National Institute on the Holocaust and she served as Director of the National Association of Holocaust Education from 1982 until her retirement. She was recognized for her community activism and received the B'nai Brith Outstanding Citizen Award for Southeastern Pennsylvania in 1980. She also served locally on the West Chester Area School Board from 1979 – 1991, and assumed the presidency of that Board from 1984-1986.

Dr. Shur received numerous other awards, grant and fellowships. Most notably, she was a Fulbright scholar in Taiwan in 1964, and received an Emmy Award for her work on a documentary film, "Candles," that chronicles the return visit to Auschwitz of twins who had been the victim's of human experimentation.

She has an exemplary career in teaching, in making contributions to the lives of students, in service to the University community, as well as to the local and national communities.

## **Dr. Joseph A. Stigora**

Dr. Joseph Stigora began his career in 1973 at West Chester University where he continued to serve faithfully as a member of the faculty until his retirement in 2002. While serving on the faculty, Dr. Stigora has served as Department Chair of Communicative Disorders, Graduate Coordinator, Graduate Advisor, Graduate Committee Chair and in many other worthy positions.

Particularly of note, as a member of the Department of Communicative Disorders, is Dr. Stigora's support for two endeavors that solidified the foundation of the Department: the move from the North Campus to the newer Carter Drive facilities with its state-of-the-art research, instructional, and clinical components, and the application for the initial accreditation of the Department by the American Speech-Language-Hearing Association. He authored the initial application for reaccreditation in 1998, leading to full accreditation through 2007.

Also, within the Department of Communicative Disorders, Dr. Stigora coordinated efforts to establish a Distance Education component to the curriculum. Over several years, he was instrumental in acquiring funding for the technical upgrading of a classroom to provide video conferencing which enabled the initiation of the distance education program. As a result of this work, he became the Distance Education Coordinator for the School of Health Sciences and used his expertise in this discipline in other areas within the University setting.

Dr. Stigora was well known for being a devoted teacher, both at the undergraduate and graduate levels. Dr. Stigora also contributed his skill as a supervisor for clinical practicum in both the on-campus Speech and Language Clinic and in numerous off-campus clinical sites.

To add to this, Dr. Stigora has earned a national reputation for his excellence in clinical practice. He co-founded the Baxter Speech Clinic in Chadds Ford, PA, a private practice clinic in Speech-Language Pathology for which he has served as clinician and consultant. His expertise in the treatment of stuttering led to an invitation to participate in the research related to the Speech Easy device. This device decreases the amount of stuttering, often to a much more substantial extent than ever accomplished with previous treatment methods.

Dr. Stigora's accomplishments as an instructor, a clinician, an administrator and a mentor are consistent with the criteria for the Emeritus designation and have added to the richness of the experience and environment of West Chester University.

## **Dr. John Turner**

Dr. John Turner's career at West Chester University began in 1965, and for almost four decades, he has exemplified the best of the teacher/scholar model in instructional practices. He has positively touched the lives of students and colleagues in many ways.

His continued involvement in the support of good teaching has kept him abreast of changes in his discipline. Dr. Turner is a leader in teacher education and was a superb classroom teacher. His standards for students were high, but his classes remained sought after. His Violence in America course was famous across campus and his graduate and undergraduate classes in constitutional history were among the most relevant in the curriculum. In 1990, he initiated and promoted "History Day" in Chester and Delaware County, and he will be remembered by generations of social studies teachers as "Mr. History Day." This special, yearly event introduced thousands of young students and hundreds of teachers to historical topics and methods. The History Day program emphasized the academic study of history and associated it with West Chester University which brought honor to the institution. Dr. Turner was an excellent ambassador of this institution.

Dr. Turner's credentials include a Fulbright to the University of Wales, Swansea. In 1999, he received the prestigious Irving Hersh Cohen Faculty merit Award in acknowledgement of his commitment and service to teacher preparation. His scholarship and research continues during his retirement.

