Office of Services for

Students with Disabilities

223 Lawrence Center

705 S. New Street

West Chester, PA 19383



610-436-2564 (phone)

610-436-2600 (fax)

[www.wcupa.edu/universitycollege/ossd/](http://www.wcupa.edu/universitycollege/ossd/)

**Services for Students with Temporary Impairments**

Temporary Impairments such as broken bones, short-term illnesses, and recovery from surgery or medical conditions are generally not regarded as disabilities. Temporary, non-chronic impairments of short duration with little or no residual effects usually will not substantially limit a major life activity and therefore would not be considered a disability under the Americans with Disabilities Amendments Act, 2008. These include, but are not limited to:

* The common cold
* Seasonal or common influenza
* A sprained joint
* Minor and non-chronic gastrointestinal disorders
* A broken bone that is expected to heal completely

It is recognized that some temporary conditions may impact academic progress (e.g., difficulty getting to and from classes; difficulty taking notes and taking exams); therefore, the following information is offered to help students with temporary impairments negotiate available systems and services:

**TRANSPORTATION**

Students who need transportation ***between*** campus locations should review the [Transportation Services](http://www.wcupa.edu/_INFORMATION/AFA/Facilities/Transportation/Buses/Shuttle/home.asp) webpage and:

1. Complete a **Temporary Impairment Accommodation Request** form and submit it to the OSSD with appropriate documentation (refer to the [OSSD website](http://www.wcupa.edu/universitycollege/ossd/) for documentation requirements); and
2. Schedule and attend an intake meeting in the OSSD, if required. The OSSD Director will evaluate the documentation submitted in order to determine reasonable and appropriate accommodations (temporary accommodations are approved for a limited period of time based on the information submitted by the treating practitioner); and
3. Submit updated documentation, as necessary, to adjust the terms of the accommodations.

West Chester University does **not** transport students to or from off-campus locations.

**PARKING**

In order to qualify for parking and/or transportation services, you will first need to submit documentation of your illness or injury to the OSSD by following steps 1, 2 and 3 listed above.

West Chester University provides accessible parking on campus. If a student needs to use an accessible parking space while on campus, the student must obtain and display a standard WCU parking permit **and**a state-issued accessible parking placard. The student must meet the

state criteria to receive a temporary placard for accessible parking; West Chester University is not authorized to issue accessible parking placards; therefore, accessible parking placards must be obtained from the students’ state of residence.

If you would like to request a WCU Temporary Disability Pass for parking your vehicle, you will need to contact WCU Parking Services (610-436-3345) and provide them with appropriate documentation.

**GETTING AROUND CAMPUS**

If a student is temporarily utilizing a mobility device such as an electric scooter, wheelchair, cane, crutches, etc., students are advised to research the most accessible routes to get to and from their classes.

**ABSENTEE**

* Excused Absence Policy: In the event of a student's unplanned medical emergency, including serious health conditions as outlined in the Family and Medical Leave Act, or the death of a student's immediate family member, faculty members are expected to provide, within reason, an opportunity for students to make up work. Students are responsible for providing proper documentation and will work with respective faculty members to make up course work as described in part I of this policy.
* Student Assistance Information: If you have an illness or injury that will keep you away from campus for a **minimum of three class days**, please refer to the [Office of Student Assistance](http://www.wcupa.edu/_services/stu.sai/) webpage for more information; while there, you can click on a link to complete a Request Instructor Absence Notification form.

**WRITING DIFFICULTIES**

If a student is experiencing writing difficulties (due to a temporary impairment as a result of minor surgery or a temporary medical condition) it is suggested that the student do the following:

* Speak with their instructors regarding assistance; the instructor may be able to provide suggestions regarding note-taking and taking exams/quizzes;
* Ask fellow classmates to share/make a copy of their notes;
* Obtain permission from the instructor to tape record the lecture.

**RESOURCES**

* [WCU Accessible Shuttle Bus Transportation Service](https://www.wcupa.edu/_INFORMATION/AFA/Facilities/Transportation/Buses/Shuttle/home.asp)

610-436-1053 or 610-436-2442

shuttle@wcupa.edu

* [Temporary Impairment Accommodation Request form](file:///C%3A%5CUsers%5C75LLASKARIS%5CDocuments%5CForms%2C%20Guides%2CLabels%2C%20Lists%20%26%20Worksheets%5CForms%5CStudent%20Forms%20and%20Information%5CTemporary_Impairment_Accommodation_Request_Form.docx)
* [Office of Services for Students with Disabilities (OSSD)](https://www.wcupa.edu/UniversityCollege/ossd/)

610-436-2564

* [WCU Parking Services](https://www.wcupa.edu/dps/parkingServices/default.aspx)

690 S. Church Street, West Chester, PA 19383

610-436-3345

* [Office of Student Assistance](https://www.wcupa.edu/_services/stu.sai/)

Ms. Christy Lanshe – 610-436-0165

