*Academic Development Program (ADP) & Office of Residence Life and Housing Services*

*West Chester University of Pennsylvania*

**PEER ASSISTANT SELECTION PROCESS FOR SUMMER 2017**

**Application Deadline: Friday, March 24, 2017 by 12:00 pm.** All application materials (including all completed “Peer Assistant Reference Forms”)must be returned to the Academic Development Program Office by this date.

**Application Materials**: Submit the following application materials by **Friday, March 24, 2017, 12:00 pm:**

* + - * 1. **Completed** **Peer Assistant Application**
				2. **Three References**
				3. **Resume**

**Interview**: **All applicants will be contacted and assigned a one-hour interview time-slot on Friday, March 24th.**

 Interviews will take place during the **week of March 27, 2017**. Applicants will be required to present a **Creative Expression Piece** during the interview to introduce yourself to not only the interview team but to the other PA applicants that will be interviewing with you. The creative expression piece consists of using an **8.5 x 11 sheet of paper** to tell your story—who you are, what you like or dislike and how you frame your world. An example of a creative piece would be a scrapbook page or a collage of items that would inform others about who you are.

* **ACADEMIC REQUIREMENTS:** All applicants must have a minimum cumulative GPA of **2.50**.
* **SUMMER CLASSES:** Peer Assistants are permitted to take one class, between the hours of 8 a.m. and 3:15 p.m. only, during Summer Session II.
* **OTHER SUMMER EMPLOYMENT:** Peer Assistants who are interested in an additional part time position during the ADP summer session must have prior approval from the supervisors and may only work between the hours of 8 a.m. and 3 p.m. Monday through Friday and limited hours on the weekends.
* **DECISIONS:** Applicants will be notified regarding selection **by Friday March 31, 2017**.

Any **questions** you have regarding the Peer Assistant Selection Process may be directed to:

Dr. Juanita Wooten

Student Success Coordinator

Academic Development Program

234 Lawrence Hall

610-436-3134

jwooten@wcupa.edu

*Academic Development Program & Office of Residence Life and Housing Services*

*West Chester University of Pennsylvania*

**Peer Assistant Application**

**Summer 2017**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I.D. #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Last First M.*

Cell Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ T-Shirt Size: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Campus/Local Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Street*

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 *City State Zip*

**Please provide the following information:**

Current WCU status: \_\_\_\_ 1st Year Student \_\_\_\_Sophomore \_\_\_\_Junior \_\_\_\_Senior

Total Semesters completed at WCU: \_\_\_\_\_\_\_\_\_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cumulative GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you an ADP student? \_\_\_\_Yes, in which summer cohort (year)? \_\_\_\_\_\_\_\_\_\_ \_\_\_\_ No

Do you live on campus? \_\_\_\_Yes, for how long (# of semesters)? \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ No

Are you planning to take a class during Summer Session II? \_\_\_\_\_(Yes/No)

Are you planning to have a second job during Summer Session II? \_\_\_\_\_(Yes/No)

Have you ever worked on campus? \_\_\_\_\_(Yes/No)

Have you completed a background check? \_\_\_\_\_(Yes/No)

Have you participated in any of the following training sessions at WCU?

1. “Green Dot” Training \_\_\_\_\_(Yes/No) If yes, when?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. LGTBQA 101 \_\_\_\_\_(Yes/No) If yes, when?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Diversity Awareness Programs \_\_\_\_\_(Yes/No) If yes, when?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. “FISH” (Customer Service) \_\_\_\_\_(Yes/No) If yes, when?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please type your answers to each question on a separate sheet of paper and attach your responses to the completed application. Your responses to these questions will assist the hiring committee in the selection process.**

1. What unique qualifications do you bring to the program? What skills or experiences do you bring to this position that would enable you to effectively assist the wide variety of ADP students?
2. Write a brief personal statement describing any or all of the following:
	* + Your outlook on life
		+ Your proudest accomplishment(s)
		+ Your future personal and professional goals
3. Describe any challenges you may have that would hinder your performance as a Peer Assistant.

I understand that my signature below authorizes complete access to any/all West Chester University academic and student conduct records that I may have to the Academic Development Program and Office of Residence Life and Housing Services. I understand that the Family Educational Rights and Privacy Act of 1974 dictates my permission must be granted in order for access to these records to occur. Additionally, by signing below, I maintain the information I provided in my application is completely true.

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*Signature Date*

**West Chester University of PA is an Equal Opportunity and Affirmative Action Employer.**