In addition to his teaching and scholarship, Dr. Turner was an effective force behind the formation of the present History Department and the University's faculty collective bargaining unit. He is known across the campus for his integrity that was evident in his role as a professor, a team player on departmental committees and in the supervision of student teachers, as well as in his leadership role on the University's faculty grievance committee.

Dr. Turner has made a positive and lasting contribution to the field of education. His contributions have been extensive and invaluable.

### **Dr. Robert J. Young**

Dr. Robert Young came to West Chester University in 1965 and has served this institution as a teacher, research scholar and specialist in south Asian history and as a proponent of cultural diversity. After receiving his M.A. and Ph.D. from the University of Pennsylvania, Dr. Young spent time in India as a teacher and lecturer. When coming to West Chester in 1965, he brought with him a wealth of knowledge regarding the history of India and various parts of Asia, including both China and Japan.

In 1986, Dr. Young was a Fulbright scholarship in India. Through the years, he also received other awards and honors including a National Defense Languages Award, A Research Award from the India Office Library in London, and an appointment as an Area Studies Specialist with the Peace Corps.

As a scholar, Dr. Young's research ranged from African slavery to Asian immigrants in Philadelphia. Known for his expertise in his field, he was frequently asked to serve as a consultant in the following ways: Education Resources Center in New Delhi, India; the Department of Education in Washington, D.C.; Commonwealth of Pennsylvania, Department of Education; the Children's Museum of Philadelphia, to name a few. Since 1977, he has served as Coordinator of the Education and Community Resources Programs, South Asia Regional Studies Center for the University of Pennsylvania.

As an active local, national and international scholar for years, Dr. Young continues to contribute to students, faculty and other constituencies throughout the world.



Council of Trustees  
West Chester University  
West Chester, Pennsylvania 19383-1000

**Council of Trustees  
Resolution  
2003-21**

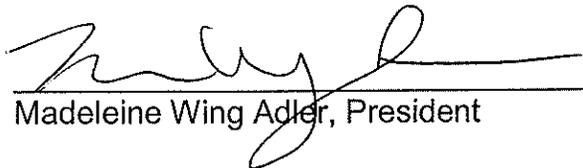
www.wcupa.edu

**Proposed**

RESOLUTION  
COUNCIL OF TRUSTEES  
WEST CHESTER UNIVERSITY OF PENNSYLVANIA  
May 21, 2003  
**PRIVATIZED STUDENT HOUSING  
AUTHORITY TO EXECUTE NECESSARY DOCUMENTS**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY AUTHORIZES THE PRESIDENT OF THE UNIVERSITY, UPON APPROVAL OF SYSTEM LEGAL COUNSEL, TO SIGN ALL NECESSARY DOCUMENTS RELATED TO THE PRIVATIZED STUDENT HOUSING PROJECT CURRENTLY UNDERWAY.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Madeleine Wing Adler, President

5/6/03  
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Carol Aichele, Chairperson  
Council of Trustees

5-21-03  
Date

**PRIVATIZED STUDENT HOUSING  
AUTHORITY TO EXECUTE NECESSARY DOCUMENTS**

The University Student Housing LLC of the Fund for West Chester University is developing privatized housing in concert with the developer, College Park Campus Partners, Inc.

As part of this process, West Chester University and the Fund must sign certain documents related to housing. These documents include, but are not necessarily limited to, the Ground Lease, which allows the housing to be constructed on property controlled by the University, and the Operations Management Agreement, under which the University provides certain support services for the housing. These documents are currently in draft form.

Because of a number of critical steps and the tight timeline associated with the housing project, the University President will likely sign documents related to the housing project this summer. Based on advice of System Legal Counsel, explicit authority for the University President to sign such documents may be required by the credit enhancer or other entities involved in the project financing.



