**2018 Peer Assistant Job Description**

**Academic Development Program Summer Session**

*Academic Development Program & Office of Residence Life and Housing Services*

*West Chester University of Pennsylvania*

Peer Assistants are paraprofessional undergraduate student staff members of the Academic Development Program (ADP) and the Office of Residence Life and Housing Services.

The Academic Development Program is designed to provide an opportunity for a college education to those students who do not meet the current university admission requirements, but show potential for success in college. Students in the program benefit from special services designed to help them successfully adjust, academically and socially, to college life. ADP students are required to attend a summer session during which the Peer Assistant (PA) plays a significant role.

Peer Assistants serve as mentors to students and form links between the students, the Academic Development Program, and other resources within the University. As ADP students often do not seek out support services, the Peer Assistants reach out to students individually and in small groups to provide direct support and to inform students of university services and procedures.

Peer Assistants also foster an environment that is conducive to the enhancement of the academic, social, and personal development of students, as well as encourage a sense of community in the residence hall. It is also expected that Peer Assistants will promote an atmosphere of civility in which students value each individual’s worth and dignity and treat one another with respect and courtesy.

This leadership position provides Peer Assistants with unique opportunities to further develop personal awareness and interpersonal communication skills vital for success in all facets of life. It is particularly beneficial to students who plan careers in counseling, education, psychology, social work, communications, and business.

**COMPENSATION:**

**Stipend** = $1,332.00, paid on a bi-weekly schedule over the duration of the program.

**Waiver for an air-conditioned room** for the duration of the program.

.