# RIMS Sample Evaluation Rubric

Evaluators will score each proposal in the following categories as excellent, very good, good, fair, or poor. The proposals and ratings will therein be discussed in a panel.

| Item | E 5 | VG 4 | G 3 | F 2 | P 1 |
|---|---|---|---|---|---|
| **Adherence to Guidelines.** The proposal includes all required components. Page limits are within guidelines: 5-page narrative; 2-page résumé, 1-2 page budget. | | | | | |
| **Purpose and Significance.** Narrative describes why the project has scholarly importance. A review of the relevant literature with appropriate references to the most recent literature is included. The research question to be answered or the scope and purpose of the creative work is adequately described. The manner in which the research will add to the body of scholarship in the discipline is described. The proposal can be easily understood by a colleague who is not an expert in the field. | | | | | |
| **Methods and Procedures.** The manner in which the project will be implemented and how the students will be involved are clearly described. Relevant theories, approaches, methods are explained in connection with the proposed project. Materials, supplies, or other resources that will be used to carry out the work are clearly described. A projected timeline for the project is provided, including details about how time will be spent on the project. The methods and procedures indicate that the project is well-conceived and well-planned and is likely to be completed successfully. | | | | | |
| **Alignment with SDG.** *(Optional, but proposals which include this will be prioritized.)* Proposal clearly indicates how the project advances environmental, social, and/or economic sustainability. Relevant Sustainable Development Goals and associated targets are highlighted and clearly explained related to project's significance, implementation, and outcomes. | | | | | |
| **Dissemination of Results.** The manner in which the results of the project will be disseminated to the scholarly and creative community is clearly described, including papers, presentations, books, and other scholarly products that are anticipated as a result of the work. The likelihood of completion of these scholarly products and any anticipated obstacles to their completion is described. The project is likely to result in scholarly products that will have significant impact on the relevant disciplinary scholarly/creative community. | | | | | |
| **Outcomes and Deliverables.** The scholarly growth and development anticipated for the RIMS applicant is described clearly. Other scholarly opportunities that might become available to the applicant following the completion of this project are clearly described. If applicable, anticipated educational outcomes for students involved in the project are described. If applicable, the manner in which other sources of funding might be identified for a subsequent project or continuation of the project, such as grant proposals to be submitted or partnerships to be developed, is described. Outcomes and deliverables that are separate from the scholarly products (books, paper, presentations) are likely to be achieved and will make a significant contribution to the applicant, as well as to the department, College, and University strategic goals. | | | | | |
| **Budget.** The budget components are itemized specifically and labeled as Phase 1 or Phase 2. Expenses are based on informed estimates that have been appropriately researched. A budget justification for each item is provided, explaining why the item is needed to complete the project. | | | | | |
| **Total** | | | | | |

**E = Excellent   VG = Very Good   G = Good   F = Fair   P = Poor**

## RIMS Scoring Guide

Based on the scores and discussion during the panel, evaluators will then place the proposal in one of the three categories.

- Highly Competitive
- Competitive
- Not Competitive

The recommendations of the panel will be taken into consideration by the Dean, who will make the final decisions on the awards to be made.