Council of Trustees  
West Chester University  
West Chester, Pennsylvania 19383-1000

Council of Trustees  
Resolution  
2003-22

www.wcupa.edu

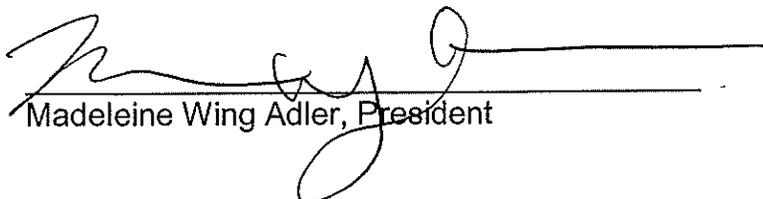
Proposed

RESOLUTION  
COUNCIL OF TRUSTEES  
WEST CHESTER UNIVERSITY OF PENNSYLVANIA  
MAY 21, 2003

**TOTAL RETURN  
ENDOWMENT SPENDING POLICY**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THAT THE TOTAL RETURN ENDOWMENT SPENDING RATE BE ADJUSTED FROM 4% TO 3% OF THE MARKET VALUE OF THE ENDOWMENT EFFECTIVE THE FISCAL YEAR BEGINNING JULY 1, 2003.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Madeleine Wing Adler, President

5/05/03  
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Carol Aichele, Chairperson  
Council of Trustees

5-21-03  
Date

## **Total Return Endowment Spending Policy**

In 2002-03, the Council of Trustees reduced the endowment spending rate to 4% from the 5% rate which had been adopted and approved in 1998. The spending rate is applied to a three-year rolling average of the endowment market value to determine the dollar amount to spend during a particular fiscal year. The majority of these funds benefit named scholarships with the remainder benefiting non-scholarship restricted funds for a variety of University programs. In a recent article published by the Commonfund, the last three years have shown that the rolling three-year spending method may not be the best method for computing endowment spending. The method creates large spending dividends during high return periods with significant potential for loss of inflation-adjusted principle. Whatever the case, West Chester's adopted spending rate policy should be evaluated along with the endowment asset allocation policy. It is recommended that this task be assigned to the investment subcommittee of the Fund for West Chester University which has been charged with managing the investment of the endowment beginning July 1, 2003. The subcommittee will make recommendations pertaining to both asset allocation and spending policy to the finance committee of the Council of Trustees.

It is recommended that the spending rate be lowered to 3% from 4% for fiscal year 2003-04 to further protect the endowment principle. This is recommended in concert with the above recommendation to fully evaluate the spending policy and asset allocation of the endowment. Attached, is an illustration of the endowment spending computation using 2.5% and 3.0% spending rates. Two scholarship funds are shown for illustration purposes.

## Total Return Income Comparison

FY04 Estimate:

FY01 JUN 30 MKT VAL TOTAL	\$7,295,386.36
FY02 JUN 30 MKT VAL TOTAL	\$7,472,877.99
FY03 DEC 31 MKT VAL TOTAL	<u>\$7,270,955.65</u>
	\$22,039,220.00
3 YR AVG ESTIMATE (22,039,220)/3=	\$7,346,407

<b>Total Rtn Endowment Income for Distribution</b>	
(7,346,407*2.5%)=	\$183,660.18
(7,346,407*3%)=	\$220,392.21

Scholarship Income Effect	Individual Endowment Market Value as of 12/31/03	Percentage of Total Endowment Market Value	2.5% Total Rtn Income Estimate	3.0% Total Rtn Income Estimate
Example 1:				
Presidential Scholarship	\$51,135.36	0.703%	\$1,292.00	\$1,550.00
Example 2:				
Anne Schaub Memorial Scholarship	\$10,519.27	0.145%	\$265.00	\$319.00



Council of Trustees  
West Chester University  
West Chester, Pennsylvania 19383-1000

Council of Trustees  
Resolution  
2003-23

www.wcupa.edu

Proposed

RESOLUTION  
COUNCIL OF TRUSTEES  
WEST CHESTER UNIVERSITY OF PENNSYLVANIA  
MAY 21, 2003  
ENDOWMENT INVESTMENT PERFORMANCE REPORTING

