Office of Research and Sponsored Programs (ORSP)

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ORSP STAFF

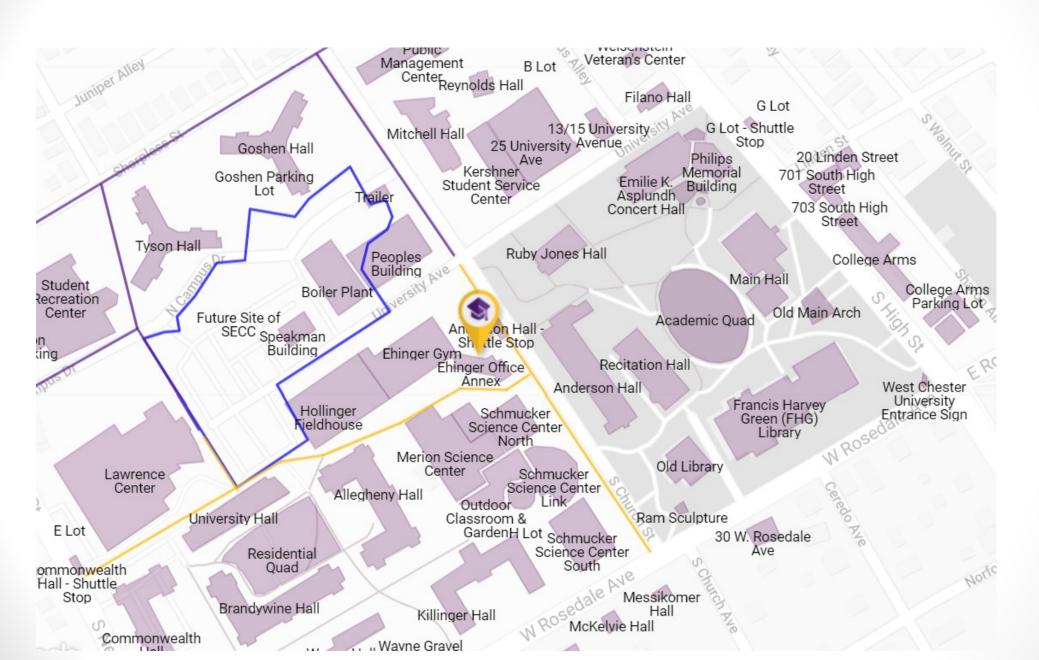|	
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E-mail us at research@wcupa.edu

WE ARE LOCATED IN THE EHINGER ANNEX

ORSP IS RESPONSIBLE FOR...

Facilitating, coordinating, and safeguarding the WCU research and creative activity enterprise by:

- Providing resources and assistance for proposal development.
- Managing and monitoring of research and creative activity compliance.
- Supporting the formation of interdisciplinary teams.
- Supporting the development of intellectual property.
- Supporting the integration of research and creative activity into coursework.
- Supporting faculty/student collaboration, especially as it relates to undergraduate research experiences

PROPOSAL DEVELOPMENT

All grants or contracts that support your research must be coordinated with ORSP.

STEP 1: Identifying potential funding sources

STEP 2: Designating key elements of the call for proposals that must be addressed

STEP 3: Creating the budget and budget justification

STEP 4: Proofreading and editing

STEP 5: Routing the proposal for internal permissions and ensuring research compliance

STEP 5: Submitting the final draft

GETTING STARTED WITH PROPOSAL DEVELOPMENT

- E-mail research@wcupa.edu in order to set up a one-on-one meeting with a Grant Development Specialist.

- [Create an account with PIVOT](#) to search for funding opportunities.

- Visit www.wcupa.edu/research to learn about the entire proposal submission and award process.

FUNDING OPPORTUNITIES

- **Provost Research Grants (PRG) FY 2024-** Call for proposals will be
    announced late September, 2022. All projects will start around August 1,
    2023 with a Proposal Development Workshop held in October.

- **Pennsylvania State System of Higher Education Faculty Professional**
    Development Council Annual Grant Program- Call for Proposals will be
    released in November 2022.

For each program funds can be requested for (list is not exhaustive):
- Faculty Salary   Participant incentive payments
- Student Wages   Supplies
- Consultants   Contractual work
- Travel (for research purposes only)

RESEARCH COMPLIANCE

WCU complies with all state and federal regulations regarding the following:

- **Human Subjects Research (IRB)**
- **Animal Care and Use (IACUC)**
- **Export Controls**
- **Financial Conflict of Interests**
- **Laboratory Safety**
- **Research Continuity Plans**

INTERDISCIPLINARY TEAMS

Monthly Faculty Forums Bring together faculty members from a variety of disciplines to discuss their research and creative activity related to an interdisciplinary theme to (a) Spark collaborations, (b) Discuss research and creative activity needs, and (c) Acknowledge faculty work.

Research Centers can be formed by faculty members who have mature, joint or overlapping research projects. ORSP provides "start-up" funds for these centers on a case-by-case basis.

INTELLECTUAL PROPERTY

- **Patents**
- **Initial Market Analysis (Cotrell Center)**
- **Training Related to Commercialization and Entrepreneurship**

STUDENT RESEARCH INITIATIVES

Undergraduate Only:
- **SUMMER UNDERGRADUATE REASEARCH INSTITUTE (SURI)**
- **WCU-COURSE- course-based undergraduate research**

Graduate and Undergraduate:
Student Research and Creative Activity Awards

QUESTIONS?