# CAPITALIZING ON CAREER DEVELOPMENT IN THE CLASSROOM



UNSURE OF HOW TO COLLABORATE WITH OUR OFFICE? READ ON TO LEARN ABOUT HOW FACULTY HAS COLLABORATED WITH US TO INTEGRATE COMMON CAREER TOPICS INTO STUDENTS' ACADEMIC JOURNEY.

### **MAJOR AND CAREER EXPLORATION**

Students are encouraged to connect with us in their first year to discuss their career plans and aspirations. Collaboration Opportunities:

Implement a writing assignment in which students research career or major options.

Integrate the use of FOCUS2 (a career interest inventory).
Invite us to deliver a short CDC overview or full presentation to your class.

## **RESUMES AND THE JOB SEARCH**

Resume formatting and the job search are industryspecific, and students should be familiar with the best ways to find employment in their particular field. Collaboration Opportunities:

• Assign students to write or update their resume and have it reviewed by a career counselor.

• Encourage students to attend campus networking events and job fairs. If possible, incentivize attendance.

## **INTERVIEW PREPARATION**

Interviewing can be intimidating, but you can help your students become more confident with the process.

**Collaboration Opportunities:** 

- Include a project for your students to complete a mock interview in person or through Ram Career Network online.
  - Create a custom online mock interview for your subject area.

#### PROFESSIONALISM

Developing the habits and behaviors of professionalism starts in the classroom. Students must be ready to embody their professional brand as they transition to their career. Collaboration Opportunities:

- Include a professionalism statement in the syllabus that speaks to the importance of professional traits such as promptness, positive attitude, and accountability.
  - Capstone course project of creating portfolio or LinkedIn profile.

#### **OUR MISSION**

Educate students and alumni to actively develop and implement their academic, career, personal and professional goals.

#### Did you know?

Each academic college has a designated liaison in the office. Contact the appropriate liaison by <u>clicking here</u> to visit the faculty section of our website.

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