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY DIRECT THE FUND FOR WEST CHESTER UNIVERSITY OF PENNSYLVANIA TO PROVIDE A REPORT ON THE INVESTMENT PERFORMANCE OF THE ENDOWMENT AT EACH FORMAL COUNCIL OF TRUSTEES' MEETING, BEGINNING WITH THE FIRST FORMAL MEETING IN THE FALL OF 2003.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Madeleine Wing Adler, President

5/5/03  
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Carol Aichele, Chairperson  
Council of Trustees

5-21-03  
Date

## **Endowment Reporting by Fund for West Chester University**

The Council of Trustees, at its meeting of November 21, 2002, approved the transfer of all endowment and similar assets (with the exception of the Philips Fund Endowment) to the Fund for West Chester University of Pennsylvania. The Council further stipulated that the Fund "... shall hold and manage these aforementioned assets for the University in accordance with the investment policies of the State System of Higher Education and the terms of the fiduciary agreement."

The Fiduciary Agreement between West Chester University and the Fund requires that the Fund "... shall provide the University with all reports and information the University may request at the time and place designated by the University."

Members of the Finance and Budget Committee of the Council of Trustees recommend that the Fund report on the investment performance of the endowment at each formal Council of Trustees' meeting, beginning with the first formal meeting in fall of 2003.



Council of Trustees  
West Chester University  
West Chester, Pennsylvania 19383-1000

Council of Trustees  
Resolution  
2003-24

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MAY 21, 2003

**PURCHASE ORDERS AND CONTRACTS**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$ 5,000 EXECUTED DURING MARCH AND APRIL 2003 FOR THE PURCHASE OF EQUIPMENT, SERVICES AND SUPPLIES.

RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Madeleine Wing Adler, President

05/05/03  
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Carol Aichele, Chairperson  
Council of Trustees

5-21-03  
Date

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during March 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Academic Computing	Tutors Edge 304, 3016-5th Avenue Calgary, AB T2A 6K4	Software License for intergration of instructional technology into the curriculum for the period 3/04/03 through 3/03/04	27682	\$ 8,000.00
	Automated Office Systems Rosemont Business Campus, Bldg. 2 919 Conestoga Road, Suite 209 Rosemont, PA 19010	Xerox Color Laser Printers (2 ea.)	27888	\$ 8,178.00
	Blackboard, Inc. 1899 L. Street, NW 5th Floor Washington, DC 20036	Annual license renewal for web-based software for the period 3/03/03 through 3/29/04	27868	\$ 7,500.00
	Computer Intergration Group 2570 Ponderosa Drive Lancaster, PA 17601	IBM NetVista Computers (20 ea.) with additional memory and hardware	27496	\$ 24,464.00
		IBM Desktop Computers (5 ea.) and Sony Home Laptop Computers (5 ea.)	27348	\$ 17,885.30
	IBM Corporation P.O. Box 7247-0276 Philadelphia, PA 19170-0278	Renewal of SZUA group license agreement for the period 3/31/03 through 3/30/04	27375	\$ 22,988.00
Biology Department	American 3B Scientific 2189 Flintstone Drive, Suite O Turker, GA 30084	Teaching supplies for BIO 259 and 261	27713	\$ 5,780.00
	Optical Apparatus Company, Inc. P.O. Box 352 Ardmore, PA 19003	A Video microscope for teaching and research	27701	\$ 5,400.00
	Denoyer-Geppert International P.O. Box 1727 Skokie, IL 60076-8727	Laboratory equipment and supplies	27936	\$ 8,089.80
Commencement	Student Services Company 2502 West Main Street Laramie Building, Suite 4 Norristown, PA 19403	Cap & Gowns for May 10th graduation ceremony	27584	\$ 34,250.75

