

MS Student Progress Checklist

Advisors use this checklist to guide student program progress. At completion, the Advisor should keep a copy and give the original to the Graduate Coordinator. The Coordinator's signature in the Completion of BIO 591 section confirms that a student has completed the MS.

Student _____

Matriculation attained (date) _____ Degree candidacy attained (date) _____

Committee Composition

The advisor and at least two other committee members must be from the department.

Advisor _____ Date _____

Member _____ Date _____

Member _____ Date _____

Member _____ Date _____

Attach any deficiencies/prerequisites to full matriculation.

Outcome of Written Examination

This is a summary of results. Answers may be rated *pass*, *no pass* (requires further testing to ensure adequate knowledge for degree attainment), or *fail* (reserved for rare instances where the answer quality and/or quantity is so low that it effectively removes the student from the program with no provision for further testing).

Completion date _____

Signatures indicate completion

Advisor _____ Rating _____

Member _____ Rating _____

Member _____ Rating _____

Member _____ Rating _____

Completion of BIO 591

To obtain a grade, the student must complete each of the following:

Completed the project _____

Received passing grades on each written exam question _____

Presented a seminar to the department _____

Completed the online exit survey _____

Signatures indicate completion

Advisor _____ Date _____

Member _____ Date _____

Member _____ Date _____

Member _____ Date _____

Graduate Coordinator _____ Date _____