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during March 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Communicative Disorders	Glouster County Institute of Technology P.O. Box 800 Sewell, NJ 08080-0800	ISDN Line charges for distance learning classes for school year 2001-2002	27870	\$ 15,032.01
English Department	Ask Technologies Inc. 7 Bala Avenue, Suite 2 Bala Cynwyd, PA 19004	Sony Vaio Laptop Computer (7 ea.) with extra hardware	27749	\$ 9,975.00
Facilities Division	Nucraft Furniture Company 5151 West River Drive Comstock Park, MI 49321	New classroom furniture for renovated Schmucker North Building	27726	\$ 7,735.20
	Dauphin North America 300 Myrtle Avenue Boonton, NJ 07005	New classroom furniture for renovated Schmucker North Building	27716	\$ 8,805.03
	Krueger International 1330 Bellevue Street Green Bay, WI 54308-8100	Provide and install new laboratory furniture and equipment in various rooms at Schmucker North Building. (2 orders)	27728	\$ 16,821.78
			27711	\$ 93,210.36
	Knoll Group 1235 Wather Street East Greenville, PA 18041	Provide and install new laboratory furniture and equipment in various rooms at Schmucker North Building	27798	\$ 39,146.84
	Krug, Inc. 421 Monitou Drive Kitchener, Ontario, Canada N2C 1L5	Provide and set in place furniture for various rooms in Schmucker North Building	27725	\$ 19,063.44
	College NET, Inc. 80-5 SW Broadway, Suite 1600 Portland, OR 97205	Annual maintenance and support fees for R25 software for the period 4/10/03 through 4/09/04	27891	\$ 8,608.05
GBQC Architects 2300 Chestnut Street, Suite 400 Philadelphia, PA 19103	Professional preliminary design and schematic services for Lawrence Dinning Center	WC7710001	\$ 136,011.00	

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during March 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Facilities Division cont'd	Brendon Stanton, Inc. 416 Stump Road Montgomeryville, PA 18936	Electrical construction to Upgrade the 13.2K high voltage service from New Street substation to east campus	630165007A	\$ 1,595,000.00
	Visual Sound 485 Parkway South Broomall, PA 19008	Provide equipment and services to upgrade the sound system in the Ballroom of Sykes Union	400062001	\$ 28,008.10
	STV Architects 205 West Welsh Drive Douglasville, PA 19518	Professional design services to increase emergency generator capacity to support two Residence Halls.	6200690004	\$ 9,780.00
	Core Management Services LLC 111 Grant Avenue Endicott, NY 13760-5477	Provide services for a benchmark analysis of custodial improvement for E&G space	3200208	\$ 5,944.00
Fiscal Affairs	ADP-Automatic Data Processing 1125 Virginia Drive Fort Washington, PA 19034	Change Order for Student Payroll Services and tax filings due to the increase of services rendered to students. Original PO amount was \$30,500.00	23096	\$ 10,400.00
Graphics & Printing	Graphic Arts Imaging P.O. Box 733 Frazer, PA 19355	Digital film output services for the period 2/15/03 through 6/30/03	27556	\$ 7,500.00
Grounds Department	KeK Construction Company 1401 Marshallton-Thorndale Road Downingtown, PA 19335	Snow and ice removal services for 201 Carter Drive	27649	\$ 6,000.00
	Niemeyer's 19 South Newtown Street Road Newtown Square, PA 19073	A John Deere turbo wide area mower with service kit	27340	\$ 32,319.60
Information Services	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	IBM Computers (11 ea.) with additional hardware	27755	\$ 13,081.20
		IBM Notebook Computers (113 ea.) including additional hardware and software	27757	\$ 227,297.05
		IBM DeskTop Computers (135 ea.) with additional hardware	27347	\$ 143,592.75

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during March 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Information Services cont'd	Technology Integration Group 308 Commerce Group Exton, PA 19341	Tablet PC Pen computers (8 ea.) with extra memory for the Nursing Laboratory	27756	\$ 16,480.00
	EduCue 351 Alplaus Avenue Alplaus, NY 12009	Programmable lecture packs with transmitters and receivers for student interaction within large auditorium settings	27790	\$ 6,008.00
	Computer Integration Group 2570 Ponderosa Drive Lancaster, PA 17601	IBM Desktop computers (5 ea.) with extra Memory and Hardware for Computer laboratory	27847	\$ 6,041.45
		IBM Desktop computers (5 ea.) with extra Memory and Hardware for Sports Medicine Laboratory	27844	\$ 6,041.45
Inventory	Weiss Brothers Paper Co. 1953 West Point Pike West Point, PA 19486	Roll paper towels (450 cases)	27703	\$ 5,085.00
	Lindenmeyr Paper Company 3300 Horizon Drive King of Prussia, PA 19406-2650	Xerographic paper (32,000 reams)	27406	\$ 60,768.00
	T. Frank McCall's Inc. 6th & Madison Streets Chester, PA 19016	Toilet paper (960 cases)	27369	\$ 15,888.00
	Fordian Packaging Ltd 185 Lindon Street, Suite 3 Hackensack, NJ 07601	Plastic bags (1000 cases)	27922	\$ 18,030.00
Library	Wert Bookbinding, Inc. 9975 Allentown Blvd. Grantville, PA 17028	Blanket Purchase order for the binding of books and periodicals from 3/12/03 to 6/30/03	27811	\$ 8,218.00
PA Writing & Literature Project	Chester County IU Educational ServicesCenter 535 James Hance Court Exton, PA 19341	Processing fees for reporting Act 48 credit to the PA Department of Education for participants in various project courses	27969	\$ 5,200.00

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during March 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Pharmaceutical Product Development	Barrett International Rose Tree Corporate Center 1400 N. Providence Road, Suite 2000 Media, PA 19063-2043	Restricted fund account for shared revenue and expense payment with Barrett International for CRA/CRC education courses.	27876	\$ 9,000.00
Physical Plant	Philips Brothers Electrical Contractors 235 Sweet Spring Road Glenmoore, PA 19343	Emergency repair/replacement of High Voltage cable, main campus	27693	\$ 21,876.00
	Best Access Systems 602 Jeffers Circle Exton, PA 19341	Locksets and key blanks for campus wide repairs	27677	\$ 6,357.60
School of Business & Public Affairs	Egan Visual 300 Hanlan Road Woodbridge, Ontario, Canada L413p6	Provide and install (3 ea.) Mobil Lecturns in classrooms at 1160 McDermott Drive	27820	\$ 6,106.00
	Visual Sound 485 Parkway South Broomall, PA 19008	Provide and install audio video equipment in various rooms at 1160 McDermontt Drive	27475	\$ 28,016.84
	KYW News Radio 101 South Independence Mall East Philadelphia, PA 19106	Radio news commercial for the WCU MBA Information Session to be held 3/31/03. Advertisement date is from: 3/17/03 through 3/28/2003	27892	\$ 8,850.00
	Hamilton's Cleaning Services 437 Chesterfield Drive Downingtown, PA 19335	Custodial service for 1160 McDermott Drive for the period 4/01/03 through 6/30/03	MC004	\$ 10,300.00
	D&E Communications 661 Moore Road, Suite 110 King of Prussia, PA 19406	Blanket order for various communication services and equipment for 1160 McDermott Drive for the period 3/01/03 through 6/30/03	DA023203GB	\$ 5,000.00

West Chester University of Pennsylvania  
 Purchase Orders and Contracts in Excess of \$5,000.00  
 Executed during March 2003  
 For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
School of Education	ChescoNet Chester County Intermediate Unit #24 535 James Hance Court Exton, PA 19341	Fiber optic connections for the PT3 project Grant in conjunction with the chester County Intermediate Unit	27917	\$ 10,000.00
School of Music	Jacobs Music 1718 Chestnut Street Philadelphia, PA 19103	Boston Pianos (4 ea.)	27536	\$ 19,968.00
Theatre Arts	Toner Sound 8649 West Chester Pike, Suite B Upper Darby, PA 19082	LCD Projector and Audio Video equipment for classroom at E.O. Bull	27914	\$ 8,925.00

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during April 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Academic Computing	IBM Corporation P.O. Box 945684 Atlanta, GA 30394-5684	IBM computers (50 ea.)	27754	\$ 56,750.00
	SAS Institute, Inc. SAS Campus Drive Cary, NC 27513	Renewal of SAS Academic Premier license agreement for the period 2/15/03 through 2/14/04	28029	\$ 10,918.00
Administrative Computing	Matrix Imaging, Inc. 4000 Town Center, Suite 810 Southfield, MI 48075	Additional scanning equipment needed for the OCR system in the Admissions Office and Institutional Research	28110	\$ 10,530.00
Biology Department	Fisher Scientific Co. 5970 Johns Creek Court, Suite 500 Suwanee, GA 30024	Scientific equipment for the classroom/laboratory Schmucker Science North Building	27902	\$ 19,955.44
	Lane Science Equipment Corporation 225 West 34th Street, Suite 1412 New York, NY 10122	Scientific equipment/furniture for classroom laboratory in Schmucker Science North Building	27973	\$ 46,622.00
	Bunton Instrument Corporation 9607 Doctor Perry Road, Suite 99 Ijamsville, MD 21754	Scientific equipment for the Light Microscope laboratory in Schmucker Science North Building	27986	\$ 7,495.00
Boiler Plant	Agway Energy Products, LLC P.O. Box 4852 Syracuse, NY 13221	#2 fuel oil for the period 4/14/03 through 6/20/2003	28196	\$ 168,000.00
Business Technology Center	JK & Associates 55 Ramsgate Court Blue Bell, PA 19422	A Ben Franklin partners grant research project between Atlantic Partners and West Chester University	28004	\$ 10,000.00
Chemistry Department	Wescor, Inc. 459 South Main Street Logan, UT 84321	Scientific equipment for laboratory research Boucher Science Center	27651	\$ 5,200.00

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during April 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
College of Arts & Sciences	Visual Sound 485 Parkway South Broomall, PA 19008	Multi Media projector system for the Mathematics classroom, Anderson Hall	27984	\$ 8,350.00
Commencement	Student Services Company 2502 West Main Street Laramie Building, Suite 4 Norristown, PA 19403	Graduation announcements for May 2003 Commencement	28112	\$ 6,080.00
	Visual Sound One Convention Center 1101 Arch Street Philadelphia, PA 19107	Provide sound system for May, 2003 Commencement	28212	\$ 8,364.00
Environmental Health & Safety	Simplex Grinnell Fire Protection Systems 120A Domorah Drive Montgomeryville, PA 18936	Renewal of maintenance, inspection and testing of sprinkler systems and fire pumps for the period 4/06/03 through 4/05/04	28167	\$ 31,090.00
	Simplex Grinnell Fire Protection Systems 120A Domorah Drive Montgomery, PA 18936	Evaluate, trouble shoot and provide a deficiency report on the fire alarm systems at various locations campus wide	331030060	\$ 5,000.00
Facilities Division	Philips Brothers 235 Sweet Spring Road Glenmoore, PA 19343	Replace electric panels and breakers in C100 auditorium, Schmucker Science Center	6301200071	\$ 5,745.19
	Schuykill Paving, Inc. 285 Blue Mountain Road Schuykill Haven, PA 17972	Paving upgrades and maintenance for upkeep of existing parking lots and roadways at Farrell Stadium	63021201	\$ 15,458.50
	Core Management Services LLC 111 Grant Avenue Endicott, NY 13760-5477	Benchmark analysis for custodial services in auxiliary areas of campus	32000209	\$ 9,906.00

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during April 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Facilities Division	Read's Moving Systems, Inc. 2600 Turnpike Drive Hatboro, PA 19040	Moving of the Health Center to and from 220 Rosedale Avenue due to LAN and sprinkler construction at Wayne Residence Hall	6200640012	\$ 6,805.50
	Borough of West Chester Bldg., Housing & Code Enforcement 401 E. Gay Street West Chester, PA 19380	Architectural and engineering services for the Matlack and Sharpless street parking structures project	6100450008	\$ 12,316.48
	Pennsylvania Industries for the Blind 1007 North Front Street Harrisburg, PA 17110-0865	Provide and install carpeting in Sanderson Residence Hall	6200810001	\$ 51,316.58
	Gessler Construction Co., Inc. 565 E. St. Andrews Drive Media, PA 19063	Completion of construction services for the tennis court resurfacing project	6301130003	\$ 39,875.57
	Woodward Landscape Supply Inc. 661 Schuylkill Road Phoenixville, PA 19460	E.P. Stone Pavers for the Schmucker Science North project	6301200069	\$ 6,695.50
Foreign Language	Chester County IU Educational Center at Oaklands 535 James Hance Court Exton, PA 19341	Community Outreach Language program in support of American/European studies	28199	\$ 55,900.00
Geology & Astronomy	Hitech Instruments Inc. 4799 West Chester Pike Edgemont, PA 19028	Provide and install a Geology Imaging System to the Zeiss photomicroscope in the Geology laboratory, Boucher Science Center	27988	\$ 7,495.04
	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Wireless computer and projector system for classroom use, Boucher Science Building	28066	\$ 5,964.10

West Chester University of Pennsylvania  
Purchase Orders and Contracts in Excess of \$5,000.00  
Executed during April 2003  
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Information Services	Apple Education Buying Service 2420 Ridgepoint Drive Austin, TX 78754-0898	Various Apple computers systems for Biology classrooms and laboratory. (2 orders)	27972	\$ 44,364.00
			27974	\$ 35,157.00
	Visual Sound 485 Parkway South Broomall, PA 19008	Provide and install projection systems (17 units) in various classrooms campus wide	28188	\$ 145,766.00
	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Procurve switches and modules needed for wireless computer technology	28147	\$ 5,170.53
	Cavalier Business Communications 965 Thomas Drive Warmister, PA 18974	Internet access and master service agreement for the period 4/01/03 through 3/31/2004	27956	\$ 77,628.00
	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Network routers, modules and switches for Student Housing connectivity	27971	\$ 52,838.65
Powerware 2727 Kurtz Street San Diego, CA 92110	Renewal of maintenance agreement for the UPS Battery back-up system for the period 3/22/03 through 3/21/04	28009	\$ 5,345.00	
Physical Plant	TriState McQuay Service Union Hill Industrial Park One Resource Drive West Conshohocken, PA 19428	Replacement air cooled chiller/compressor unit for Recitation Hall	28019	\$ 7,676.00
			Saniflex Inc. 318 Williams Street Rosemont, PA 19010-1214	Taffeta finish fire retardant tarps, 111ft. X 11ft. (8 Rolls)

West Chester University of Pennsylvania  
 Purchase Orders and Contracts in Excess of \$5,000.00  
 Executed during April 2003  
 For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Psychology Department	Coulbourn Instruments 7462 Penn Drive Allentown, PA 18106	Scientific instruments for laboratory /classrooms, Peoples Building	28250	\$ 8,410.00
Telecommunications	Comcast Cable P.O. Box 3007 Southeastern, PA 19398-3007	Charges for student cable services for the period 1/28/03 through 4/27/03 (2 orders)	27929 28091	\$ 34,315.65 \$ 17,155.35
School of Education	Apple Education Buying Service 2420 Ridgepoint Drive Austin, TX 78754-0898	Apple computer systems for classroom use	27920	\$ 29,822.25
School of Health Science	BigSpeak 3079 Calle Pinon Santa Barbara, CA 93105	Engagement agreement to secure Dr. Joan Borysenko (Keynote speaker) for the 2004 CAM conference to be held on 3/26/04	28264	\$ 8,500.00